



**Shri Shivaji Education Society, Amravati's  
Shri Shivaji Science & Arts College  
Chikhli, Dist. Buldana**



**NAAC Reaccredited by B++ Grade (CGPA 3.00)**

**Department of Computer Science Organizes  
Certificate Course in MS-Office Suite & Introduction to Internet  
2023-24**



glance within.....

Ten Days Transformation....



**17 January 2024 to 30 January 2024**

**For more details Contact following**

**Prof. (Dr.) M. T. Nikam – 9890844050**

**Dr. A. B. Kadam – 8796336088**

**Dr. M. E. Jadhav – 9921274072**

**Dr. S. S. Gaikwad – 9422206128**

**Who Can Attend?**

Graduate Arts, Commerce and Science Students.

**Registration Fee: NIL**

**Registration Start from: -05/01/2024**

**Last Date for Registration: -16/01/2024**

Phone No.07264-242088

Course E-mail:- [sssac.cs.cert.21@gmail.com](mailto:sssac.cs.cert.21@gmail.com)

College Website:- <https://www.shivajichk.ac.in>



# Shri Shivaji Science & Arts College, Chikhli

## Department of Computer Science

### Certificate Course in MS-Office Suite & Introduction to Internet Academic Year 2023-24

#### Certificate Course in MS-Office Suite & Introduction to Internet for Academic Year 2023-24

**Timing: - 08:00 AM To 11:00 AM.**

Sr.No.	Class	Date	Subject	Name of the Teacher	Time
1	B.Sc. B.Com B.A.	17/01/2024	Inauguration & Introduction Related to course	Principal Prof. (Dr.) M. T. Nikam and Dr. M. E. Jadhav	12:00 PM to 03:00 PM
2	B.Sc. B.Com B.A.	18/01/2024	MS Word	Dr. S. S. Gaikwad	08:00 AM to 11:00 AM
3	B.Sc. B.Com B.A.	19/01/2024	MS Word	Dr. S. S. Gaikwad	08:00 AM to 11:00 AM
4	B.Sc. B.Com B.A.	20/01/2024	MS PowerPoint	Dr. M. E. Jadhav	08:00 AM to 11:00 AM
5	B.Sc. B.Com B.A.	22/01/2024	MS Excel	Dr. S. S. Gaikwad	08:00 AM to 11:00 AM
6	B.Sc. B.Com B.A.	23/01/2024	MS PowerPoint	Dr. M. E. Jadhav	08:00 AM to 11:00 AM
7	B.Sc. B.Com B.A.	24/01/2024	MS PowerPoint	Dr. M. E. Jadhav	08:00 AM to 11:00 AM
8	B.Sc. B.Com B.A.	25/01/2024	MS Excel	Dr. S. S. Gaikwad	08:00 AM to 11:00 AM
9	B.Sc. B.Com B.A.	29/01/2024	Introduction to Internet	Dr. A. B. Kadam	08:00 AM to 11:00 AM
10	B.Sc. B.Com B.A.	30/01/2024	Exam/Evaluati on & Valedictory	Dr. A. B. Kadam Dr. M. E. Jadhav Dr. S. S. Gaikwad	08:00 AM to 11:00 AM

  
HOD

(Dr. A. B. Kadam)

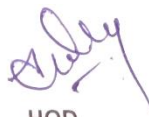
Dept. Of Computer Science  
Shri Shivaji Sci. & Arts College  
Chikhli, Dist - BULDANA (M. S.)

