



**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

**Certificate Course in Communication And Soft Skill  
Development (2023-24)**

**Organized By  
Department of English**

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Certificate Course in Communication And Soft Skill Development (2023-24)  
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***Shri Shivaji Education Society Amravati's***

**Shri Shivaji Science & Arts College  
Chikhli, Dist. Buldana- 443201(MS).**



## Department of English

### Certificate Course in Communication And Soft Skill Development

**DURATION OF THE COURSE : THREE MONTHS**

**Starts from: 10<sup>th</sup> August to 9<sup>th</sup> Nov. 2023**

**Time : 12.40 am to 1.40 pm**

**For Enrollment contact English Department**

#### **Syllabus :**

**Unit I : Nature And Scope of Communication And Soft Skills**

**Unit II : Business Communication And Job Skills**

**Unit III : Basic Grammar**

**Unit IV : Vocabulary Development**

**Contact :  
9860873841**

**Eligibility for Admission  
12<sup>th</sup> Pass from any faculty**

#### **Organizing Committee**

**Dr. M. T. Nikam  
Principal (Officiating)**

**Dr. V. U. Pochhi  
IQAC Coordinator**

**Dr. S. I. Jukkalkar  
Course Coordinator**

**Mr. Sachin Morey  
Member**

**Mr. Abhijeet Wadalkar  
Member**

**Ms. Nita Ubhe  
Member**

**Mrs. Archana Kharat  
Member**



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<b>SYLLABUS</b>		
<b>Sr. No.</b>	<b>Particulars</b>	<b>Teaching Hours</b>
1)	<b>Unit I : Nature And Scope of Communication And Soft Skills:</b> <b>(A) Nature And Scope of Communication (Theory)</b> i) What is Communication ii) Directions of Communication in Organization : Downward Communication, Upward Communication, Horizontal Communication, Grapevine Communication	03 Hours
	<b>(B) Soft Skill (Theory)</b> i) What is Soft Skill & Importance of Soft Skill ii) Know Thyself/Self Discovery iii) Developing Positive Attitude iv) Forming Values v) Improving Perception vi) Career Planning vii) Body Language viii) Team Building & Team Work ix) Time Management x) Stress Management	10 Hours
	<b>Practical</b> i) Art of Listening, Reading & Speaking ii) Art of Writing, iii) E-mail Writing iv) Preparing CV/Resume	10 Hours
2)	<b>Unit II : Business Communication And Job Skills</b> <b>Practical</b> i) Notices, Agenda's & Minutes ii) Business Correspondence iii) Interview Skills iv) Presentations v) Group Discussion	10 Hours
3)	<b>Unit III : Applied Grammar (Practical)</b> Tense Sequence, Types of Sentences	10 Hours
4)	<b>Unit IV : Vocabulary Development</b> Parts of Speech, Suffix and Prefix, Synonyms, Antonyms, One Word Substitution, Use of Dictionary	02 Hours
	<b>Total Teaching Hours</b>	<b>45 Hours</b>
	Pronunciation (Assignment will be based on this topic) (Note : If required the Hours of Theory and Practical will be extended)	



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## EVALUATION

**Maximum Marks : 100 Min. to Pass : 50**  
**Distribution of Marks**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Passing Marks	Duration of theory & Practical Exam	Total Teaching Workload for theory and Practical Exam
	External Exam Marks	Internal Exam Marks				
Theory	30 (MCQ Test)	10 (Assignme nt)	40	20	2 Hrs	15 Hrs
Practical	50 Marks Dialogue : 10 GD : 10 Presentatio n:20	10 Marks Use of Language Lab to do the exercises of Practical	60	30	5 Hrs	30 Hrs
Total			100	50		45 Hrs





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**List of Enrolled Students**

