



Shri Shivaji Education Society Amravati's SHRI SHIVAJI SCIENCE AND ARTS COLLEGE Chikhli, Dist. Buldana- 443201.



NAAC Reaccredited with 'B++' Grade (CGPA 2.82)

ISO: 9001-2015

Dr. Omraj S. Deshmukh	Hon'ble Shri Harshvardhan P. Deshmukh
Principal	President

6.5.2: The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This document contains:

- 1. Two examples of IQAC initiatives
- 2. Review of IQAC initiatives
- 3. Feedback





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Institutional review and teaching-learning reforms

1. Plan and Strategy of IQAC to take review of teaching Learning Process:

Goal: To improve and enhance the ability of Teachers and Students in Teaching Learning Process via ICT based Learning Management System.

Mechanism of implementation:

Learning Management System (LMS) is provided by Shri Shivaji Education Society, Amravati. All the teaching staff used LMS platform entire session as per assigned time table by the IQAC and Principal. With this some of the staff members used ZOOM, Google Meet, YouTube, Google Classroom and other Platforms for ICT based teaching. All the queries of the student are collected trough Google Form.

Outcome: Through this initiative, IQAC improves ICT based teaching learning process.

2. Academic review through periodical meetings

Goal: To discuss the development and performance of academic departments and programs, asses program quality and effectiveness of academics.

Mechanism of implementation:

IQAC circulates Notices along with Agenda to all the Head of Department. Then IQAC holds the meeting in which discussion is done as per agenda. All the Heads puts their suggestion for further implications. Finally all the decisions taken in the meeting implemented in academics, curricular and co-curricular activity.

Outcome: Through this initiative, IQAC reviewed the performance of academic programs through periodical meetings and improvement of academics, curricular and co-curricular activity.

IQAC, Shri Shivaji Sci. & Arts College, Chikhli Dist, Buld



<u>Review of Teaching Learning Process, Structures & Methodologies of</u> <u>operations and learning outcomes at periodic intervals</u>

1.4 Feedback System

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

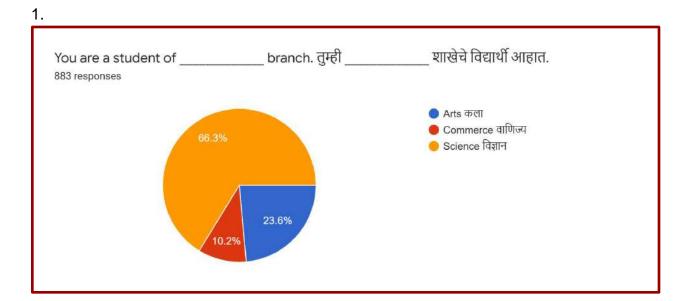
1) Students 2) Teachers 3) Employers 4) Alumni

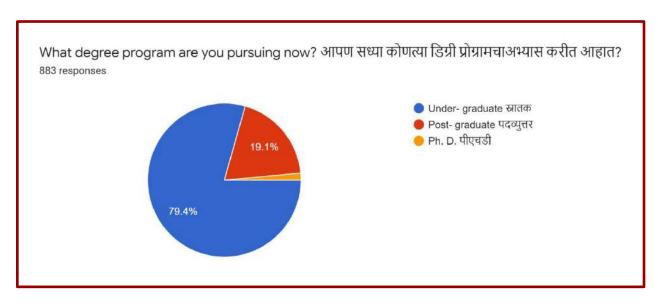
Feedback system is developed in the college to evaluate overall curriculum and curricular activities. Students, Parents, Teachers, Employer and Alumni provide feedback. The feedback is graded on a scale of A-Storngly agree, B-Agree, C-Uncertain, D-Disagree, and E-Strongly disagree. The feedback analysis reveals satisfaction with the college's overall performance. The college administration attempted to respond to the stakeholder's request.

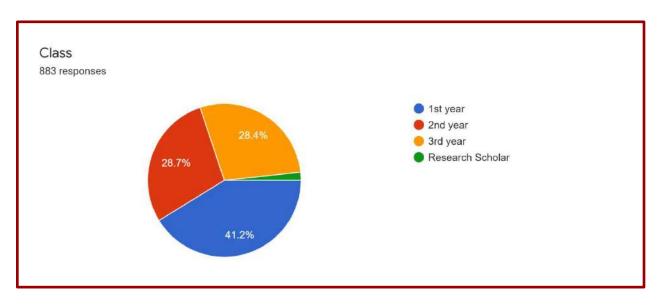
Feedback is taken by online mode in which 883 students,38 teachers, 04 employers, 292 alumni and 673 parents participated. The feedback is analyzed and discussed with the institution's president, and decisions are made to improve curricular, co-curricular, and extracurricular activities in colleges to help students grow.

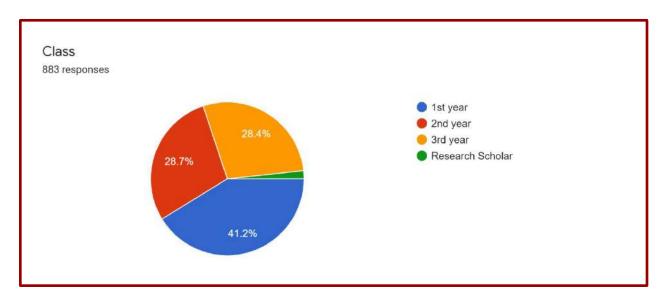
Feedback Report

Students' feedback

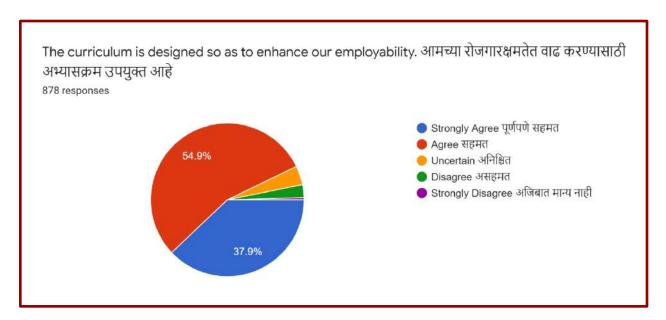


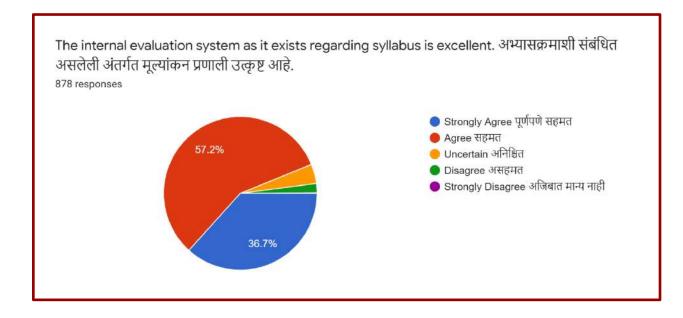


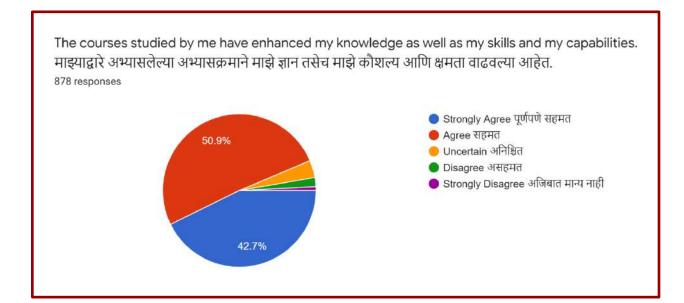




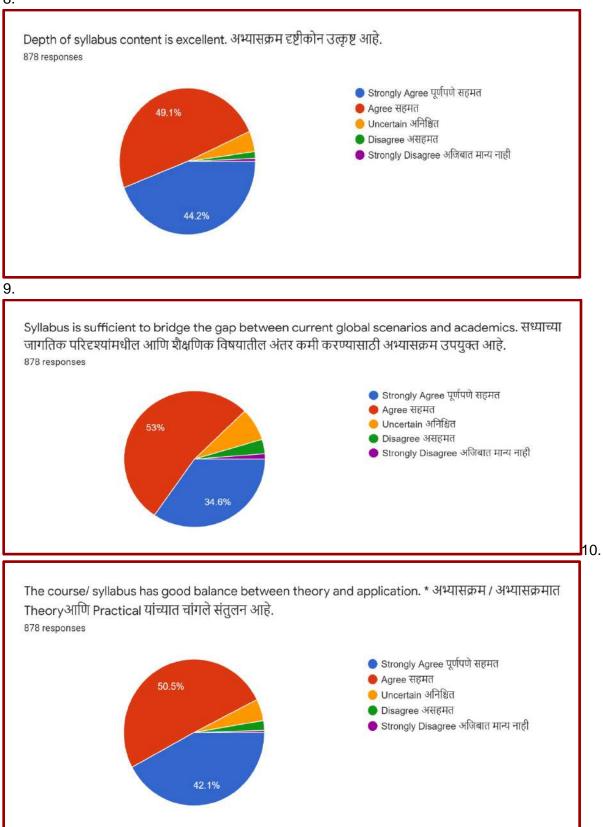
Feedback on curriculum अभ्यासक्रमावरील अभिप्राय