Shri Shivaji Education Society Amravati's  
**Shri Shivaji Science & Arts College, Chikhli, Dist Buldana.**

**Department of Computer Science**

**Syllabus for Certificate Course in MS-Office Suite & Introduction to Internet  
Academic Year 2023-24**

Sr.No.	Subject	Content
1	Introductions to Computers	Characteristics, Generation & classification of computers, block diagram of computer, Memory and their types: Primary and secondary, Flash & Serial access memory, Peripheral devices: Keyboard, Mouse, scanner, Printers: Impact, Non-Impact, DMP, inkjet, Laser.
2	MS WORD	Creating, editing, saving and printing text documents Font and paragraph formatting, Simple character formatting, inserting tables, smart art, page breaks, using lists and styles Working with images, Using Spelling and Grammar check, Understanding document properties, Mail Merge.
3	MS EXCEL	Spreadsheet basics, Creating, editing, saving and printing spreadsheets, working with functions & formulas, modifying worksheets with colour & autoformats, graphically representing data: Charts & Graphs, speeding data entry: Using Data Forms Analysing data: Data Menu, Subtotal, Filtering Data, formatting worksheets, Securing & Protecting spreadsheets.
4	MS POWERPOINT	Opening, viewing, creating, and printing slides, applying auto layouts, adding custom animation Using slide transitions, graphically representing data: Charts & Graphs Creating Professional Slide for Presentation.
5	Introduction to Internet	Web browser: Internet Explorer, Netscape navigator, search engines, E-mail address.

  
HOD  
(Dr. A. B. Kadam)  
**Head**  
**Dept. Of Computer Science**  
**Shri Shivaji Sci. & Arts College**  
**Chikhli, Dist - BULDANA ( M.S. )**



**Shri Shivaji Education Society, Amravati's  
Shri Shivaji Science & Arts College  
Chikhli, Dist. Buldana  
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# Department of Computer Science

## Action taken report on

**Certificate Course in MS-Office Suite & Introduction to Internet  
Academic Year 2023-24**

**Date: 17/01/2024 to 30/01/2024**

### Action Taken Report

**Activity:** The course for undergraduate and postgraduate students for science, arts and commerce faculty on Awareness and able the claim with proficiency and advanced tricks and ideas in MS-Office Suite.

**Aim:** - To aware Our students in MS-Office course helping the students in their job marketability, improve academic performance and enhanced confidence and productivity in the workplace.

**Notice:** - Leaflet is attached with this action taken report

**Date:** -17/01/2024 to 30/01/2024

**Name of Organizer:** - Prof. (Dr.) M. T. Nikam, Principal, Shri Shivaji Science and Arts College, Chikhli.

**Convener:** - Dr. A. B. Kadam, HOD, Department of Computer Science

**Organizing Secretary:** - Dr. M. E. Jadhav

**Coordinator:** - Dr. S. S. Gaikwad

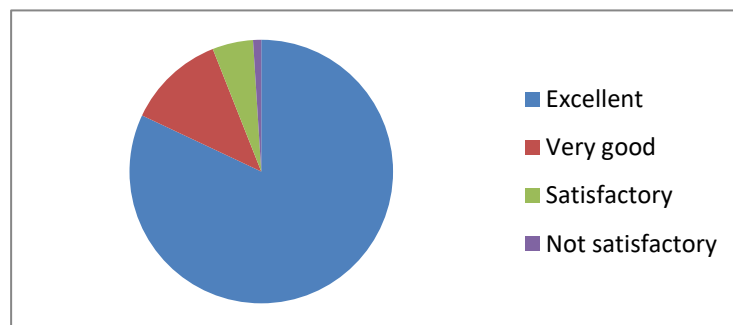
**Number of student participants:** 60

**Action Taken:** -Department of Computer Science of Shri Shivaji Science and Arts College, Chikhli, organized on Certificate Course in MS-Office Suite and Introduction to Internet on 17<sup>th</sup> January 2024 to 30<sup>th</sup> January 2024. About 60 Undergraduate students from our college are registered for this program. The first session of the program starts at 12:00 P.M. and President of the program was Prof. (Dr.) M. T. Nikam, Principal, Shri Shivaji Science and Arts College Chikhli, Dist-Buldana. In Inauguration, Introductory speech by Dr. A. B. Kadam explained the importance of the course awareness and proficiency and advanced tricks and ideas in MS-Office Suite. Our MS-Office course helping the students in their job marketability, improve academic performance and enhanced confidence and productivity in the workplace. President also shared their point of view with students and focused on the awareness and importance about the course. At the end of the inauguration program Dr. M. E. Jadhav had given the vote of thanks.