<b>Sr. No.</b>	<b>Name of the Student</b>	<b>Class</b>	<b>Mobile No</b>	<b>Mail Id</b>
1)	Gayatri Vishnu Patil	B. Sc. I (M)	7620036619	gp4605827@gmail.com
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)	7499316438	sakshilokhande6479@gmail.com
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)	8788312924	sarosh0030@gmail.com
4)	Tanveer Nawrangi	B. Sc. I (M)		
5)	Pratiksha Ashok Sakhare	B. Com. I		pratikshasakhre@gmail.com
6)	Pooja Ganesh Deshmane	B. Com. I	9022304643	Pdeshmane192@gmail.com
7)	Pallavi Raju Bhutekar	B. Com. I	7758017156	pallavibhutekar@gmail.com
8)	Gayatri Uddhav Ingle	B. Com. I	8605321796	gayatriingle@gmail.com
9)	Sakshi Vilas Deshmukh	B. Com. I	8380010105	sakshideshmukh@gmail.com
10)	Nikita Ghanshyam Shinde	B. Com. I	7218648349	ns7218648349@gmail.com
11)	Renuka Dilip Sirsat	B. Com. I	8767842270	renukasirsat122@gmail.com
12)	Divya Balaji Deshmane	B. Com. I	7887378067	divyadeshmane244@gmail.com
13)	Mayuri Madan Khente	B. Com. I	8378907832	mayurikhente@gmail.com
14)	Dipali Kisan Katkar	B. Com. I	9595416341	divyakatkar195@gmail.com
15)	Gajanan R. Pande	B. Com. I	9529311435	Gpande864@gmail.com
16)	Kunal D. Jadhao	B. Com. I		
17)	Ashvini Vinayak Yevale	B. Sc. I (M)	7972037703	Ashiviniyeole329@gmail.com
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)	8010215717	pandharinathatole@gmail.com
19)	Komal Ashok Bhagat	B. Sc. I (M)	9529741668	Bhagatkomal683@gmail.com
20)	Urmila Vijay Kale	B. Sc. I (M)	7798017244	urmila161105@gmail.com
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)	9529966093	hanwatesakshi3@gmail.com
22)	Dipali Dilip Wagh	B. Com. II	9307194055	dipaliwagh301@gmail.com
23)	Kajal Ravindra Jaiswal	B. Com. II	7218347216	shubhamji20121996@gmail.com
24)	Anuradha Atmaram Raut	B. Com. II	8975029819	anuradharaut45@gmail.com
25)	Vaishnavi Gulab Bhalerao	B. Com. II	9156498681	bvaishnavi315@gmail.com
26)	Pallavi Ramdas Ingle	B. Com. II	9021639166	pallavinglerajput@gmail.com
27)	Sakshi Dilip Keskar	B. Com. II	7666879748	dilipkeskar870@gmail.com
28)	Vrushali Ramkrushna Theng	B. Com. II	9699843562	thengvrushali@gmail.com
29)	Maya Gajanan Gore	B. Com. II	7038325068	mgore5340@gmail.com
30)	Vaishnavi Nandkishor Pauer	B. Com. II	8669052010	vaishnavipawar426@gmail.com
31)	Payal Navalsing Jadhao	B. Com. II	866987211	payaljadhao@gmail.com



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32)	Divya Balaji Deshmane	B. Com. II		
33)	Sakshi Panjabrao Parihar	B. Com. II	<b>8261887604</b>	<b>sakshiparihar@gmail.com</b>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I	<b>9021310549</b>	<b>varushalihoge3397@gmail.com</b>
35)	Arti Subash Dhandale	B. Com. I	<b>8010376217</b>	<b>artighadale@gmail.com</b>
36)	Samrin Parvin Sk Anwar	B. A. I		
37)	Vaishnavi Somnath Bansode	B. Com. II	<b>7218867188</b>	<b>Vaishnavibansode248@gmail.com</b>
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)	<b>8766767408</b>	<b>sakshi290805@gmail.com</b>
39)	Kanchan Kishor Salve	B. Com. I	<b>7972959596</b>	<b>Kanchansalve719@gmail.com</b>



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**EVALUATION OF ENROLLED STUDENTS**

**Distribution of Marks**

Maximum Marks		Minimum Marks to Pass	
Theory	Practical	Theory	Practical
40	60	20	30

