










## Meeting no.1

**Minutes of the IQAC meeting held on 27/10/2021 at 4.00 Pm in IQAC are as follows:**

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson	
2. Dr. V.U. Pochhi	IQAC Co-Ordinator	
3. Dr. D. B. Bobade	Member	
4. Dr. M. T. Nikam	Member	
5. Dr. G.G. Malte	Member	
6. Dr. J.J. Jadhao	Member	
7. Dr.S.I. Jukkalkar	Member	
8. Prof.S.A. Salve	Member	
9. Dr.V.M. Hemke	Member	

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

### **Agenda I: Preparation of Academic Calender 2021-2022**

The academic calendar of sant Gadge Baba Amravati University was published. For the effective time management and timeliness Academic Calendar is must and the Academic Calendar need to be prepared at the beginning of the session. The IQAC Coordinator suggested the Chairman to notify all HODs about submission of planning and schedule and inclusion of curricular and co-curricular activities to be conducted during the session in the academic calendar. A committee in needed to be formed.

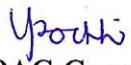
The Chairman and the all the IQAC member agreed to the proposal and the Chairman asked the IQAC Coordinator to notify all the HODs regarding it.

**Agenda II: Preparation of AQAR 2021-2022**

IQAC Coordinator informed that the preparation for submission of AQAR for the year 2021-2022 is very important. Regarding it all the In Charge of Seven Criterion and the concerned committee members should start collecting and processing data immediately. The Chairman asked to report about the development of data collection of AQAR within stipulated time.

**Agenda III: Conduction of Induction programme of UG and PG Students**

As stipulated by UGC, one-week Induction Programme is expected to be conducted for UG and PG Students. After discussion, it is decided to conduct Induction programme immediately. The meeting was concluded after Vote of Thanks.

  
IQAC-Co-ordinator  
Coordinator  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana

  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana

**Action Taken**

- 1) All the Heads of the Departments and committee In- Charge were asked to submit the schedule with Action plan of curricular and co-curricular activities to be conducted during the Academic session.
- 2) All the Criterion in Charge are informed to prepare the required data for submission of AQAR.
- 3) One-week Induction Online programme was organized with the Support of faculty due to pandemic situation.

  
IQAC-Coordinator  
Coordinator  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana



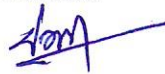







  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana



## Meeting no.2

Minutes of the IQAC meeting held on 10/11/2021 at 5.00 Pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson - 
2. Dr. V.U. Pochhi	IQAC Co-Ordinator 
3. Dr. D. B. Bobade	Member 
4. Dr. M. T. Nikam	Member 
5. Dr. G.G. Malte	Member - 
6. Dr. J.J. Jadhav	Member 
7. Dr.S.I. Jukkalkar	Member - 
8. Prof. S.A. Salve	Member - 
9. Dr.V.M. Hemke	Member 
10. Mr.S.S. Gawai	Member 

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

### Agenda I- Organization of Yoga day Every Thursday

Yoga and Ayurveda are preventive in nature. They help in the prevention of Diseases. They keep the body and mind in good health. Practicing yoga daily can have a positive effect on our life. It helps manage stress and anxiety and keeps everybody relaxed. All IQAC members decided to implement practice of Yoga day Every Thursday.

**Agenda II- Collection of data for Student Satisfaction Survey.**

In the session 2021-2022 Student satisfaction Survey is required. After discussion the Principal asked to Collect data of SSS through google form. Students will be given google form link to record their responses,

**Agenda III- Discussion on Best Practices**

The HEIs are generating new ideas through research and innovation. NAAC has implemented Best Practices in overall assessment and accreditation of a college. Best practices help in development of institution. So, all IQAC members discuss on Best practices carried out by the Departments. It is decided to selection of two Best Practices from the concern Departments.

The meeting was concluded after Vote of Thanks.

*Y. P. Chis*  
IQAC-Co-ordinator  
Coordinator  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana  
Action Taken Report-

*P. Deshmukh*  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana

- 1) Instruction was given to the Physical education Director to establish the Yoga and Meditation Center. All staff members and students informed by notice that Yoga Day will be regularly conduct on every Thursday.
- 2) All Class teacher informed to collect email of Students and provide the questionnaire given by NAAC for SSS
- 3) Institutional Two Best practices were Selected.