During the certificate course work which started from 17<sup>th</sup> January 2024 to 30<sup>th</sup> January 2024 students learned MS-Word, MS-Excel, MS-PowerPoint from MS-Office Suite and gained the knowledge about Introduction to Internet. Overall, all in one package program was done by all students/participants in which they have submitted assignments and successfully completed the examination with good marks.

On 17<sup>th</sup> January 2024 at 12.00 P.M. Valedictory program was started by department of computer science where HOD Dr. A. B. Kadam had given whole summery of the certificate course and motivate students to complete the course by explaining its importance and future outcome. At last Vote of thanks given by Dr. S. S. Gaikwad.

**Feedback:** - Overall feedback about the Certificate Course in MS-Office Suite and Introduction to Internet on 17<sup>th</sup> January 2024 to 30<sup>th</sup> January 2024 of the participants as follows.



  
HOD  
(Dr. A. B. Kadam)  
**Head**  
Dept. Of Computer Science  
Shri Shivaji Sci. & Arts College  
Chikhli, Dist - BULDANA ( M. S. )

  
Principal  
**PRINCIPAL**  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana

## Students Signature

Shri Shivaji Education Society Amravati's  
Shri Shivaji Science & Arts College, Chikhli, Dist Buldana.  
Department of Computer Science  
Certificate Course in MS-Office Suite & Introduction to Internet  
Academic Year 2023-24

List of Admitted Students For Certificate Course in MS-Office Suite & Introduction to Internet

Sr.No.	Name of the Student	Class	Sign
1	Aaditya Kailas Dundyar	B.Sc. I st Year	A.K. Dundyar
2	Ankita Gajanan Zagare	B.Sc. I st Year	AG Zagare
3	Apeksha Vilas Ingle	B.Sc. I st Year	A.V. Ingle
4	Ashvini Vinayak Yevale	B.Sc. I st Year	A.V. Yevale
5	Bhagwan Sharad Ingle	B.Sc. I st Year	B.S. Ingle
6	Devendra Vinayak Jadhao	B.Sc. I st Year	D.V. Jadhao
7	Gajendra Rajendra Jumde	B.Sc. I st Year	G.R. Jumde
8	Gaurav Gulabrao Mhaske	B.Sc. I st Year	G.G. Mhaske
9	Gaurav Sunil Chaware	B.Sc. I st Year	G.S. Chaware
10	Gayatri Gopalrao Deshmukh	B.Sc. I st Year	G.G. Deshmukh
11	Gayatri Ramesh Shelke	B.Sc. I st Year	G.R. Shelke
12	Gayatri Vishnu Patil	B.Sc. I st Year	G.V. Patil
13	Hariom Sanjay Thutte	B.Sc. I st Year	H.S. Thutte
14	Harshal Sanjay Nikalje	B.Sc. I st Year	H.S. Nikalje
15	Hasib Ullah Khan Asmat Ullah Khan	B.Sc. I st Year	Hasib Ullah Khan
16	Janhavi Vikas Gunjalkar	B.Sc. I st Year	Janhavi Gunjalkar
17	Kartik Sunil Kurhade	B.Sc. I st Year	K.S. Kurhade
18	Komal Ashok Bhagat	B.Sc. I st Year	K.A. Bhagat
19	Maheboob Salim Hiriwale	B.Sc. I st Year	M.S. Hiriwale



Shri Shivaji Education Society Amravati's  
Shri Shivaji Science & Arts College, Chikhli, Dist Buldana.