Sr. No.	Name of the Student	Marks Scored by the Student		Result
		Theory	Practical	
1.	Gayatri Vishnu Patil	30	55	Pass
2.	Sakshi Sanjay Lokhande	32	55	Pass
3.	Mohammad Sarosh Abdul Salam	32	57	Pass
4.	Tanveer Nawrangi	30	55	Pass
5.	Pratiksha Ashok Sakhare	30	50	Pass
6.	Pooja Ganesh Deshmane	32	60	Pass
7.	Pallavi Raju Bhutekar	34	52	Pass
8.	Gayatri Uddhav Ingle	32	55	Pass
9.	Sakshi Vilas Deshmukh	30	58	Pass
10.	Nikita Ghanshyam Shinde	30	45	Pass
11.	Renuka Dilip Sirsat	34	50	Pass
12.	Divya Balaji Deshmane	32	50	Pass
13.	Mayuri Madan Khente	32	57	Pass
14.	Dipali Kisan Katkar	32	55	Pass
15.	Gajanan R. Pande	20	56	Pass
16.	Kunal D. Jadhao	20	55	Pass
17.	Ashvini Vinayak Yevale	22	58	Pass
18.	Vaishnavi Pandharinath Atole	24	55	Pass
19.	Komal Ashok Bhagat	32	50	Pass
20.	Urmila Vijay Kale	13	50	Pass
21.	Sakshi Kantilal Hanwate	20	60	Pass
22.	Dipali Dilip Wagh	32	55	Pass
23.	Kajal Ravindra Jaiswal	34	60	Pass
24.	Anuradha Atmaram Raut	32	55	Pass
25.	Vaishnavi Gulab Bhalerao	32	56	Pass
26.	Pallavi Ramdas Ingle	30	55	Pass
27.	Sakshi Dilip Keskar	32	57	Pass
28.	Vrushali Ramkrushna Theng	30	57	Pass
29.	Maya Gajanan Gore	28	58	Pass
30.	Vaishnavi Nandkishor	32	53	Pass



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	Pawer			
31.	Payal Navalsing Jadhao	30	50	Pass
32.	Divya Balaji Deshmane	20	45	Pass
33.	Sakshi Panjabrao Parihar	32	60	Pass
34.	Vrushali Dnyaneshwer Hoge	32	55	Pass
35.	Arti Subash Dhandale	32	50	Pass
36.	Samrin Parvin Sk Anwar	34	55	Pass
37.	Vaishnavi Somnath Bansode	32	55	Pass
38.	Sakshi Vishnu Jadhao	30	55	Pass
39.	Kanchan Kishor Salve	26	56	Pass



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**Feedback Analysis**

**Question-wise Analysis of the Feedback:**

Sr. No.	Question	Response in Percent (%)			
		Very satisfied	Satisfied	Neutral	Dissatisfied
1)	How would you rate your overall satisfaction with the Certificate Course?	80.6%	12.9%	2%	0.00%
2)	Did the course content meet your expectations?	Yes, exceeded expectations 41.9	Yes, met expectations 48.4	Neutral 9.7%	
3)	How would you rate the effectiveness of the teachers in delivering the content?	Highly effective 64.5%	Effective 22.6%	Neutral 9.7%	Ineffective 3.2%
4)	Have you been able to apply the communication and soft skills you learned in real-life situations?	Yes, consistently 74.2%	Yes, occasionally 19.4%	Neutral 6.5%	No, rarely 0.00%
5)	How satisfied were you with the support and resources provided during the course?	Very satisfied 64.5%	Satisfied 29%	Neuter 6.5%	Dissatisfied 0.00%
6)	Would you recommend this course to others interested in improving their communication and soft skills?	Definitely 83.9%	Probably 9.7%	Neutral 3.2%	Definitely no 3.2%
7)	Suggestion students gave orally	No of PCs should be extended, more practice is needed, the course is very useful, I like to attend it.			

**Remark:** The students commented that course will be useful in their personal and professional life. The department will keep on improving the overall quality of the course.



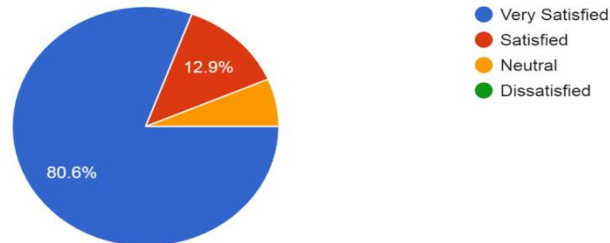
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**Feedback Analysis**

<https://docs.google.com/forms/d/1pbiTcRJ56IoIPyrsdmN4yUY26oK6MF8mJ1hyvdqvmH8/edit#responses>

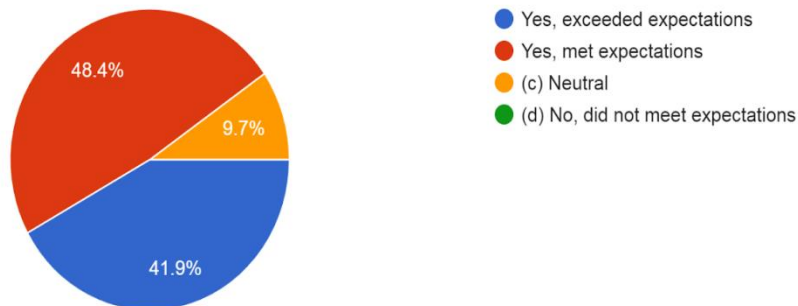
1) How would you rate your overall satisfaction with the Certificate Course ?