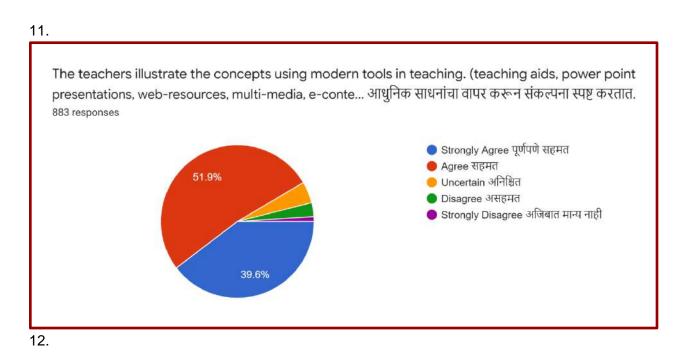


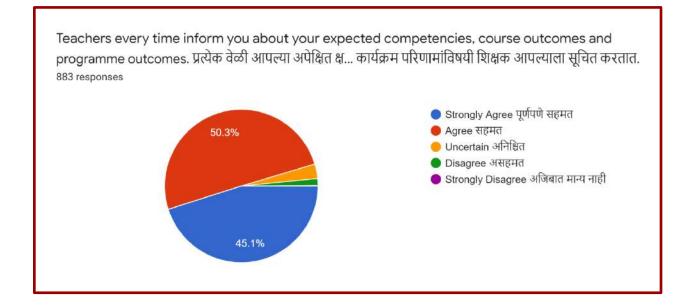


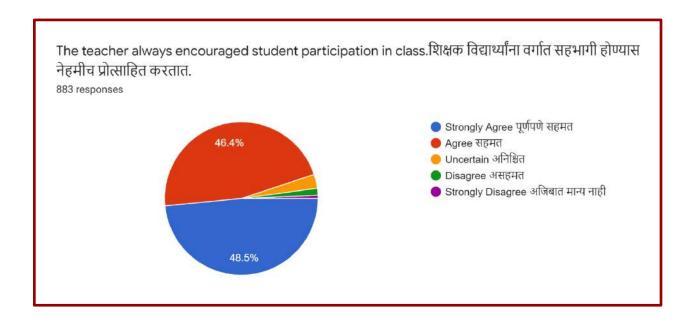


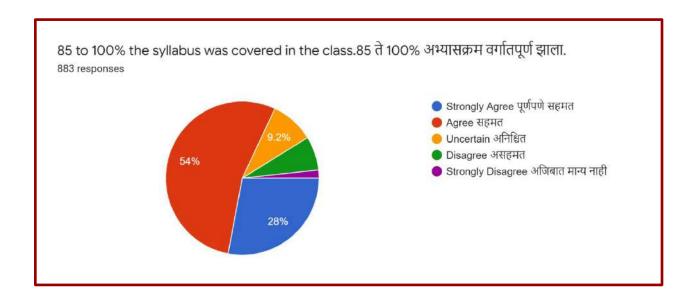


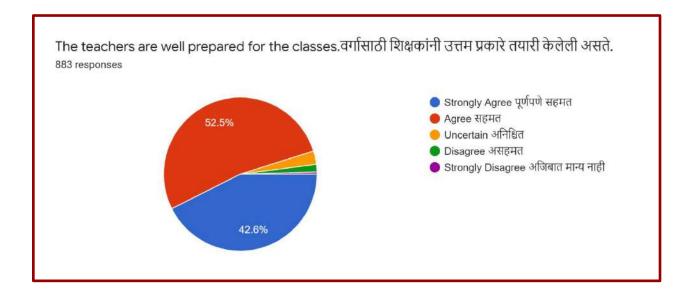
Feedback on Teaching, learning & Evaluation. शिक्षण, शिकणे आणि मूल्यांकन यावर अभिप्राय



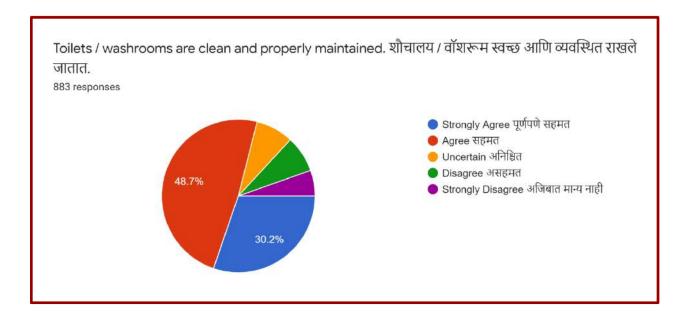


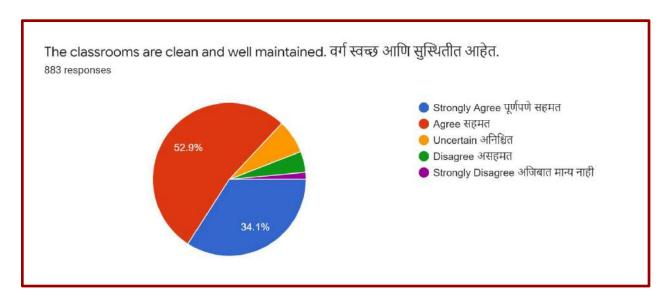


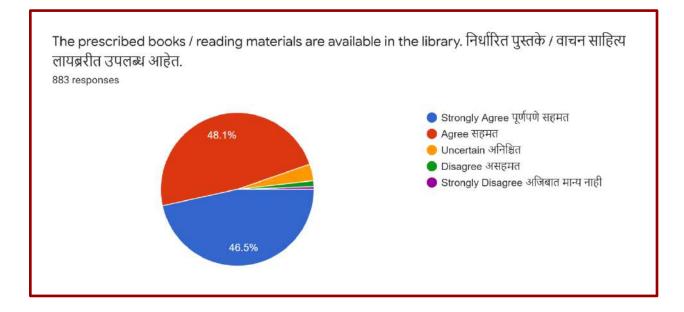




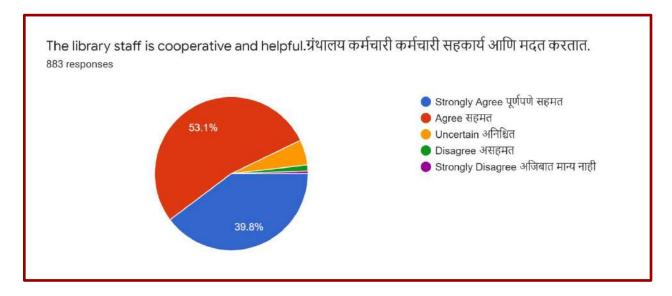
Feedback on Administration & Infrastructure. प्रशासन आणि पायाभूत सुविधांवरील आपला अभिप्राय

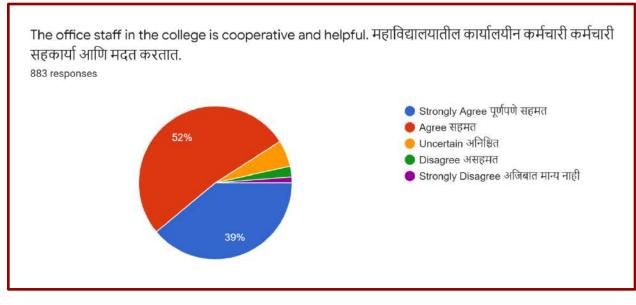






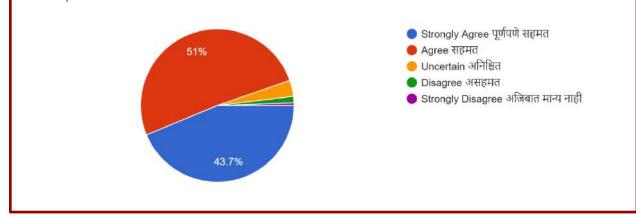
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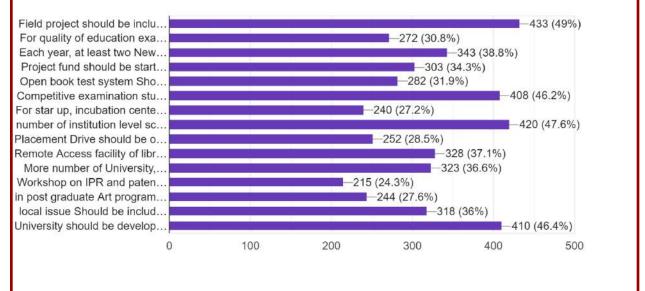


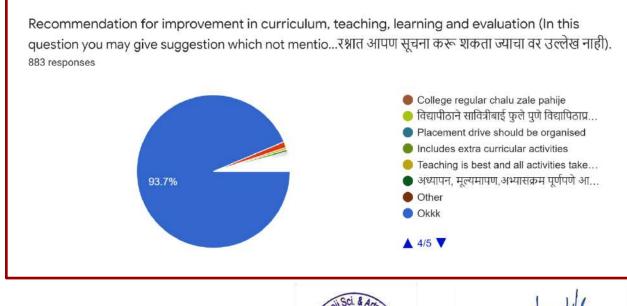
Continuous efforts are taken by the college to improve the quality of teaching and learning.शिक्षण आणि शिक्षणाची गुणवत्ता सुधारण्यासाठी महाविद्यालयाने सतत प्रयत्न केले आहेत. ^{883 responses}



22.