Department of Computer Science

**Certificate Course in MS-Office Suite & Introduction to Internet**

Academic Year 2023-24

List of Admitted Students For Certificate Course in MS-Office Suite & Introduction to Internet

Sr.No.	Name of the Student	Class	Sign
20	Mahesh Balkrushna Zalte	B.Sc. I st Year	M. B. Zalte
21	Mayuresh Shivanand Mahimane	B.Sc. I st Year	M. S. Mahimane
22	Mohammad Saroj Abdul Salam	B.Sc. I st Year	Mohammad
23	Nayan Damodhar Mhalsane	B.Sc. I st Year	N. D. Mhalsane
24	Nikita Vinodsing Jadhao	B.Sc. I st Year	N. V. Jadhao
25	Om Digambar Tayade	B.Sc. I st Year	O. D. Tayade
26	Om Vilas Raut	B.Sc. I st Year	O. V. Raut
27	Pallavi Rajesh Ingle	B.Sc. I st Year	P. Ingle
28	Pankaj Bharat Parihar	B.Sc. I st Year	P. Parihar
29	Pavan Nandkishor Lende	B.Sc. I st Year	P. N. Lende
30	Payal Ramesh Ghewande	B.Sc. I st Year	P. R. Ghewande
31	Aachal Sudhakar Dhage	B.A. I st Year	A. S. Dhage
32	Aakash Siddharth Shejol	B.A. I st Year	A. S. Shejol
33	Aarti Ganesh Shelke	B.A. I st Year	A. G. Shelke
34	Abhishek Bhikaji Pakhare	B.A. I st Year	A. B. Pakhare
35	Aditya Ambadas Mukalwar	B.A. I st Year	A. A. Mukalwar
36	Aditya Bhagvat Kadam	B.A. I st Year	A. B. Kadam
37	Aditya Gajanan Pote	B.A. I st Year	A. G. Pote
38	Aditya Satyanand Jadhav	B.A. I st Year	A. S. Jadhav

Shri Shivaji Education Society Amravati's  
**Shri Shivaji Science & Arts College, Chikhli, Dist Buldana.**  
**Department of Computer Science**  
**Certificate Course in MS-Office Suite & Introduction to Internet**  
**Academic Year 2023-24**

**List of Admitted Students For Certificate Course in MS-Office Suite & Introduction to Internet**

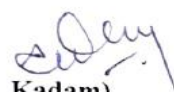
Sr.No.	Name of the Student	Class	Sign
39	Afajal Rahim Shaikh	B.A. 1 st Year	A.R. Shaikh
40	Ajay Ashok Jadhao	B.A. 1 st Year	A.A. Jadhao
41	Ajay Dilip Dongardive	B.A. 1 st Year	A.D. Dongardive
42	Akash Prakash Kakde	B.A. 1 st Year	A.P. Kakde
43	Akash Vijay Gavai	B.A. 1 st Year	A.V. Gavai
44	Akshay Sanjay Shinde	B.A. 1 st Year	A.S. Shinde
45	Amar Sagar Ingle	B.A. 1 st Year	A.S. Ingle
46	Abhishek Rameshwar Theng	B.Com. 1st Year	A.R. Theng
47	Afroj Hafiskhan Pathan	B.Com. 1st Year	A.H. Pathan
48	Akshay Bhagwan Dandge	B.Com. 1st Year	A.B. Dandge
49	Amar Dashrath Kusalkar	B.Com. 1st Year	A.D. Kusalkar
50	Avinash Bhagwat Surushe	B.Com. 1st Year	A.B. Surushe
51	Bhavesb Bhaskar Rudraksha	B.Com. 1st Year	B.B. Rudraksha
52	Dhanraj Gajanan Nikalje	B.Com. 1st Year	D.G. Nikalje
53	Dipali Kisan Katkar	B.Com. 1st Year	D.K. Katkar
54	Divya Balaji Deshmane	B.Com. 1st Year	D.B. Deshmane
55	Dnyaneshwar Ram Gujnalkar	B.Com. 1st Year	D.R. Gujnalkar
56	Gauri Kailas Kathale	B.Com. 1st Year	G.K. Kathale
57	Gopal Bandu Patole	B.Com. 1st Year	G.B. Patole