31 responses



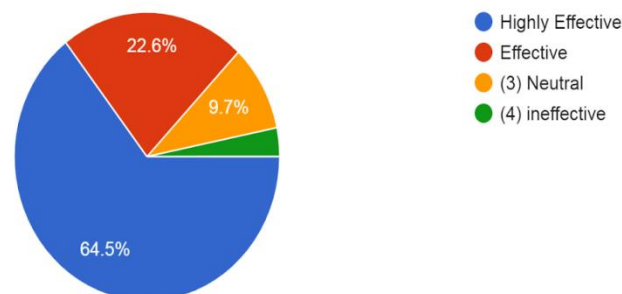
2) Did the course content meet your expectations?

31 responses



3) How would you rate the effectiveness of the teachers in delivering the content?

31 responses

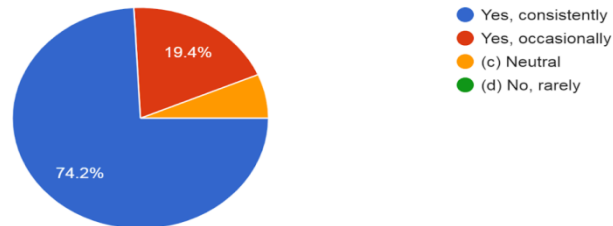




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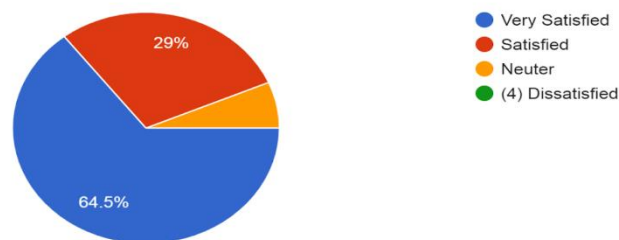
4) Have you been able to apply the communication and soft skills you learned in real-life situations?

31 responses



5) How satisfied were you with the support and resources provided during the course?

31 responses







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**SKILL DEVELOPMENT COURSE**  
**COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)**

The following students who successfully completed certificate course were awarded certificates.

Sr. No.	Name of the Student	Date	Certificates Received (Signature)
1.	Gayatri Vishnu Patil	28/02/2024	G. Patil
2.	Sakshi Sanjay Lokhande	28/02/2024	S. Lokhande
3.	Mohammad Sarosh Abdul Salam	28/02/2024	M. Sarosh
4.	Tanveer Nawrang	28/02/2024	T. Nawrang
5.	Pratiksha Ashok Sakhare	28/02/2024	P. Sakhare
6.	Pooja Ganesh Deshmane	28/02/2024	P. Deshmane
7.	Pallavi Raju Bhutekar	22/02/2024	P. Bhutekar
8.	Gayatri Uddhav Ingle	22/02/2024	G. Ingle
9.	Sakshi Vilas Deshmukh	28/02/2024	S. Deshmukh
10.	Nikita Ghanshyam Shinde	22/02/2024	N. Shinde
11.	Renuka Dilip Sirsat	22/02/2024	R. D. Sirsat
12.	Divya Balaji Deshmane	22/02/2024	D. Deshmane
13.	Mayuri Madan Khente	28/02/2024	M. Khente
14.	Dipali Kisan Katkar	28/02/2024	D. Katkar
15.	Gajanan R. Pande	9529311435 28/02/2024	G. R. Pande
16.	Kunal D. Jadhao	28/02/2024	K. Jadhao
17.	Ashvini Vinayak Yevale	28/02/2024	A. V. Yevale
18.	Vaishnavi Pandharinath Atole	28/02/2024	V. Atole
19.	Komal Ashok Bhagat	28/02/2024	K. Bhagat
20.	Urmila Vijay Kale	28/02/2024	U. Kale
21.	Sakshi Kantilal Hanwate	28/02/2024	S. Hanwate
22.	Dipali Dilip Wagh	28/02/2024	D. Wagh
23.	Kajal Ravindra Jaiswal	28/02/2024	K. R. Jaiswal
24.	Anuradha Atmaram Raut	28/02/2024	A. Raut
25.	Vaishnavi Gulab Bhalerao	22-02-2024	V. Bhalerao