Recommendation for improvement in curriculum, teaching, learning and evaluation (In this question you may tick more than one option) अभ्यासक... (या प्रश्नात आपण एकापेक्षा अधिक पर्याय निवडू शकता). 883 responses





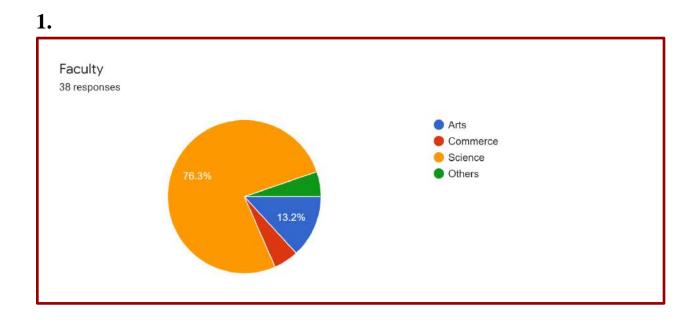


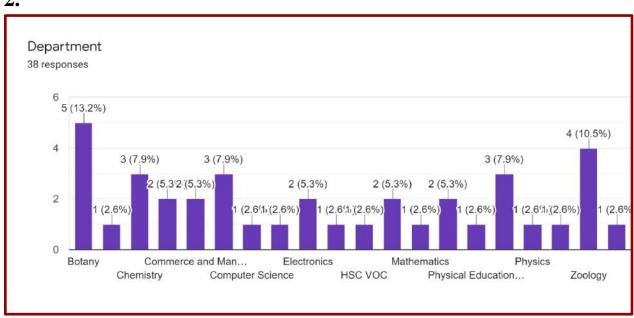
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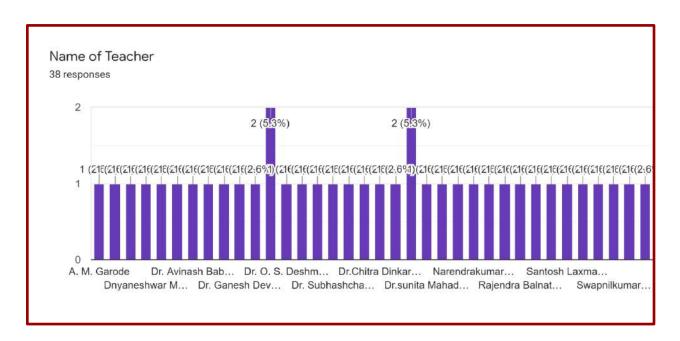
Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

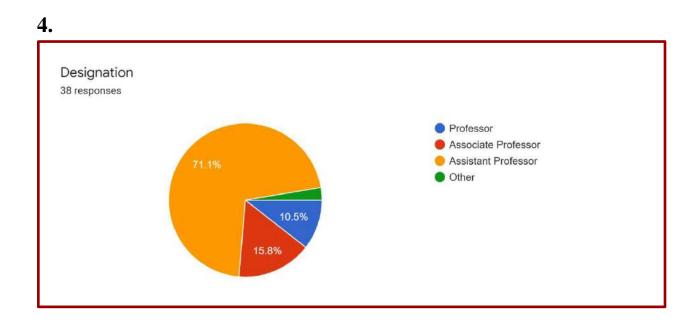
Teachers' feedback on syllabus and its transaction

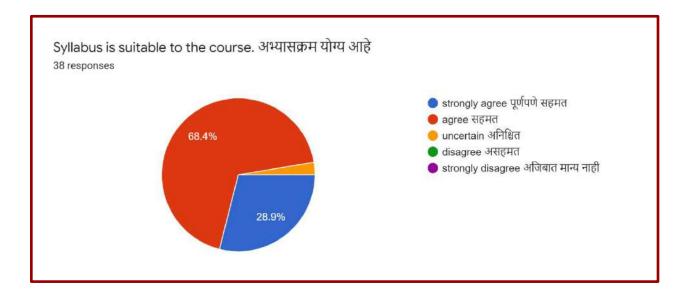
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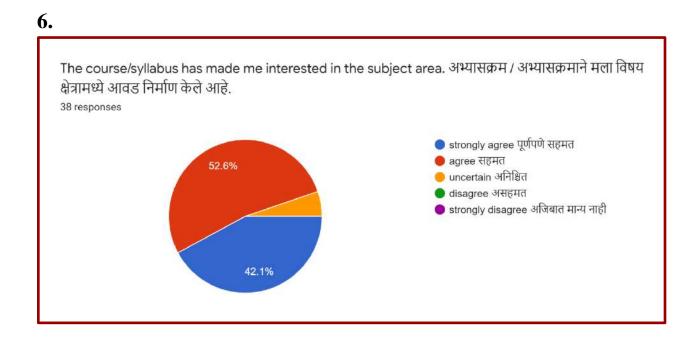




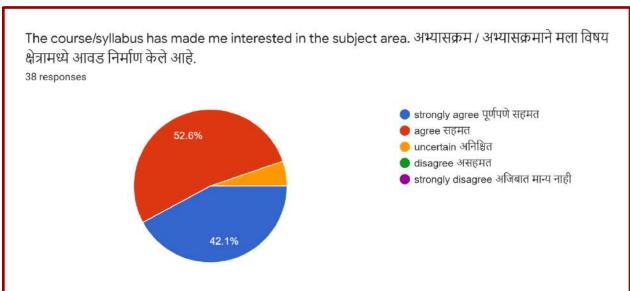


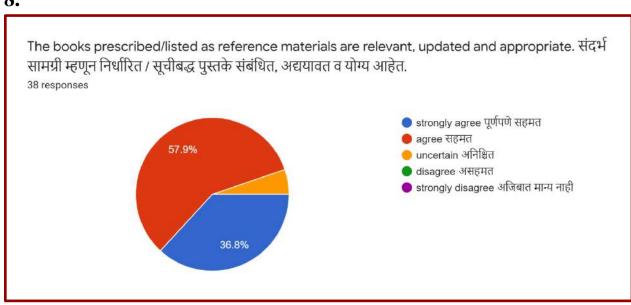




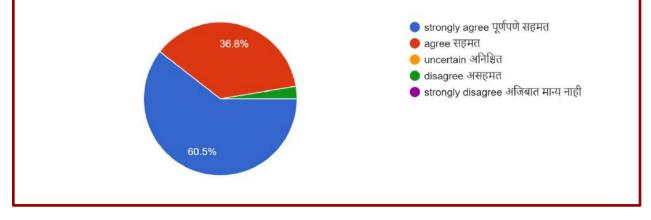


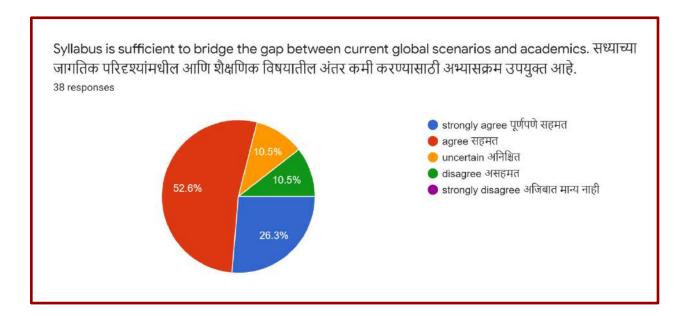


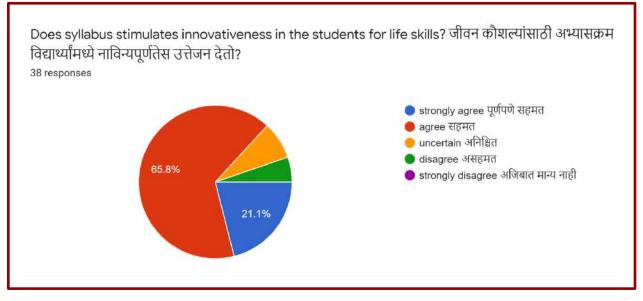


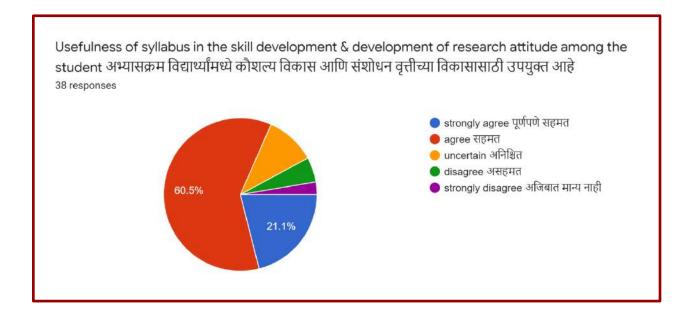


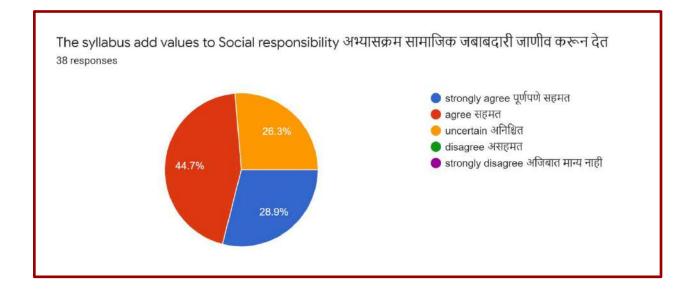
l have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners participations.सेमीनार सा...ण्याच्या तंत्रांचा अवलंब करण्याची माझी स्वातंत्र्य आहे. 38 responses

