

Shri Shivaji Education Society, Amravati's
SHRI SHIVAJI SCIENCE & ARTS COLLEGE CHIKHLI
DIST - BULDANA 443201
NAAC 'B' - GRADE

Minutes and Action Taken Report of the IQAC Meeting held on 17 June 2017

The following staff members were present for the meeting:

1. Dr. N. B. Bhusari	Principal and Chairperson
2. Dr. A. M. Garode	IQAC Coordinator
3. Shri. M. G. Bhuibhar	Management Representative
4. Prof. D. B. Bobade	Member
5. Dr. M. T. Nikam	Member
6. Dr. V. U. Pochhi	Member
7. Prof. J. J. Jadhao	Member

The meeting was organized under the chairmanship of the principal sir.

The chairman called the meeting to order.

The IQAC Coordinator presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

All the members discussed the following issues mentioned in the agenda:

- i. Organization of 'Avishkar' District Level Students Research Competition**
As per the announcement of the principal sir the District Level Research Competition will be organized in the first academic session of the year. All the present members discussed all the matters related to the organization of the competition.
- ii. Organization of Sport Event and participation in Sports Competition**
All the members present agreed that the all round development of the personality of students, students should be motivated to participate in the sports competitions. Therefore it has been decided to organize sports events in the college and motivate students to participate in the competitions organized at university and state level.
- iii. Evaluation of Academic Work through Academic Audit**
Every member present for the meeting agreed that academic audit is necessary to evaluate our work. The peer feedback is necessary for improvement. Therefore it is decided to organize academic audit in the academic session.
- iv. Organization of Wild Vegetable Competition**
Looking at the good response of students to the competition last year, it has been decided to organize the competition this year also.

After the discussion, the meeting was concluded with vote of thanks.

Action Taken:

- 1) For the organization of the research competition, the previous committee was continued with the addition of some new faces.
- 2) The Physical Director was instructed to decide the organization of sport events in our college and inform the principal about the developments.
- 3) The principal decided to conduct academic audit in this academic session.
- 4) The Head of the Department of Botany was given the charge of organization of the Wild Vegetable Competition.



Coordinator

IQAC



Principal

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Minutes and Action Taken Report of the IQAC Meeting held on 10th December, 2017

The following IQAC members were present for the meeting:

1.	Dr. N. B. Bhusari	Principal and Chairperson
2.	Dr. A. M. Garode	IQAC Coordinator
3.	Shri. M. G. Bhuibhar	Management Representative
4.	Prof. D. B. Bobade	Member
5.	Dr. M. T. Nikam	Member
6.	Dr. V. U. Pochhi	Member
7.	Prof. J. J. Jadhao	Member

The meeting was organized under the chairmanship of the principal sir.

The chairman called the meeting to order.

The IQAC Coordinator presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

All the members discussed the following issues mentioned in the agenda:

i. Organization of National Level Workshop on E-governance

It is discussed in the meeting that it is necessary to acquaint the employee and students about the application of Information Communication Technology in the administration. As per the suggestion of the IQAC Coordinator it is decided to organization of National Level Workshop.

ii. Organization of a State Level Workshop on Intellectual Property Right

It has been discussed in the meeting that the intellectuals and researchers should know the concept of Intellectual Property Right and the formalities of applying for patent. It has been unanimously decided to arrange a State Level Workshop on Intellectual Property Right.

iii. Data Collection for AQAR

The IQAC Coordinator instructed all the members of IQAC to collect data for AQAR from time to time of the curricular and co-curricular activities conducted during the session.

The meeting came to an end with the vote of thanks proposed by the NAAC Coordinator.


Coordinator
IQAC

Principal

Action Taken:

- i. For the organization of the National Workshop on E-governance a committee was formed and the principal sir directed the coordinator of the committee to take necessary steps to organize it .
- ii. The Principal Sir instructed all the IQAC members to decide the modalities of the organization of the workshop.



Coordinator
IQAC

Principal