Shri Shivaji Education Society Amravati's  
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List of Admitted Students For Certificate Course in MS-Office Suite & Introduction to Internet

Sr.No.	Name of the Student	Class	Sign
58	Harshl Shivdas Solanki	B.Com. Ist Year	H.S. solanki
59	Kanchan Kishor Salave	B.Com. Ist Year	K.K. salave
60	Kiran Ramdas Kadam	B.Com. Ist Year	K.R. Kadam

  
(Dr. A. B. Kadam)

**Head**  
**Dept. Of Computer Science**  
**Shri Shivaji Sci. & Arts College**  
**Chikhli, Dist :- BULDANA ( M. S. )**

Shri Shivaji Education Society Amravati's  
**Shri Shivaji Science & Arts College, Chikhli, Dist Buldana.**  
**Department of Computer Science**  
**Certificate Course in MS-Office Suite & Introduction to Internet**  
**Academic Year 2023-24**

**Attendance Sheet For Certificate Course in MS-Office Suite & Introduction to Internet**

Sr. No.	Name of the Student	Class	23-01-2024 09:30AM to 10:30AM	24-01-2024 09:30AM to 10:30AM	25-01-2024 09:30AM to 10:30AM	29-01-2024 09:30AM to 10:30AM	30-01-2024 09:30AM to 10:30AM
1	Aaditya Kailas Dundyar	B.Sc. Ist Year	AKDundyar	AKDundyar	AKDundyar	AKDundyar	AKDundyar
2	Ankita Gajanan Zagare	B.Sc. Ist Year	AGZagare	AGZagare	AGZagare	AGZagare	AGZagare
3	Apeksha Vilas Ingle	B.Sc. Ist Year	AVIngle	AVIngle	AVIngle	AVIngle	AVIngle
4	Ashvini Vinayak Yevale	B.Sc. Ist Year	AYevale	AYevale	AYevale	AYevale	AYevale
5	Bhagwan Sharad Ingle	B.Sc. Ist Year	BSIngle	BSIngle	BSIngle	BSIngle	BSIngle
6	Devendra Vinayak Jadhao	B.Sc. Ist Year	DVJadhao	DVJadhao	DVJadhao	DVJadhao	DVJadhao
7	Gajendra Rajendra Jumde	B.Sc. Ist Year	GRJumde	GRJumde	GRJumde	GRJumde	GRJumde
8	Gaurav Gulabrao Mhaske	B.Sc. Ist Year	GMhaske	GMhaske	GMhaske	GMhaske	GMhaske
9	Gaurav Sunil Chaware	B.Sc. Ist Year	GSchaware	GSchaware	GSchaware	GSchaware	GSchaware
10	Gayatri Gopalrao Deshmukh	B.Sc. Ist Year	GGDeshmukh	GGDeshmukh	GGDeshmukh	GGDeshmukh	GGDeshmukh
11	Gayatri Ramesh Shelke	B.Sc. Ist Year	GRShelke	GRShelke	GRShelke	GRShelke	GRShelke
12	Gayatri Vishnu Patil	B.Sc. Ist Year	GVPatil	GVPatil	GVPatil	GVPatil	GVPatil
13	Hariom Sanjay Thutte	B.Sc. Ist Year	HSThutte	HSThutte	HSThutte	HSThutte	HSThutte