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26.	Pallavi Ramdas Ingle	22/02/2024	P. R. Ingle
27.	Sakshi Dilip Keskar	22/02/2024	S. D. Keskar
28.	Vrushali Ramkrushna Theng	22/02/2024	V. R. Theng
29.	Maya Gajanan Gore	22/02/2024	M. G. Gore
30.	Vaishnavi Nandkishor Pawar	22/02/2024	V. N. Pawar
31.	Payal Navalsing Jadhav	22/02/2024	P. N. Jadhav
32.	Divya Balaji Deshmane	22/02/2024	D. V. Deshmane
33.	Sakshi Panjabrao Parihar	22/02/2024	S. P. Parihar
34.	Vrushali Dnyaneshwer Hoge	22-02-2024	V. D. Hoge
35.	Arti Subash Dhandale Subhash Dhandale	22-02-2024	A. S. Dhandale
36.	Samrin Parvin Sk Anwar	22-02-2024	S. P. Anwar
37.	Vaishnavi Somnath Bansode	22/02/2024	V. S. Bansode
38.	Sakshi Vishnu Jadhav	22/02/2024	S. V. Jadhav
39.	Kanchan Kishor Salve	22/02/2024	K. K. Salve



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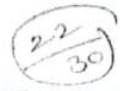
**Action Taken Report**

- 1) It is decided to organize the 45 Hours Certificate Course on “Communication And Soft Skill Development” from 10<sup>th</sup> August to 9<sup>th</sup> Nov. 2023.
- 2) The brochure was prepared and posted on the Whats App Groups of all the classes. Students were informed to enroll for the course by visiting the Department.
- 3) The scheduled time of the course was 12.40 pm to 1.40 pm daily.
- 5) The topics of the course were allotted to Dr. Jukkalkar Syed Imtiaz, Course Coordinator, Mr. Sachin More, Mr. Abhijeet Wadalkar, Ms. Nita Ubhe and Mrs. Archana Kharat.
- 8) It was decided to conduct all the lectures and the performance based practical in the Language Lab of the Department.
- 9) During the coursework, evaluation was done time to time.
- 10) Out of Twenty-Six enrolled students, three students were unable to attend the Course. Twenty-Three students completed the Course successfully.
- 10) Feedback was taken and analysed for future improvement.
- 11) Students were given certificate at the end of the Course.



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**Sample of Question Paper (Theory Exam)**

**Shri Shivaji Science And Arts College, Chikhli Dist. Buldana**

**CERTIFICATE COURSE (2023-24)**  
**COMMUNICATION AND SOFT SKILLS DEVELOPMENT**  
Max Marks : 30 Time : 30 Minutes

Attempt all questions. Each question carries 05 Marks. Mark Right (✓) and underline to the correct option.

Name of the Student: Sakshi S. Lokhande Class : B.S.C. 1<sup>st</sup> (Math)

Q. 1 : Soft Skill is a term which refers to b) personality traits, social graces, personal habit, friendliness, and optimism.  
(a) knowledge of particular subject  
(b) personality traits, social graces, personal habits, friendliness, and optimism.  
(c) IT Skills (d) drafting skills

Q. 2. SWOT stand for c) strengths, weaknesses, opportunities and threats.  
(a) Student With Outstanding Talent (b) Study Without Teacher  
(c) Strengths, Weaknesses, Opportunities and Threats  
(d) Staff Without Official Territory

Q. 3 : "Jumping to conclusions" is common obstacle to b) to develop negative attitude.  
(a) to develop positive attitude (b) to develop negative attitude  
(c) to develop personality (d) to develop passion for work

Q. 4 : "It's not my job" is an example of d) negative attitude.  
(a) right judgment (b) correct assertion (c) positive attitude (d) negative attitude

Q. 5 : Parents, Teachers, Friends, Peers, Role Models, Reference Groups and Culture are the major source of formation of c) values.  
(a) good habits (b) courage (c) values (d) mental health

Q. 6 : a) perception is an important mediating cognitive process through which persons make interpretations of the stimulus or situation they are faced with.  
(a) perception (b) interpretation (c) prejudice (d) manners

Q. 7 : "Positive, informative, evaluative and appreciative" are the d) listening Models  
(a) reading models (b) writing models (c) speaking models (d) listening models