*Y. P. Chis*  
IQAC-Co-ordinator  
Coordinator  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana







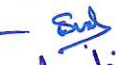
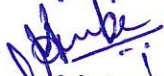

*P. Deshmukh*  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana



### Meeting no. 3

**Minutes of the IQAC meeting held on 15/11/2021 at 5.00 Pm in IQAC are as follows:**

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson	
2. Dr. V.U. Pochhi	IQAC Co-Ordinator	
3. Dr. D. B. Bobade	Member	
4. Dr. M. T. Nikam	Member	
5. Dr. G.G. Malte	Member	
6. Dr. J.J. Jadhav	Member	
7. Dr. S.I. Jukkalkar	Member	
8. Dr. V.M. Hemke	Member	
9. Mr. S.S. Gawai	Member	

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

#### **Agenda I- Organisation of National Workshop on Naac**

To study about all Metrics and Requirement of supporting documents, IQAC members plan to organize the National Level Workshop on NAAC Revised SSR filling process. It is decided to organize the workshop in collaboration with IQAC Cluster Maharashtra.

#### **Agenda II- Celebration of Birth Anniversary of Dr. Panjabrao Deshmukh**

Every year from 25<sup>th</sup> to 27<sup>th</sup> Birth Anniversary is of Dr, Panjabrao Deshmukh, the founder of Shri Shivaji Education Society is celebrated. This year on this occasion, it is decided to organize Rangoli Competition and Sports Competitions.

### Agenda III- Organisation of Alumni Meet

Alumni meet is a gathering of ex-students of an institution and the institution feels proud on seeing its successful Alumni. Alumni meet Creates a platform to talk with current students. It is unanimously decided to organize Alumni Meet.

The meeting was concluded after Vote of Thanks

*Y. P. Chh*  
IQAC-Co-ordinator  
**Coordinator**  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana

*Aspeshmukh*  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana

### Action Taken -

- 1) National level workshop on NAAC Revised SSR Filling process on 12<sup>th</sup> December 2021 in collaboration with IQAC cluster Maharashtra was organized.
- 2) Rangoli Competition and Sports Competitions were organized on the occasion Birth Anniversary of Dr. Panjabrao Deshmukh. From 25<sup>th</sup> to 27<sup>th</sup> December.
- 3) The Alumni meet was organized on 29<sup>th</sup> December.

*Y. P. Chh*  
IQAC-Co-ordinator  
**Coordinator**  
IQAC, Shri Shivaji Sci. & Arts  
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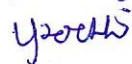





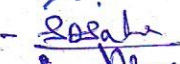


*Aspeshmukh*  
Principal  
PRINCIPAL  
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College, Chikhli, Dist. Buldana



## Meeting no 4

Minutes of the IQAC meeting held on 12/1/2022 at 5.00 Pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson	
2. Dr. V.U. Pochhi	IQAC Co-Ordinator	
3. Dr. D. B. Bobade	Member	
4. Dr. M. T. Nikam	Member	
5. Dr. G.G. Malte	Member	
6. Dr. J.J. Jadhav	Member	
7. Dr.S.I. Jukkalkar	Member	
8. Prof. S.A. Salve	Member	
9. Dr.V.M. Hemke	Member	
10.Mr.S.S. Gawai	Member	

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

### Agenda I – Organisation of Energy awareness programme

To Create awareness about Conservation of energy resources awareness programme on Energy Audit is needed to be organized. The IQAC members unanimously decided to plan the Energy Audit.

## Agenda II- Discussion about NEP Parameters

NAAC introduces National Education Policy in the SSR. All IQAC members discussed on the NEP Parameters carried out in the institution. Certain other recommendations which need to be implemented in the curriculum were also discussed.

## Agenda III- Website Updation

The IQAC Coordinator informed that we need to start the process of AQAR 2020-2021 submission and documentation for SSR. She also pointed out that we have update College website. All Criterion In- charge informed to prepare the information required for Website.

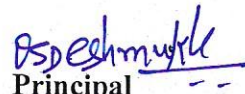
## Agenda IV- Workshop on IPR and Patenting System

The IQAC Coordinator suggested to organize workshop on Intellectual Property Right and Filling of Patent to create awareness among the faculty and research students. The Principal and the IQAC members agreed to the suggestion.