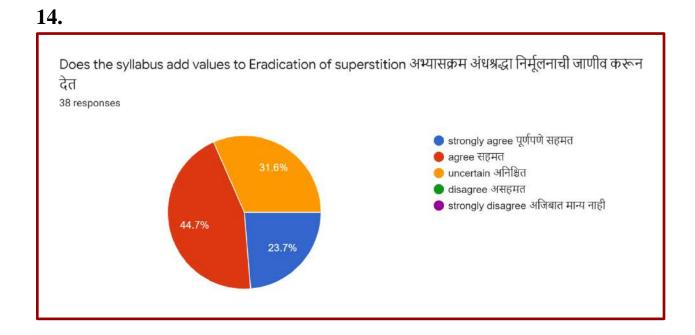




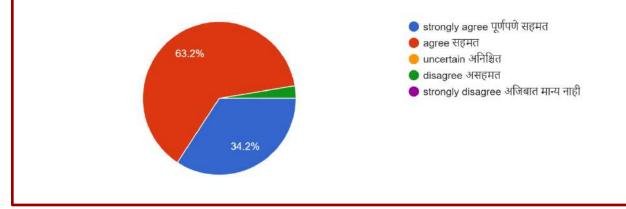








Syllabus maintain weightage of Theoretical and practical knowledge of students and global need.अभ्यासक्रमात विद्यार्थ्यांचे सैद्धांतिक आणि व्यावहारिक ज्ञान आणि जागतिक गरजेचे संतुलन राखले जाते. 38 responses

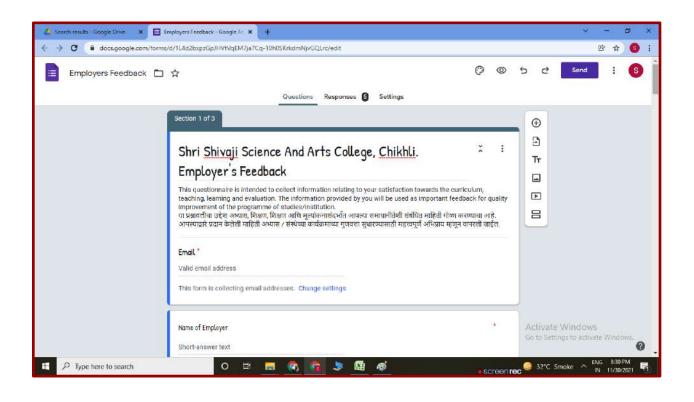




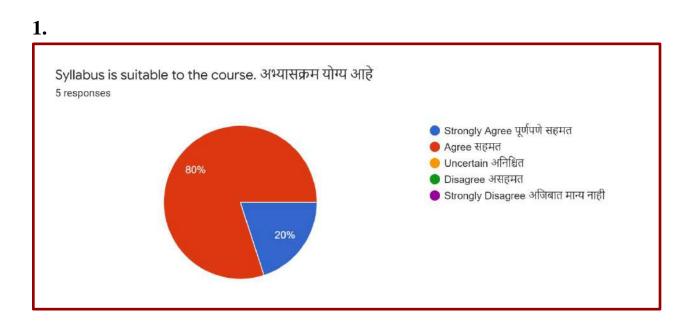
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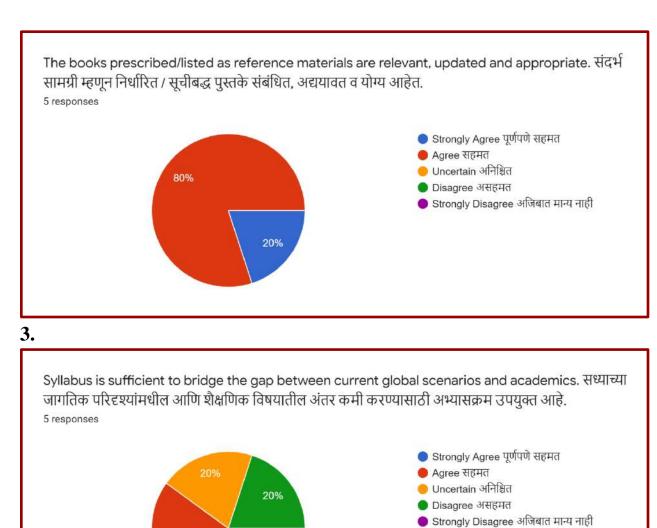
Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Employers' Feedback



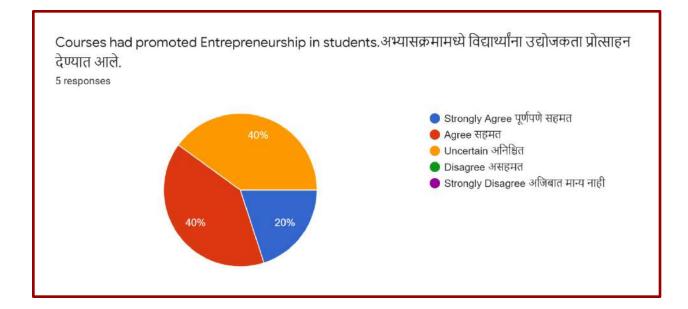
feedback on curriculum, teaching, learning and evaluation. अभ्यासक्रम, शिक्षण, शिकणे आणि मूल्यमापन वर अभिप्राय

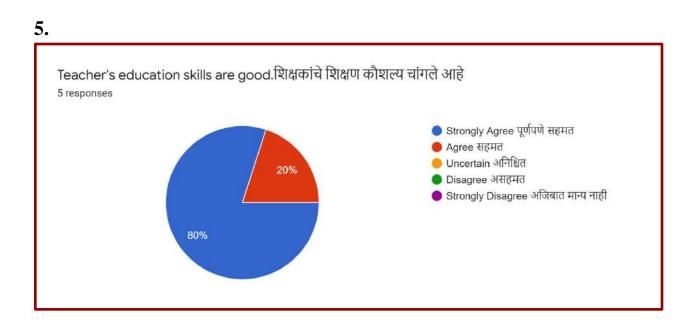




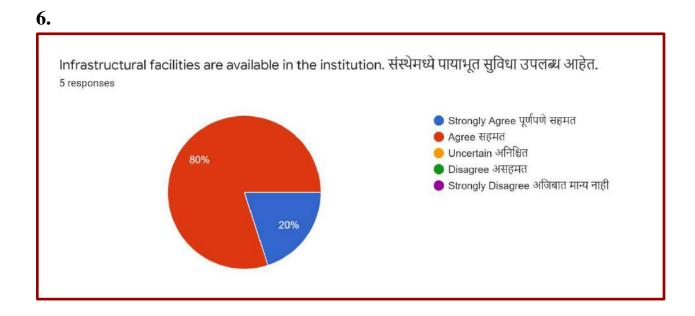
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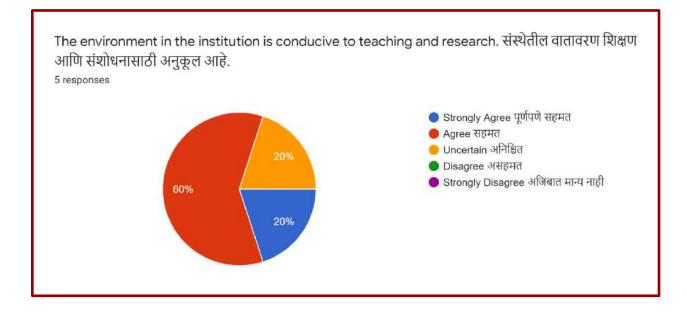
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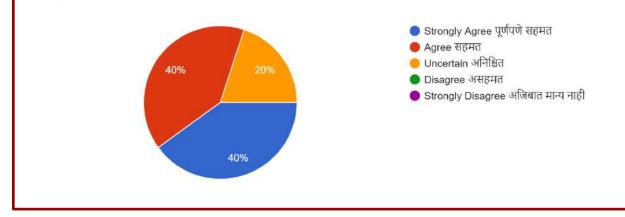


Feedback about Institution Progress and Staffs. संस्था प्रगती आणि कर्मचारी बद्दल अभिप्राय.

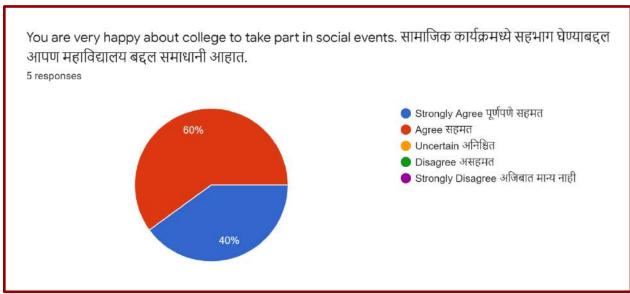




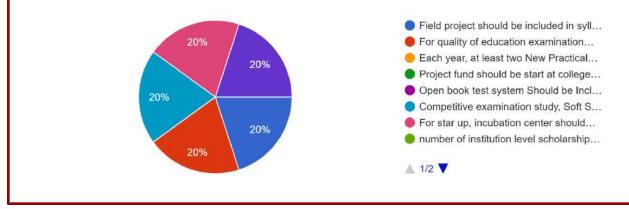
You are satisfied with the employees about learning about new technique, adoption of new ideas etc. नवीन तंत्रज्ञानाविषयी शिकण्याबद्दल, नवीन कल्पनांचा अवलंब करण्याबद्दल कर्मचार्यांशी आपण समाधानी आहात. ^{5 responses}



9.