Q. 8 : SQ3R is a proven technique to sharpen textbook reading skills.  
(a) RSQR (b) S3QR (c) 3SQR (d) SQ3R






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- Q. 9: Reading is to eyes, what hearing is to ears.  
(a) knowledge, understanding (b) writing, speaking (c) eyes, ears  
alphabets, sounds
- Q. 10 : communication is an exchange of facts, ideas, opinions, or emotion  
by two or more persons.  
(a) Story Building (b) Role Play (c) Dialogue (d) Communication
- Q. 11 : "Brevity is the soul of wit" means say what you have to say in short.  
(a) say what you have to say in short (b) don't say anything, silence has its own language  
language  
(c) brave people are witty (d) brave people possess great souls
- Q. 12: Paralinguistics refers to vocal communication that is separated from  
actual language.  
(a) written communication (b) vocal communication  
(c) communication through IT (d) body language
- Q. 13 : group discussion is a process of incorporating views of different  
members to reach a common goal.  
(a) Group Discussion (b) Public Speaking (c) Interview (d) Dialogue
- Q. 14 : Vilfredo Pareto, an Italian Economist discovered the principal of  
80:20 for time management.  
(a) 20: 80 rule (b) 80:20 rule (c) 70: 30 rule (d) 30:70 rule
- Q. 15: The type of Communication that leads to rumor is grapevine communication.  
(a) downward communication (b) upward communication (c) downward  
communication  
(d) grapevine communication



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**Sample of Assignment**

	<p>Shri Shivaji Education Society's</p> <p><b>Shri Shivaji Science &amp; Arts College</b> <b>Chikhli Dist. Buldhana</b></p> <p>Accredited by NAAC B++ Grade (CGPA - 3.00)</p>	
R-1	<p><b>CERTIFICATE COURSE</b></p> <p><b>COMMUNICATION AND SOFT SKILLS DEVELOPMENT</b></p> <p><b>Assignment</b></p> <p><b>Academic Session : 2023-24</b></p> <p><b>Submitted By</b></p> <p><b>Name of the Student:</b> <u>Gayatri Vishnu Patil</u></p> <p><b>Class :</b> <u>B.S.C 1<sup>st</sup> (Math)</u></p>	<p>(R-1)</p> <p>10/10</p>
		<p> <b>Course Coordinator</b></p>
	<p><b>Date : 25-10-2023</b></p>	





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1. What do you mean by a barrier to Communication? List all the important barriers to effective Communication?

→ Any parameter that limits the purpose or channel of Communication between the transmitter & the receiver is a barrier to Communication. A Communication barrier may limit or reduce the ease at which we communicate & hence the name barrier. Although the barriers to effective Communication may be different for different situations, the following are some of the main barriers:

- Linguistic barriers.
- Psychological barriers
- Emotional barriers
- Physical barriers
- Cultural barriers
- Organisational structure barriers.
- Attitude barriers
- Perception barriers
- Physiological barriers
- Technological barriers
- Socio-religious barriers

2. Write phonetic symbols with example used in dictionary.

→ Phonetic symbols used in the dictionary

Consonants :-

- |                |                |
|----------------|----------------|
| (p) Pen /pen/  | (d) did /did/  |
| (b) bad /baed/ | (k) Cat /kaet/ |
| (t) tea /ti:/  | (g) got /gat/  |



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②  
**CLASSMATE**  
 Date \_\_\_\_\_  
 Page \_\_\_\_\_

④ chain /tʃeɪn/	⑥ fall /fɔ:l/	⑩ him /hɪm/
⑤ jam /dʒæm/	⑦ van /væn/	⑪ this /ðɪs/
③ so /səʊ/	⑧ no sing /nəʊ/	
② zoo /zu:/	⑨ sing /sɪŋ/	
⑤ shoe /ʃu:/	⑩ Leg /leg/	
③ vision /'vɪʒn/	⑪ seed /si:d/	
⑥ hat /hæt/	⑫ yes /jes/	
⑦ man /mæn/	⑬ wet /wet/	

Vowels & diphthongs

② see /si:/	① Cup /kʌp/
① happy /'hæpi/	③ bed /bed/
⑩ sit /sɪt/	④ about /ə'baʊt/
⑥ ten /ten/	⑤ say /seɪ/
⑦ cat /kæt/	⑥ go /gəʊ/
④ father /'fɑ:ðə(ɹ)/	⑦ five /faɪv/
⑧ got /gɒt/	⑧ how /haʊ/
③ saw /sɔ:/	⑨ boy /bɔɪ/
⑤ put /pʊt/	⑩ new /nju(ɹ)/
④ actual /'æktʃʊəl/	⑪ hair /heə(ɹ)/
⑥ too /tu:/	⑫ pure /pjʊə(ɹ)/

(ɹ) indicates that British pronunciation will have /ɹ/ only if a vowel sound follows directly; otherwise it is omitted. In American pronunciation, every e of the ~~ordie~~ ordinary spelling is retained.



