

Shri Shivaji Education Society, Amravati's
SHRI SHIVAJI SCIENCE & ARTS COLLEGE CHIKHLI

DIST – BULDANA 443201

NAAC 'B' - GRADE

Minutes of the meeting held on 25th June 2016

The following IQAC members were present the meeting:

1. Dr. N. B. Bhusari	Principal and Chairperson
2. Dr. A. M. Garode	IQAC Coordinator
3. Shri. M. G. Bhuibhar	Management Representative
4. Prof. D. B. Bobade	Member
5. Dr. M. T. Nikam	Member
6. Dr. V. U. Pochhi	Member
7. Prof. S. R. Sirsat	Member
8. Prof. J. J. Jadhao	Member


The meeting was organized under the chairmanship of the Principal Sir.

The minutes of the previous meeting were presented by the IQAC Coordinator and the members present confirmed it unanimously.

Discussion on the following agenda took place.

- i. Plan of the Action for the Academic Year 2016-17.**
The Plan of Action for the year 2016-17 was discussed in detail. The suggestions of all the members present were taken into account.
- ii. Discussion on District Level Avishkar Competition**
As per the directions of SGB Amravati University, it has been decided to organize District Level Avishkar Competition to give motivation to develop research aptitude among students
- iii. Discussion on 'Smart Classroom' setup**
After discussion all the members present unanimously agreed that smart classroom is modernized method of education to develop better understanding complex concepts.
- iv. Discussion on Admission Process**
It is elaborately discussed about admission process by taking into consideration the guidelines of university.
- v. Discussion on organizing Wild Vegetable competition.**
It has been decided to conduct Wild Vegetable competition to preserve the knowledge use of Wild Vegetables.

The meeting came to an end with the vote of thanks proposed by the NAAC Coordinator.


Coordinator
(NAAC Committee)

Action Taken:

- i. All the Head of the Departments and In Charge of various committees were directed to submit Plan of Action of their departments.
- ii. A committee was formed to decide the details of organization of the district level Avishkar Research competition's
- iii. It has been decided to set up three Smart Classrooms in this academic year.
- iv. An Admission Committee was formed and all the members of the committee were given instructions to maintain transparency in the process.
- v. A committee was formed to decide the details of the organization of the Wild Vegetable competition.

Coordinator
(NAAC Committee)



Shri Shivaji Education Society, Amravati's
SHRI SHIVAJI SCIENCE & ARTS COLLEGE CHIKHLI
DIST – BULDANA 443201
NAAC 'B' - GRADE

Minutes of the meeting held on 12/12/2016

The following IQAC members were present the meeting:

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|-------------------------|---------------------------|
| 1. Dr. N. B. Bhusari | Principal and Chairperson |
| 2. Dr. A. M. Garode | IQAC Coordinator |
| 3. Shri. M. G. Bhuibhar | Management Representative |
| 4. Prof. D. B. Bobade | Member |
| 5. Dr. M. T. Nikam | Member |
| 6. Dr. V. U. Pochhi | Member |
| 7. Prof. S. R. Sirsat | Member |
| 8. Prof. J. J. Jadhao | Member |

The meeting was organized under the chairmanship of the Principal Sir.
The minutes of the previous meeting were presented by the IQAC Coordinator and the members present confirmed it unanimously.

Discussion on the following agenda took place.

- i. Discussion to take Students Feedback**
It is discussed in detail to take feedback of the students to know the overall functioning of the college.
- ii. Purchase of Reference Books and Journals**
The need to increase the number of Reference Books on relevant topics of all the subjects was discussed. It was decided to inform the librarian to take steps to purchase the reference books.
- iii. Discussion on "Establishing Wall of Humanity" to help poor and needy.**
As part of social responsibility, after discussion, it is decided to establish a platform called 'Wall of Humanity' to help poor and needy.
- iv. Organization of Workshop on Women's Harassment.**
To create awareness among the female students it was decided to organize Workshop on Women's Harassment.
- v. Data Collection for the Publication of College Magazine and Annual Reports of various committees.**
It is discussed and decided to publish college magazine and annual reports of all the committees and departments.

With the vote of thanks proposed by the IQAC Coordinator, the meeting was concluded.

Coordinator
(NAAC Committee)



Action Taken:

- i. The Feedback Committee declared the schedule of distribution Feedback forms and collection of students' responses to the concerned teachers. After the collection of responses the responses were analyzed.
- ii. In response to the instructions given to the librarian, all the teachers were informed to submit a list of required reference books for purchase.
- iii. The NSS Program Officer of college NSS unit was informed to take steps to start the platform to extend the help to the poor.
- iv. The members of Women's harassment Cell were informed to decide the modalities of the organization of the workshop.
- v. The college magazine committee was instructed to accelerate the work to collect literature from students and departmental reports for publication.



Coordinator
(NAAC Committee)