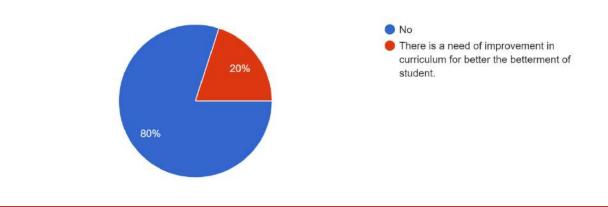


Recommendation for improvement in curriculum, teaching, learning and evaluation (In this question you may tick more than one option) अभ्यासक... (या प्रश्नात आपण एकापेक्षा अधिक पर्याय निवडू शकता). 5 responses



11.

Recommendation for improvement in curriculum, teaching, learning and evaluation (In this question you may give suggestion which not mentio...रश्नात आपण सूचना करू शकता ज्याचा वर उल्लेख नाही). 5 responses





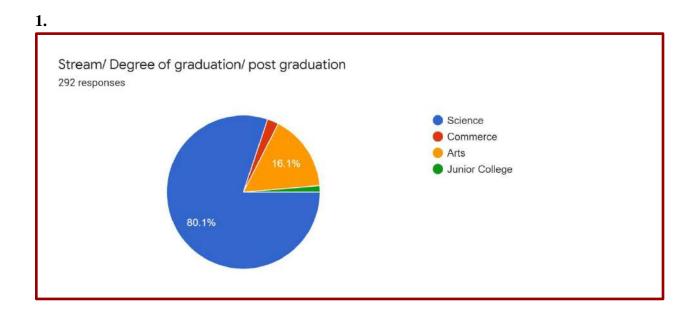
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Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Alumni Feedback

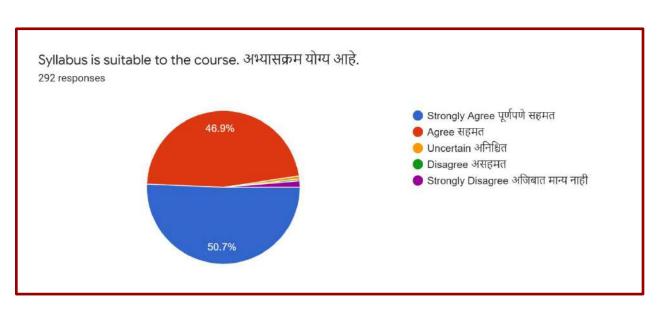
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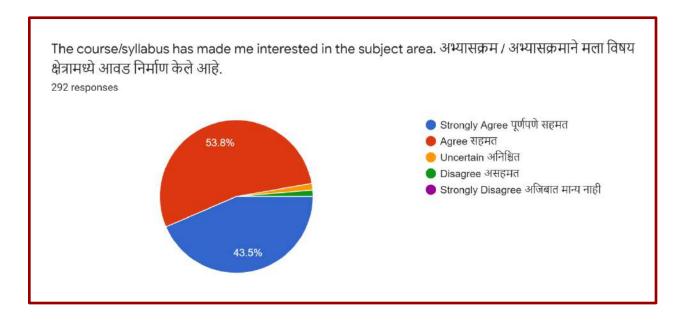
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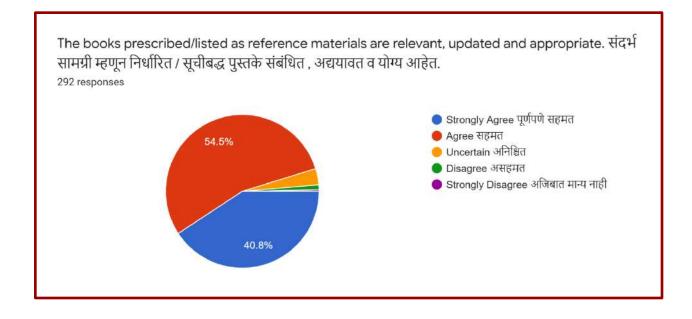


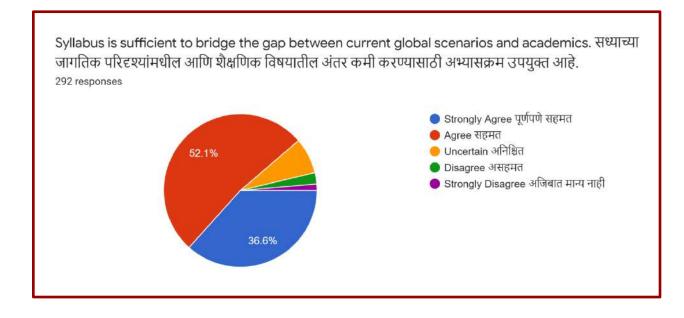
Alumni feedback on curriculum,teaching, learning and evaluation. अभ्यासक्रम, शिक्षण, शिकणे आणि मूल्यमापन यावर माजी विद्यार्थ्यांचा अभिप्राय.



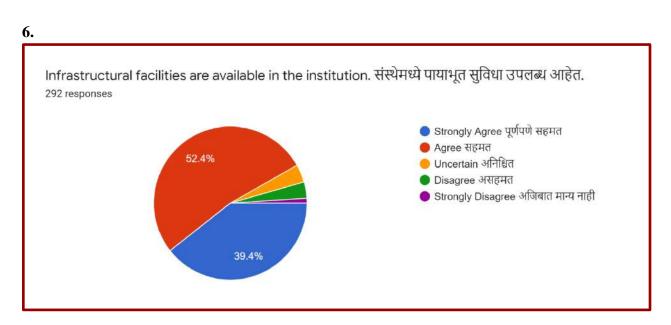


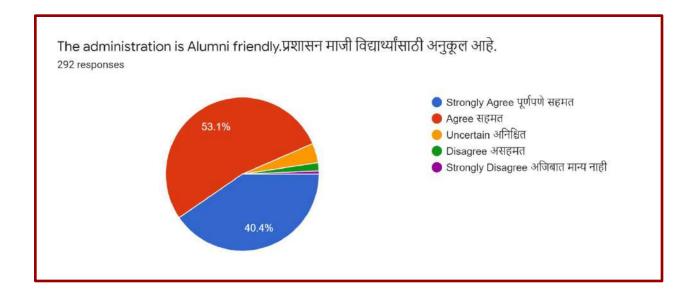


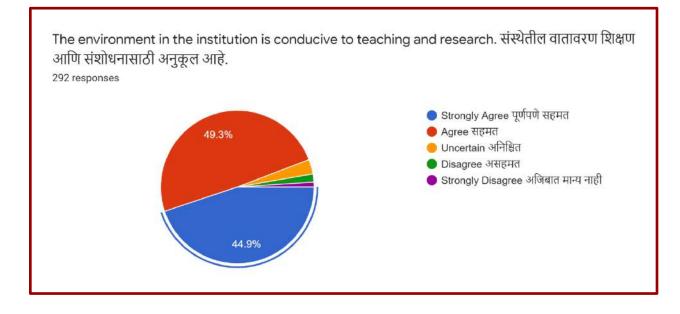




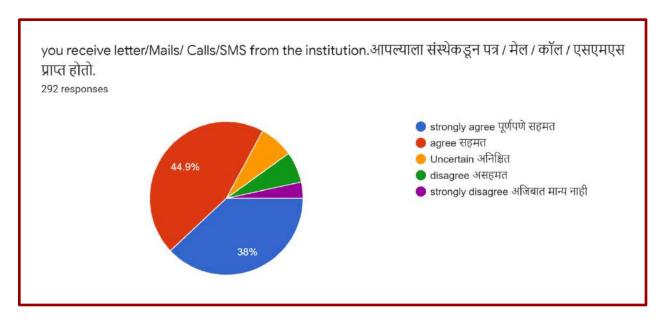
Alumni (Ex-student) feedback about administration and services. प्रशासन आणि सेवांबद्दल माजी विद्यार्थ्यांचा अभिप्राय



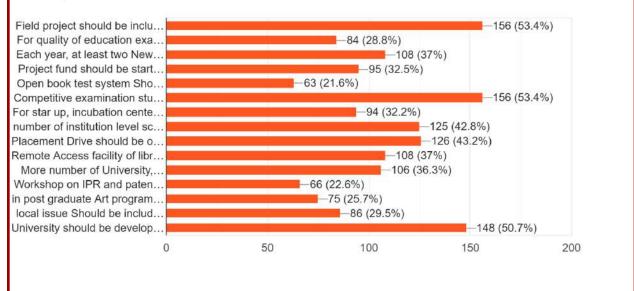


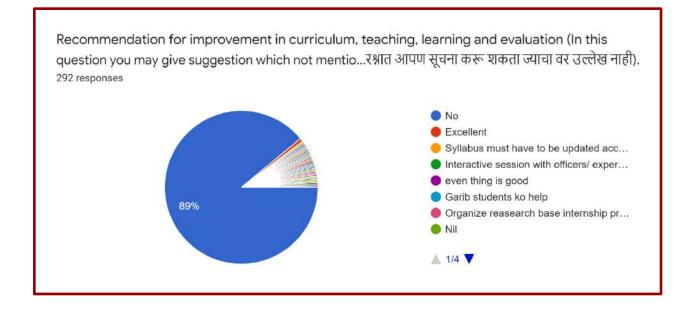






Recommendation for improvement in curriculum, teaching, learning and evaluation (In this question you may tick more than one option) अभ्यासक्र... (या प्रश्नात आपण एकापेक्षा अधिक पर्याय निवडू शकता). 292 responses