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Q. 3 write a note on different types of sentences.

→ There are four types of English sentence, classified by their purpose:

- (I) Declarative sentence (statement)
- (II) Interrogative sentence (question)
- (III) Imperative sentence (command)
- (IV) Exclamatory sentence (exclamation)

**I** Declarative Sentence :- It makes a statement. They tell us something. They give us information, & they normally end with a full-stop/period.

The usual word order for the declarative sentence is:  
• (Subject) + (Verb)

Declarative sentences are the most common type of sentence. Declarative sentences can be positive or negative. Look at these examples:

Positive	Negative
• I like coffee.	I do not like coffee.
• We watched TV last night.	We did not watch TV last night.





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② Interrogative Sentence (question) :- It ask a question. they want information & they always end with a question mark.

The usual word order for the interrogative sentence is :

- (wh- word) auxiliary + (subject) + (verb)

Positive	Negative
do you like coffee?	don't you like coffee?
why did you go?	why didn't you go?

③ Imperative Sentence (Command) :- it give a command. + tell us to do something & they end with a full stop / period (.) or exclamation mark / point (!).

The usual word order for the imperative sentence is,

- base verb ....

Now that there is usually no- subject because the sub understood it is you.

Imperative Sentence can be positive or negative. Look at these example.

Positive	Negative
stop	do not stop
Give her coffee	don't give her coffee.



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④ Exclamative Sentence (exclamation) :- it expresses strong emotion / surprise - an exclamation - & they always end with an exclamation mark / point (!)

The usual word order for the exclamative sentence is:

- what (+ adjective) + noun + subject + verb.
- How (+ adjective / adverb) + subject + verb.

Look at these examples:

- what a lie he is!
- what an exciting movie it was!
- How he lied!
- How exciting the movie was!

4 Write down some important suffixes & prefixes with example.

■ List of prefixes in English.

Prefix word	Meanings	Prefix Example.
A	without	amoral & apolitical, atypical.
Ante	before	antecedent, antedate.
Anti	against	anti-war.
Arch	more	arch-capitalist.
Auto	self	auto-dial.
bi	two & twice	bi-monthly
Circum	round	Circumnavigate, circumvent
Co	with	co-author, co-edit.



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Cal, Com, Con	with	Combine, connect.
Contea, Countee	against	Contraception, counterclaim
de	opposite action	declassify, destroy
dia	across	diagonal diameter
dis	not, opposite of	disagree, distrust.
dys	abnormal	dyslexia, dysfunctional.
e	electronic	e-book, e-mail.
eco	related to environment	eco tourism & eco-disaster
en (m)	cause to	encode, embrace
equi	equal	equidistant.
ex	previously	ex-president
extra	very	extra-height, extra-steps
extra	outside	extra-curricular, extraordinary
fore	before	forecast
hyper	too much	hyperactive.
il, im, in, ie	not, opposite of	illogical, impossible etc.
in (m)	movement to, in	input, inset, import ...
inter	between, Connected	interrelated, & interact.
intra	within	intra-generational
kilo	thousand	kilogram, kilometers, etc.
macro	large	macro scale.
mal	bad, badly	malpractice
micro	small	micro scale.
mid		midway
in (m)	middle	
equi mis	incorrect	mistake, misunderstanding
ex mono	one	mono-centric, monoculture
multi	many	multi-level.
neo	something old in new form	Neoclassical
non	not	Non-believer.





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Out	more to great extent	outnumber, outlive, & outrage
Over	over, above to much	overlook, overlook, etc.
Post	after	post examination, post modern.
Pee	before	pre industrial, preview, pre war.
Peo	in favour of	pre feminist & preactive
Pseudo	false,	pseudo - science.
quasi	almost, not quite	quasi - legal.
Te	again	rediscover, rename, return ---
Teo	backwards	retrogressive, & retrospective
Semi	partly, half	semicircle, semifinals.
Sub	part of something	subway, subsection.
Super	above or bigger	superpower, superstar.
Trans	across	transport, transit.
Ultra	extreme	ultrasound, ultra modern.
un	not	unusual, uncertain, unplug.
Under	under, & insufficient	underpower, under employed.
well	useful & successful.	well - written, well - designed.

### ■ List of Suffix in English

Suffix word	meaning	Suffix Example
-able, ible	can be done	doable, possible
-al, ial	has property of	personal, legal
-ant	having an effect	coolant, accelerant
-based	performing a major	oil - based, genetic based.
-cy	state or quality	accuracy, urgency
-ed	past tense of verb	turned, cooked, cleaned
-ee	persons affected by something	employee, interviewee.