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14	Harshal Sanjay Nikalje	B.Sc. Ist Year	<i>Harshal Nikalje</i>	<i>Harshal Nikalje</i>	<i>Harshal Nikalje</i>	<i>Harshal Nikalje</i>	<i>Harshal Nikalje</i>
15	Hasib Ullah Khan Asmat Ullah Khan	B.Sc. Ist Year	<i>Hasib Khan</i>	<i>Hasib Khan</i>	<i>Hasib Khan</i>	<i>Hasib Khan</i>	<i>Hasib Khan</i>
16	Janhavi Vikas Gunjalkar	B.Sc. Ist Year	<i>Janhavi Gunjalkar</i>	<i>Janhavi Gunjalkar</i>	<i>Janhavi Gunjalkar</i>	<i>Janhavi Gunjalkar</i>	<i>Janhavi Gunjalkar</i>
17	Kartik Sunil Kurhade	B.Sc. Ist Year	<i>K.S. Kurhade</i>	<i>K.S. Kurhade</i>	<i>K.S. Kurhade</i>	<i>K.S. Kurhade</i>	<i>K.S. Kurhade</i>
18	Komal Ashok Bhagat	B.Sc. Ist Year	<i>K.A. Bhagat</i>	<i>K.A. Bhagat</i>	<i>K.A. Bhagat</i>	<i>K.A. Bhagat</i>	<i>K.A. Bhagat</i>
19	Maheboob Salim Hiriwale	B.Sc. Ist Year	<i>M.S. Hiriwale</i>	<i>M.S. Hiriwale</i>	<i>M.S. Hiriwale</i>	<i>M.S. Hiriwale</i>	<i>M.S. Hiriwale</i>
20	Mahesh Balkrushna Zalte	B.Sc. Ist Year	<i>M.B. Zalte</i>	<i>M.B. Zalte</i>	<i>M.B. Zalte</i>	<i>M.B. Zalte</i>	<i>M.B. Zalte</i>
21	Mayuresh Shivanand Mahimane	B.Sc. Ist Year	<i>M.S. Mahimane</i>	<i>M.S. Mahimane</i>	<i>M.S. Mahimane</i>	<i>M.S. Mahimane</i>	<i>M.S. Mahimane</i>
22	Mohammad Saroj Abdul Salam	B.Sc. Ist Year	<i>M.S. Abdul Salam</i>	<i>M.S. Abdul Salam</i>	<i>M.S. Abdul Salam</i>	<i>M.S. Abdul Salam</i>	<i>M.S. Abdul Salam</i>
23	Nayan Damodhar Mhalsane	B.Sc. Ist Year	<i>N.D. Mhalsane</i>	<i>N.D. Mhalsane</i>	<i>N.D. Mhalsane</i>	<i>N.D. Mhalsane</i>	<i>N.D. Mhalsane</i>
24	Nikita Vinodsing Jadhao	B.Sc. Ist Year	<i>Nitadha</i>	<i>Nitadha</i>	<i>Nitadha</i>	<i>Nitadha</i>	<i>Nitadha</i>
25	Om Digambar Tayade	B.Sc. Ist Year	<i>O.Tayade</i>	<i>O.Tayade</i>	<i>O.Tayade</i>	<i>O.Tayade</i>	<i>O.Tayade</i>
26	Om Vilas Raut	B.Sc. Ist Year	<i>O.Raut</i>	<i>O.Raut</i>	<i>O.Raut</i>	<i>O.Raut</i>	<i>O.Raut</i>
27	Pallavi Rajesh Ingle	B.Sc. Ist Year	<i>P.Ingle</i>	<i>P.Ingle</i>	<i>P.Ingle</i>	<i>P.Ingle</i>	<i>P.Ingle</i>