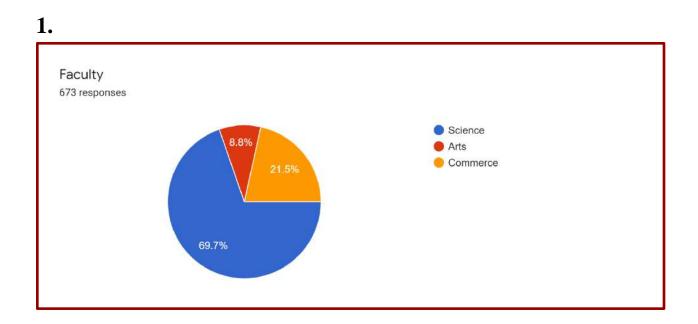
Ospeshmut Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Parents' Feedback

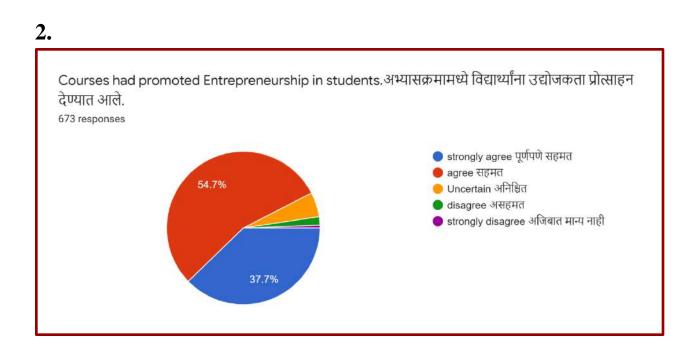
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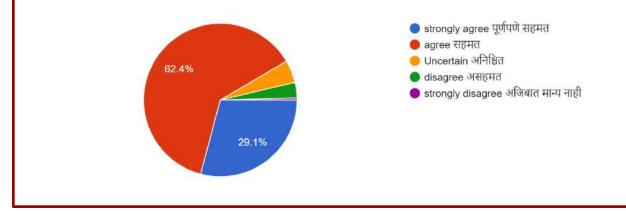


Parent's feedback on curriculum, teaching, learning and evaluation. अभ्यासक्रम, शिक्षण, शिक्षण आणि मूल्यमापन यावर पालकांचा अभिप्राय.

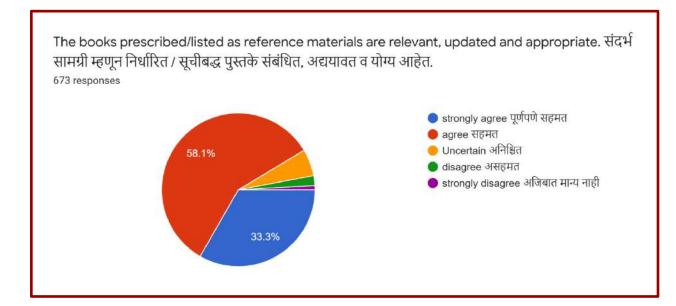


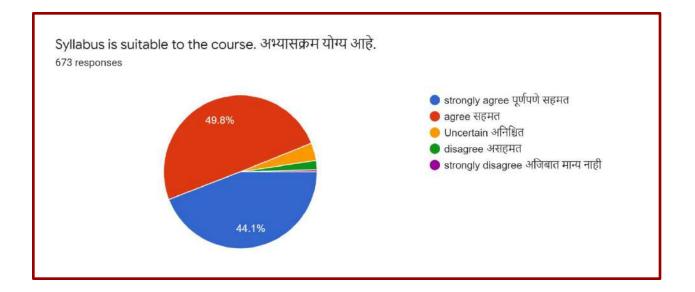
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Syllabus is sufficient to bridge the gap between current global scenarios and academics. सध्याच्या जागतिक परिदृश्यांमधील आणि शैक्षणिक विषयातील अंतर कमी करण्यासाठी अभ्यासक्रम उपयुक्त आहे. ^{673 responses}

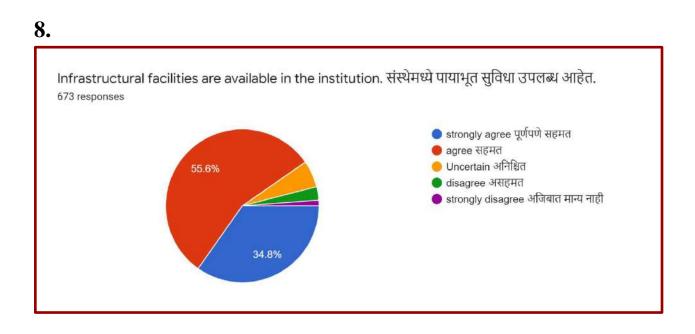


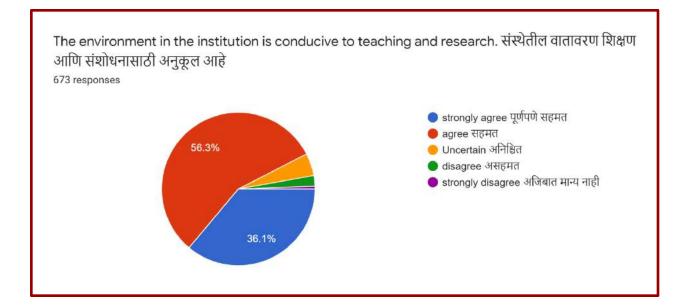
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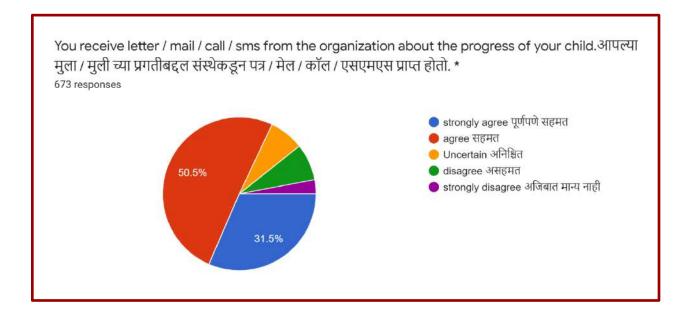


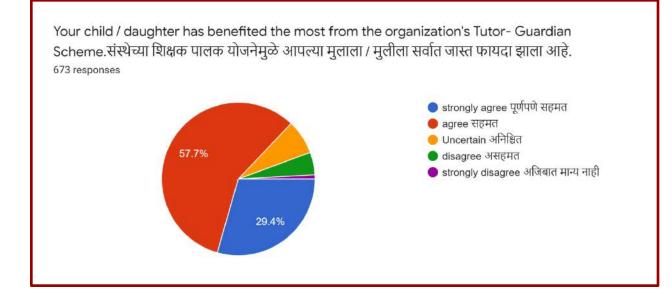
Parent's feedback about administration and services. प्रशासन आणि सेवांबद्दल पालकांचाअभिप्राय





10.

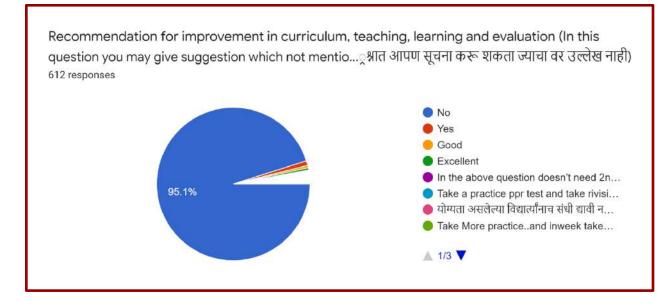




12.