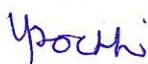
The meeting was concluded after Vote of Thanks

  
IQAC-Co-ordinator  
Coordinator

Action Taken  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana

  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana

- 1) Awareness programme on Energy Audit is organized on 14 January 2023. Mr. Rahul Deshpande was the Resource Person for the programme
- 2) All Heads of the Departments prepared the draft of their plan to introduce the recommendations given in NEP and submitted it to IQAC. On the basis of the the drafts of all the Departments the IQAC members prepared the final draft.
- 3) All Criterion In-charge and Head of the Departments Prepared the data required for AQAR 2020-2021.
- 4) Workshop on IPR and Patenting System was organized on 13 January 2022. The Resource Person for Workshop was Dr.W.M. Dhumale.

  
IQAC Co-Ordinator  
Coordinator  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana




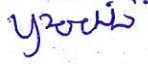


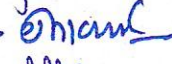





  
Principal  
PRINCIPAL  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana.



Meeting no .5

Minutes of the IQAC meeting held on 10 /2/2022 at 4.00 Pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson	
2. Dr. V.U. Pochhi	IQAC Co-Ordinator	
3. Dr. D. B. Bobade	Member	
4. Dr. M. T. Nikam	Member	
5. Dr. G.G. Malte	Member	
6. Dr. J.J. Jadhav	Member	
7. Dr.S.I. Jukkalkar	Member	
8. Prof. S.A. Salve	Member	
9. Dr.V.M. Hemke	Member	
10. Mr.S.S. Gawai	Member	

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

**Agenda I - Organisation of Workshop on Soft Skill Development**

As per the Schedule of Sant Gadge Baba Amravati University Amravati, it is decided to organize the Soft Skill Development Workshop in Collaboration of SGBAU.

**Agenda II- Submission of AQAR 2020-2021**

The IQAC Coordinator informed that the Data required for AQAR is ready. The suggested to start uploading the data on NAAC portal.

The meeting was concluded after Vote of Thanks

**IQAC CO-Ordinator**

**Action Taken Report-**

- 1) Four Days Workshop on Soft Skill Development is planned to organize in collaboration with SGB Amravati University. The duration of the Workshop will be 16-19 February 2022.
- 2) AQAR of 2020-2021 was Finalized and uploaded on 28<sup>th</sup> February 2022.

*Y. P. Chitambar*  
**IQAC CO-Ordinator**

**Coordinator**  
**IQAC, Shri Shivaji Sci. & Arts**  
**College, Chikhli Dist. Buldana.**











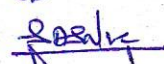
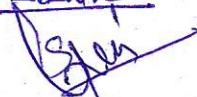
*Aspesh Mukhl*  
**Principal**  
**PRINCIPAL**  
**Shri Shivaji Science & Arts**  
**College, Chikhli, Dist. Buldana**

*Aspesh Mukhl*  
**Principal**  
**PRINCIPAL**  
**Shri Shivaji Science & Arts**  
**College, Chikhli, Dist. Buldana**

## Meeting No 6

Minutes of the IQAC meeting held on 27/4/2022 at 4.00 Pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson - 
2. Dr. V.U. Pochhi	IQAC Co-Ordinator 
3. Dr. D. B. Bobade	Member 
4. Dr. M. T. Nikam	Member 
5. Dr. G.G. Malte	Member - 
6. Dr. J.J. Jadhav	Member 
7. Dr.S.I. Jukkalkar	Member - 
8. Dr.V.M. Hemke	Member 
9. Mr. S. A. Salve	Member - 
10. Mr.S.S. Gawai	Member 

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

### Agenda I : Organisation Innovative Model Making Competition

To give platform to the creative and innovative ideas in students organisation of Model Making Competition is required. The IQAC Committee members suggested the Department of Physics to take initiative in the organization of the workshop.

### Agenda II : Course Attainment

The IQAC Coordinator pointed out that the review on Course Attainment of all the Departments is necessary. For the review it is decided to take the results into consideration to the university results.

Prof. S. A. Salve presented vote of thanks and the meeting was concluded.

*Y. S. Salve*  
IQAC CO-Ordinator

**Coordinator**  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana

*Aspeshmurti*  
Principal  
**PRINCIPAL**  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana

**Action Taken**

- 1) The Department of Physics is instructed to organize the Model Making Competition.
- 2) The Second Criterion In-Charge is instructed to take immediate steps to take review the Course Attainment of all the Departments and report the IQAC Coordinator with immediate effect.

*Y. S. Salve*  
IQAC CO-Ordinator  
**Coordinator**  
IQAC, Shri Shivaji Sci. & Arts  
College, Chikhli Dist. Buldana



*Aspeshmurti*  
Principal  
**PRINCIPAL**  
Shri Shivaji Science & Arts  
College, Chikhli, Dist. Buldana