**Certificate Course in MS-Office Suite & Introduction to Internet**  
**Academic Year 2023-24**

**Attendance Sheet For Certificate Course in MS-Office Suite & Introduction to Internet**

Sr. No.	Name of the Student	Class	23-01-2024 09:30AM to 10:30AM	24-01-2024 09:30AM to 10:30AM	25-01-2024 09:30AM to 10:30AM	29-01-2024 09:30AM to 10:30AM	30-01-2024 09:30AM to 10:30AM
28	Pankaj Bharat Parihar	B.Sc. Ist Year	P.B.Parihar	P.B.Parihar	P.B.Parihar	P.B.Parihar	P.B.Parihar
29	Pavan Nandkishor Lende	B.Sc. Ist Year	P.N.Lende	P.N.Lende	P.N.Lende	P.N.Lende	P.N.Lende
30	Payal Ramesh Ghewande	B.Sc. Ist Year	P.R.Ghewande	P.R.Ghewande	P.R.Ghewande	P.R.Ghewande	P.R.Ghewande
31	Aachal Sudhakar Dhage	B.A. Ist Year	A.S.Dhage	A.S.Dhage	A.S.Dhage	A.S.Dhage	A.S.Dhage
32	Aakash Siddharth Shejol	B.A. Ist Year	A.S.Shejol	A.S.Shejol	A.S.Shejol	A.S.Shejol	A.S.Shejol
33	Aarti Ganesh Shelke	B.A. Ist Year	A.Shelke	A.Shelke	A.Shelke	A.Shelke	A.Shelke
34	Abhishek Bhikaji Pakhare	B.A. Ist Year	A.Pakhare	A.Pakhare	A.Pakhare	A.Pakhare	A.Pakhare
35	Aditya Ambadas Mukalwar	B.A. Ist Year	A.Mukalwar	A.Mukalwar	A.Mukalwar	A.Mukalwar	A.Mukalwar
36	Aditya Bhagvat Kadam	B.A. Ist Year	A.Kadam	A.Kadam	A.Kadam	A.Kadam	A.Kadam
37	Aditya Gajanan Pote	B.A. Ist Year	A.G.Pote	A.G.Pote	A.G.Pote	A.G.Pote	A.G.Pote
38	Aditya Satyanand Jadhav	B.A. Ist Year	A.Jadhav	A.Jadhav	A.Jadhav	A.Jadhav	A.Jadhav
39	Afajal Rahim Shaikh	B.A. Ist Year	A.Shaikh	A.Shaikh	A.Shaikh	A.Shaikh	A.Shaikh
40	Ajay Ashok Jadhao	B.A. Ist Year	A.Jadhao	A.Jadhao	A.Jadhao	A.Jadhao	A.Jadhao
41	Ajay Dilip Dongardive	B.A. Ist Year	A.D.Dongardive	A.D.Dongardive	A.D.Dongardive	A.D.Dongardive	A.D.Dongardive

**Certificate Course in MS-Office Suite & Introduction to Internet**  
**Academic Year 2023-24**  
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42	Akash Prakash Kakde	B.A. I st Year	APKade	APKade	APKade	APKade	APKade
43	Akash Vijay Gavai	B.A. I st Year	AVGavai	AVGavai	AVGavai	AVGavai	AVGavai
44	Akshay Sanjay Shinde	B.A. I st Year	ASShinde	ASShinde	ASShinde	ASShinde	ASShinde
45	Amar Sagar Ingle	B.A. I st Year	ASIngle	ASIngle	ASIngle	ASIngle	ASIngle
46	Abhishek Rameshwar Theng	B.Com. Ist Year	ABTheng	ABTheng	ABTheng	ABTheng	ABTheng
47	Afroj Hafiskhan Pathan	B.Com. Ist Year	AHPathan	AHPathan	AHPathan	AHPathan	AHPathan
48	Akshay Bhagwan Dandge	B.Com. Ist Year	ABDandge	ABDandge	ABDandge	ABDandge	ABDandge
49	Amar Dashrath Kusalkar	B.Com. Ist Year	ADKusalkar	ADKusalkar	ADKusalkar	ADKusalkar	ADKusalkar
50	Avinash Bhagwat Surushe	B.Com. Ist Year	ABSurushe	ABSurushe	ABSurushe	ABSurushe	ABSurushe
51	Bhavesh Bhaskar Rudraksha	B.Com. Ist Year	BBRudraksha	BBRudraksha	BBRudraksha	BBRudraksha	BBRudraksha
52	Dhanraj Gajanan Nikalje	B.Com. Ist Year	DGNikalje	DGNikalje	DGNikalje	DGNikalje	DGNikalje
53	Dipali Kisan Katkar	B.Com. Ist Year	DKKatkar	DKKatkar	DKKatkar	DKKatkar	DKKatkar
54	Divya Balaji Deshmane	B.Com. Ist Year	DBDeshmane	DBDeshmane	DBDeshmane	DBDeshmane	DBDeshmane
55	Dnyaneshwar Ram Gujnalkar	B.Com. Ist Year	DAGujnalkar	DAGujnalkar	DAGujnalkar	DAGujnalkar	DAGujnalkar