Recommendation for improvement in curriculum, teaching, learning and evaluation (In this question you may tick more than one option) अभ्यासक्... (या प्रश्नात आपण एकापेक्षा अधिक पर्याय निवडू शकता) 653 responses

Field project should be inclu... -323 (49.5%) For quality of education exa... -212 (32.5%) Each year, at least two New ... -270 (41.3%) Project fund should be start... -236 (36.1%) 178 (27.3%) Open book test system Sho ... -294 (45%) Competitive examination stu... -173 (26.5%) For star up, incubation cente... 306 (46.9%) number of institution level sc... 168 (25.7%) Placement Drive should be o... -232 (35.5%) Remote Access facility of libr... More number of University,... -222 (34%) 145 (22.2%) Workshop on IPR and paten ... in post graduate Art program ... -169 (25.9%) local issue Should be includ... -206 (31.5%) University should be develop ... -294 (45%) 0 100 200 300 400



VozH Dr. Vanita U. Pochhi Coordinator IOAC,Shri Shivaji Sci.& Arts College,Chikhli Dist.Buidana

Ospeshmuly

Dr. Omraj S. Deshmukh Principal Shri Shivaji Sci. & Arte College. Chikhli, Dist. Buldana

Analysis of the Feedback taken from stakeholders

Sr. No	Feedback	Probable Cause	Suggested Remedial Action			
Α	Students' Feedback					
1	Remote access facility of library should be strengthening	During Pandemic students could not use library facility. Remote access facility of library is useful anytime anywhere	Remote access facility of library should be started			
2	Local issues, studies has included in curriculum	Students first know the local world around them	It should be informed to relevant BoS			
3	Need of Placement Drive	For employment	Post pandemic, Placement drive should be organized			
В	Teachers' Feedback					
1	No suggestion	Teachers' directly communicate with BoS	To encourage teachers			
С	Employers' Feedback					
1	Curriculum should be updated.	May be more skill based syllabus expected	It should be informed to relevant BoS			
D	Alumni's Feedback					
1	To start digital classrooms	Students feels that, they should be update with digital world	Need to start digital classroom.			
2	Students should be notified of the program via SMS	Students expected instant, mass communication from college for activities	Students may be notified of the program via COMMON SMS portal, Whats App group or facebook page or well before notification on website			
3	Need of NET, SET, IIT- JAM, TOFEL guidance center in the college	It is not possible for rural students, to join such guidance classes in cities with high fees structure.	College has PG in many courses, so NET, SET exam guidance center should be started.			
Ε	Parents' Feedback					
1	Every year two new practicals should be included in syllabus	To update in subject	It should be informed to relevant BoS			
2	Passing % should be 45%	To enhance quality of the education	It should be informed to relevant BoS			
3	No. of Scholarships should be increase on institutional level	For economical assistance of the BPL students	Financial help should be increased			

ပြားမှ Dr. Vanita U. Pochhi Coordinator IOAC,Shri Shivaji Sci.& Arts College,Chikhli Dist.8uidana



Ospeshmutry Dr. Omraj S. Deshmukh Principal Shri Shivaji Sci. & Arte College. Chikhli, Dist. Buldana

क . माजी विद्यार्थ्यांच्या सुचना	tano koloatu muno Horoma nomo kontara kontara konta konta katala kataka
 Digital classroom तयार करण्यात याव्यात Placement Drive सातत्याने घेण्यात यावेत स्पर्धा परीक्षा, क्रीडा क्षेत्रात विकास करण्यात यावा 	✓ NET, SET चे मार्गदर्शन वर्ग सुरु करण्याची परवानगी देण्यात यावी
 NET, SET, IIT-JAM, TOFEL सारख्या परीक्षेचे मार्गदर्शन सुरु करण्यात यावे विद्यार्थ्यांना कार्यक्रमाच्या सुचना COMMON SMS द्वारे द्यावी 	✓ विद्यार्थ्यांचे WhatsApp group असुन कार्यक्रमाच्या सुचना या group द्वारे देण्यात येतात.
ड. नियोक्ता (Employer) सुचना	
अभ्यासक्रम update व्हावा.	 ✓ अभ्यासक्रम update करण्यासाठी सुचना संबंधित अभ्यास मंडळाकडे पाठविण्यात आल्या आहेत.
इ. शिक्षकांच्या सुचना	
शिक्षकांनी अभ्याक्रमासंदर्भात समाधान व्यक्त केले असुन कोणत्याही सुचना केल्या नाहीत.	✓ शिक्षक प्रतिनिधी अभ्यास मंडळावर कार्यरत असतात. ते अभ्यास क्रमातील आवश्यक ते बदल सभेच्या परवानगीने करीत असतात.

Dr. Vijayshree M. Hemke In-Charge Feedback Committee ASSISTANT PROFESSOR Department of Zoology Suri Shivaji Sci. & Arts College Chikhli, Dist. Buldana-443201 **Yorch'** Dr. Vahita U. Pochhi IQAC Coordinator

Coordinator IQAC,Shri Shivaji Sci.& Arts College,Chikhli Dist.Buldana

Dr. Omraj S. Deshmukh

Principal

Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana



Minutes of IQAC Meetings and Action Taken <u>Report</u>

Minutes of the IQAC meeting held on 10/03/2020 at12.15 pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. A.M. Garode	Principal and Chairperson			
2. Dr. V.U. Pochhi IQAC Coordinator				
3. Dr. D. B. Bobade	Member			
4.Dr. M. T. Nikam Member				
5. Dr. G.G. Malte	Member			
6. Dr. J.J. Jadhao	Member			
8. Dr.S.I. Jukkalkar Member				
9. Dr.V.M. Hemke	Member			

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

The Chairman initiated discussion on the following agendas.

AgendaI: Preparation of Code of conduct

The chairman discussed the need of code of conduct for all round development of students. It is also essential to develop integrity among teachers, nonteaching. The reputation of the institution depends on success and behavior of students. Therefore, unanimously it is decided to draft the code of conduct for all stake holders of the institution.

Agenda II: Participation in ISO Certification

The IQAC Coordinator initiated discussion on the agenda by stating the importance of ISO Certification. It enhances educational system, intensifies reputation of institution, encourage equal opportunities for the students etc. It is decided by all the members present to get our institute ISO certified.

The meeting was concluded after Vote of Thanks proposed by IQAC Coordinator.

IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC Coordinator



Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Action Taken

1) A Committee has been formed to draft the Code of Conduct and the Committee is asked to present the code of the conduct before the concerned authority to take approval of it.

2) For the collection and to fill up the data for ISO certification a committee was formed. The In-Charge of the committee was asked totake immediate steps to complete all the formalities needed for the certification.

Dist. P

oordinator IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC-Co-Ordinator



Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Principal

Minutes of the IQAC meeting held on 30/7/2020 at 4.00 pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. A.M. Garode	Principal and Chairperson
2. Dr. V.U. Pochhi	IQAC Co-Ordinator
3. Dr. D. B. Bobade	Member
4.Dr. M. T. Nikam	Member
5. Dr. G.G. Malte	Member
6. Dr. J.J. Jadhao	Member
8. Dr. S.I. Jukkalkar	Member
9. Dr.V.M. Hemke	Member

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Dr. V.U. Pochhi the IQAC Coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

Agenda I: Preparation of Academic Calendar

For the effective time management and timeliness Academic Calendar is must and the Academic Calendar need to be prepared at the beginning of the session. The IQAC Coordinator suggested the Chairman to notify all HODs about submission of planning and schedule and inclusion curricular and co-curricular activities to be conducted during the session to academic calendar committee with immediate effect. The updated information will be helpful to prepare a consolidated and updated Academic Calendar.

The Chairman and the all the IQAC member agreed to the proposal and the Chairman asked the IQAC Coordinator to notify all the HODs regarding it.

Agenda II: Preparation of AQAR of 2019-20

IQAC Coordinator informed that the preparation for submission of AQAR for the year 2019-20 is very important. Regarding it all the In Charge of Seven Criteria and the concerned committee members should start collecting and processing data immediately. The Chairman asked to report about the development of preparation of AQAR within a week.

Agenda III: Action Plan for 2019-20.

The Chairperson discussed the need to prepare action plan of all the activities to be conducted by all the committees and Departments. It is decided to inform all the In Charge of the Committees and HODs to submit the action plan for the approval from the Principal.

As there was no other matter to discuss, all the members appreciated the efforts of the IQAC Coordinator and the meeting ended with a vote of thanks.

Coordinator

IQAC,Shri Shivaji Sci.& Arts College,Chikhli Dist.Buldana

Coordinator

NAAC Committee

rincipal

Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Action Taken:

- i. All the In Charge with their committee members of the criteria (I to VII) were informed to take immediate action to provide the required data.
- ii. All the HODs and Committee In Charge were asked to submit schedule with Action Plan of curricular and co-curricular activities to be conducted during the academic session.

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Coordinator IQAC,Shri Shivaji Sci.& Arts College,Chikhli Dist.Buldana

Co-ordinator NAAC Committee

Minutes of the IQAC meeting held on 08/09/2020 at 2.00 pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. A.M. Garode	Principal and Chairperson
2. Dr. V.U. Pochhi IQA	C Coordinator
3. Dr. D. B. Bobade	Member
4. Dr. M. T. Nikam	Member
5. Dr. G.G. Malte	Member
6. Dr. J.J. Jadhao	Member
8. Dr. S. I. Jukkalkar	Member
9. Dr.V.M. Hemke	Member

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

The Chairman initiated discussion on the following agendas.

Agenda I: To Start Value added Courses

During 2nd Cycle of NAAC reaccreditation, the college was able to exhibit only a few Value-added Courses for UG students. The number was insufficient. The NAAC Committee recommended to introducing new Value-added Courses for UG students. All the IQAC members discussed the requirement of the Value-added courses. It is also decided to inform the HODs regarding it.

Agenda II: Conduction of Induction Program me of UG and PG students

As stipulated by UGC, One Week Induction Programme is expected to be conducted for UG and PG students. After discussion, it is decided to conduct Induction Programme after the completion of admission process.

The meeting was concluded after Vote of Thanks proposed by IQAC Coordinator.

IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

Shall Sci. \$ Ars Company

Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Principal

IQAC Coordinator

Action Taken:

1) Steps are taken to start Value added Courses viz. Renewable Energy, Microsoft, Ayurveda, Sericulture, Water Analysis, Communication skill in English, Agricultural Entrepreneurship. All the Departments were informed to start at least one Value added Course.

2) One Week Induction Programme were organized with the support of faculties. Due to Pandemic effect it is decided to organize the in on-online mode.