**Certificate Course in MS-Office Suite & Introduction to Internet**  
**Academic Year 2023-24**  
**Attendance Sheet For Certificate Course in MS-Office Suite & Introduction to Internet**

Sr. No.	Name of the Student	Class	23-01-2024 09:30AM to 10:30AM	24-01-2024 09:30AM to 10:30AM	25-01-2024 09:30AM to 10:30AM	29-01-2024 09:30AM to 10:30AM	30-01-2024 09:30AM to 10:30AM
56	Gauri Kailas Kathale	B.Com. Ist Year	GKKathale	GKKathale	GKKathale	GKKathale	GKKathale
57	Gopal Bandu Patole	B.Com. Ist Year	GBPatole	GBPatole	GBPatole	GBPatole	GBPatole
58	Harshl Shivdas Solanki	B.Com. Ist Year	HSsolanki	HSSolanki	HSSolanki	HSSolanki	HSSolanki
59	Kanchan Kishor Salave	B.Com. Ist Year	KKSsalave	KKSsalave	KKSsalave	KKSsalave	KKSsalave
60	Kiran Ramdas Kadam	B.Com. Ist Year	KRKadam	KRKadam	KRKadam	KRKadam	KRKadam

(Dr. A. B. Kadam)

Head  
 Dept. Of Computer Science  
 Shri Shivaji Sci. & Arts College  
 Chikhli Dist - BULDANA (M.S.)

## Feedback Form

Shri Shivaji Science and Arts College, Chikhli, Dist. Buldana  
Department of Computer Science  
Academic Year 2023 – 24  
Certificate Course in MS-Office Suite & Introduction to Internet  
Date: 17/01/2024 to 30/01/2024  
Feedback Form

- 1) Name of Student:- Aaditya Kailas Dundyas
- 2) Class :- B.Sc 1st Year
- 3) College:- Shri. Shivaji Science and Arts college  
chikhli.
- 4) How was your opinion about Certificate Course?  
Excellent ☐ Very Good ☒ Good ☐ Poor ☐
- 5) Was the all conducted lectures is relevant to the Certificate Course?  
Excellent ☐ Very Good ☒ Good ☐ Poor ☐
- 6) Was the information beneficial to your work?  
Excellent ☐ Very Good ☒ Good ☐ Poor ☐
- 7) The overall conduction of program of Certificate Course.  
Excellent ☒ Very Good ☐ Good ☐ Poor ☐
- 8) Valuable Suggestions:- No suggestion.

Akdundyas  
Signature of Student

## Teaching Session Photo





॥ ज्ञानम् परम् ध्येयम् ॥

**Shri Shivaji Education Society, Amravati's  
Shri Shivaji Science & Arts College  
Chikhli, Dist. Buldana**

Reaccredited by NAAC B++ Grade (CGPA 3.00)



**Department of Computer Science Organized  
Certificate Course in MS-Office Suite & Introduction to Internet**

**17.01.2024 to 30.01.2024**

**CERTIFICATE OF PARTICIPATION**

This is to certify that Mr./MS. **Dipali Kisan Katkar** studying in class **B.Com Ist Year** from Shri Shivaji Science & Arts College, Chikhli. Has successfully completed the **Certificate Course in MS-Office Suite and Introduction to Internet** during on **17/01/2024 to 30/01/2024.**

Dr. A. B. Kadam  
Head & Convener  
Department of Computer Science

Dr. M. E. Jadhav  
Organizing Secretary  
Department of Computer Science

Dr. S. S. Gaikwad  
Coordinator  
Department of Computer Science

Pro. (Dr.) V. U. Pochhi  
IQAC Coordinator

Prof. (Dr.) M. T. Nikam  
Principal