2001 bordinator IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana





ANDORA

Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Agenda III: Preparation of Code of conduct

The draft of code of conduct for students, Teachers, and Administrative staff is prepared and place before the concerned body for approval.

Agenda IV: Participation in ISO Certification

All committee members discuss about certification services which is good for assessment

After that Mapple services has been choosed.

ordinato IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC-Co-ordinator



Mana Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Principal

Action Taken:

Agenda III-

The Committee Recommended to prepare the Draft Code of Conduct for Students,

Teachers, and Administrative Staff and the same is pending before the concerned body

for Approval.

Agenda IV-

The committee recommended to establish the committee to fill up the data required for ISO certification. All information should be fill up in the provided form

ordinator IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC-Co-ordinator



ANOUNCE rincipal

Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Minutes of the IQAC meeting held on 25/06/2021 at 4.00 pm in IQAC are as follows:

The following members were present in the meeting.

1. Dr. A.M. Garode	Principal and Chairperson
2. Dr. V.U. Pochhi IQAC	Co-Ordinator
3. Dr. D. B. Bobade	Member
4.Dr. M. T. Nikam	Member
5. Dr. G.G. Malte	Member
6. Dr. J.J. Jadhao	Member
8. Dr.S.I. Jukkalkar	Member
9. Dr.V.M. Hemke	Member

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

The Chairman initiated discussion on the following agendas.

Agenda I: Organization of Webinar/Workshop/Guest Lectures/ Extension Lectures

The gathers members discussed in detail the organization of Webinar/Workshop/Guest Lectures/ Extension Lectures by the Departments. Considering the Covid -19 Pandemic effect, as per the guidelines it is decided to opt online mode.

Agenda II: Organization Degree Distribution Ceremony

As per the University Guidelines, Degree distribution ceremony has to be organized. The University guidelines also suggested to follow social distancing norms in the Degree Distribution Ceremony.

Agenda III: Collection of the Data for Student Satisfaction Serve

After discussion on Data Collection for Student Satisfaction Serve, the IQAC members suggest that Collect data of Student Satisfaction Serve through google form. Students will be given google form link to record their responses.

The meeting was concluded with vote of thanks.

Oordinator IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC Coordinator



Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Action Taken Report

1) Considering the outbreak of Covid 19 Pandemic, the HODs and Committee Heads were informed to switch to online mode to conduct Seminars /Workshop/Guest Lectures /Extension lectures.

2) After the Convocation programme of Sant Gadge Baba Amravati University, distribution of Degree Ceremony is decided to organised. The committee formed for the organization is asked to take the appointment of Chief Guest for the programme of Degree Distribution Ceremony.

3) Committee for Student Satisfaction Survey prepared google form link to collect data. Collected feedback was analyzed by Committee members. Suggestions given by stakeholders were forwarded to the Principal to consider for implementation.

IQAC, Shri Shivaji Sci. & Arts College, Chikhli Dist. Buldana

IQAC- Co-ordinator



incipal

Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Minutes of the IQAC meeting held on 01/07/2021 at 10.00 am in IQAC are as follows:

The following members were present in the meeting.

1. Dr. O. S. Deshmukh	Principal and Chairperson
2. Dr. V.U. Pochhi IQAC	Co-Ordinator
3. Dr. D. B. Bobade	Member
4.Dr. M. T. Nikam	Member
5. Dr. G.G. Malte	Member
6. Dr. J.J. Jadhao	Member
8. Dr.S.I. Jukkalkar	Member
9. Dr.V.M. Hemke	Member

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

Then, Dr. V.U. Pochhi IQAC Co-coordinator reported the events / programmes which were conducted by the IQAC till date.

The Chairman initiated discussion on the following agendas.

Agenda I: Welcome function of New Principal

Newly selected principal Dr. Omraj S. Deshmukh was appointed at the college by Shri shivaji Education Society, Amravati under its administration the college runs. The Principal took charge of the college on 1st July, 2021. It is unanimously decided to organise welcome function of the newly appointed Principal.

Agenda II: Environmental and Green Audit

It is recommended to initiate to frame green policy for the institution. It is discussed and decided to form a committee to address the key areas of Energy Management, Waste management, Water management and ensuring Bio-diversity.

The meeting was concluded after vote of thanks proposed by IQAC Coordinator.

IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana



Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Principal

IQAC-Co-ordinator

Action Taken Report

1) The welcome function of the newly appointed Principal, Dr. Omraj S. Deshmukh is scheduled to organize at 4.00 pm on 01/07/2021.

2) It is decided to hire service from EFSC to Complete Environmental and Green Audit.

Coordinator IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC-Coordinator



Ospeshmu Principal

Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Minutes of the IQAC meeting held on 17/08/2021 at 3.00 pm in IQAC are as follows:

The following members were present in the meeting.

- 1. Dr. O. S. Deshmukh Principal and Chairperson
- 2. Dr. V.U. PochhiIQAC Co-Ordinator
- 3. Dr. D. B. Bobade Member
- 4.Dr. M. T. NikamMember5. Dr. G.G. MalteMember6. Dr. J.J. JadhaoMember8. Dr.S.I. JukkalkarMember
- 9. Dr.V.M. Hemke Member

Dr. V.U. Pochhi, IQAC Coordinator requested the Principal to chair the meeting.

The Chairman called the meeting to order and welcomed all the IQAC members.

The IQAC Coordinator Dr. V. U. Pochhi presented the minutes of the previous meeting and all the members present approved the minutes unanimously.

The Chairman initiated discussion on the following agendas.

Agenda I:AQAR submission of the academic year 2019-20

All the Criteria In Charge discussed the progress of the AQAR data collection of the academic year 2019-20. The IQAC Coordinator suggested to finalize the AQAR within a week and keep it ready to upload on NAAC Website.

Agenda II : To sign functional MOU with other institutions

The gathered members discussed in detail regarding tie up with other institutes through functional MOUs. The principal suggested certain institutes with whom we can share best practices, exchange students and organize lectures. It is decided to inform all the HODs to enquire about the institutes with whom we can sign MOU.

Agenda III: Tocarry out Academic & Administrative Audit

It is discussed that academic and administrative audit is important. Through the audit we will come to know the lacuna and we can work for improvement. It is decided to form a committee to complete the work.

Agenda IV: Organization of Conferences and Workshops

For the academic improvement of students as well as teachers and for academic contribution to to the to organize conferences and workshops. All the members agreed to this opinion forwarded the Principal. Every Department will be informed to take steps to organize the conferences and Workshops.

Agenda V: To get PBAS and Self Appraisal forms duly filled by the employee.

Principal opined that the work done by the employee should be recorded every year. The senior college teachers will submit PBAS forms duly filled and the Non-Teaching Staffwill submit Self Appraisal Forms at the end of every academic year.

Agenda VI:To analyses the collected feedback

The criterion In Charge with whom feedback is related informed that the feedback from the stakeholders is collected. The Principal suggested to analyze it and submit the analysis with suggestions.

Agenda VII: To start new PG Courses

It was demand of the students as well as alumni to start PG Courses. The Principal suggested to take initiative to start PG Courses in the subject Botany, Zoology, Chemistry and Physics. After discussion it is decided to take immediate steps.

AgendaVIII : To start collaboration with other institutes for quality initiative

The Principal discussed to have collaboration with other institutes for quality initiatives. It is decided to inform all the Departments to discuss with other institutes to have collaboration for exchange of quality initiatives.

Agenda IX:Registration and Participation in NIRF

Registration and Participation in NIRF is recommended by MHRD. The students get attracted by the courses offered by the institutes. The Principal decided to appoint anIn-Charge for NIRF registration. All the members present agreed to it.

After long discussion, Dr. V. U. Pochhi proposed vote of thanks and the meeting was concluded.

Agenda X: Participation in ISO Certification

The IQAC Coordinator initiated discussion on the agenda by stating the importance of ISO Certification. It enhances educational system, intensifies reputation of institution, encourage equal opportunities for the students etc. It is decided by all the members present to get our institute ISO certified.

IQAC, Shri Shivaji Sci. & Arts College, Chikhli Dist. Buldana

IQAC-Co-ordinator



Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Principal

Action Taken Report

1) All the Criteria In Charge are informed to submit the AQAR for uploading on NAAC website.

2) The HODs of the Departments are informed to take steps to sign MOUs with other institutes.

3) Committee was formed to carry out Administrative and Academic Audit. The committee was instructed to complete the audit and submit the report to IQAC and Principal.

4) All the Departments were informed to organize Conferences and Workshops and the report of the organization should be submitted to the IQAC and the Principal.

5) All the employee are informed through notice to submit PBAS and Self Appraisal Form at the end of every academic year.

5) Feedback Committee is informed to submit the Feedback Analysis immediately.

6) All the formalities to start PG Courses will be completed soon.

7) Certain Departments agreed to take collaborative quality initiatives with other institutes to organize academic activities.

8) An In Charge for NIRF has been appointed and the In Charge is asked to complete the process of NIRF Registration And Participation.

9) For the collection and to fill up the data for ISO certification a committee was formed. The In-Charge of the committee was asked to take immediate steps to complete all the formalities needed for the certification

ordinato IQAC, Shri Shivaji Sci.& Arts College, Chikhli Dist. Buldana

IQAC-Coordinator



Speshmut Principal Shri Shivaji Sci. & Arts College, Chikhli, Dist. Buldana

Principal