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-en	made of, being made	golden, lighten	2.5
-ee	Comparative	higher, lighter, sooner	
-ee	one who perform/doing	dancer, painter, singer	
-est	superlative	slightest, best, biggest	
-free	without	debt-free, pain free.	
-ful	full of	careful, joyful	
-hood	condition, period, state	childhood, adulthood	
-ic	having property of	photographic, electric	
-ics	study of	genetics, electronics	
-ify	giving quality to something	defy, purify, classify	
-ing	present participle	cooking, dancing	
-ism	behaviour or belief	heroism.	
-ist	one who follows certain behaviour	optimist, activist	
-(t)ion	act or process	reaction, action.	
-(i)ty	state of	extremity, sanity.	
-(t)ive	adjective	active, motive	
-ize, -ise	being about a condition	colonize/colonise	
-less	without	fearless, careless	
-like	resemble another	alike, bird like.	
-ly, -y	having	wordy, handy	
-ment	action, process	enjoyment, development	
-ness	state of, quality	happiness, kindness.	
-ocracy	type of ruling body	democracy, autocracy.	
-ocrat	person ruling	autocrat.	
-ology	study of	geology, biology.	
-ous	having	callous, joyous	
-proof	safe, protected against	stain-proof.	
-ship	state or experience of specific position	partnership, leadership, professors-ship.	



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1.5 Write your C.V for the post of an accountant.



Name :- Anuja Patil.

Address :- at post sawagaoan dukaze Ta. chikhali  
dist. buldhana.

Telephone no :- 7620036619.

Personal statement  $\Rightarrow$  An extremely motivated individual with a natural ability to solve accounting & financial problem & An innovative thinker with impeccable attention to detail who is also a friendly & approachable individual. Anuja is qualified accountant looking to join a growing organization that's committed to hiring a diverse workforce.

Key skills :-

- Excellent organisational skills with the capacity to deal with multiple tasks at the same time.
- debtor & purchase ledger reconciliation.
- Experience in liaising with banks, auditors & legal departments.
- Account reconciliations bookkeeping, accrual accounting, budgeting process & payroll.
- Ability to deal with enormous quantities of financial data.
- Accurate recording of all cash activity on a daily basis.
- detailed knowledge of electronic banking system.
- Numeracy skills, credit control, updating spreadsheets & ms office & Excel.
- A team player with outstanding oral & written communication skills.





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10	<b>CLASSMATE</b> Date: _____ Page: _____
<p><b>Qualification / Educational History :-</b></p> <ul style="list-style-type: none"><li>• 2012 - 2013 : master degree in accounting - SGBAU, Amravati.</li><li>• 2008 - 2011 : accounting degree - SGBAU, Amravati.</li><li>• 2003 - 2008 : St. Joseph high school, Buldhane.</li></ul> <p><b>Employment History :-</b></p> <p>Head accountant</p> <p>Tata Consultancy, Nagpur : sept 2016 - present.</p> <p>Responsible for driving the operational &amp; financial performance of the organisation by using detailed management technique influence decision making in the upper echelons of the company.</p> <p><b>Responsibilities :-</b></p> <ul style="list-style-type: none"><li>• Ensuring that the company's accounting records were accurate &amp; complete through the maintenance of the framework of internal controls.</li><li>• Explaining the intricacies of the organisation financial workings to individuals with no knowledge of finance.</li><li>• management &amp; supervision of an accounts team consisting of 20 people with varying skill &amp; ability levels.</li><li>• Improving the company's accounting control &amp; processes to help the firm run efficiently &amp; effectively.</li><li>• processing monthly staff related payroll &amp; creating RTI submit &amp; payslips.</li></ul> <p>Accountant</p> <p>Nagwani Consultancy : sept - 2013 - sept. 2016</p> <ul style="list-style-type: none"><li>• Responsibilities :-</li></ul>	



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- using clear professional yet easy to understand language to communicate effectively with fellow staff & clients.
- providing robust financial analysis of accounting result & comparing them to result from previous period.
- total understanding of accounting procedures process & system used in the context of company's wider business plan.
- discretion when handling sensitive client information.

#### Personal interests & Hobbies :-

As a member of National institute of accounts, I keep a keen eye on the latest information in the field of accountancy. I also enjoy attending events & conferences in a bid to learn more about the people in the industry.

- 6 write a note on Two case studies showing bad Time management & effective time management.

#### Bad time management

Sign of poor time management • if you fail at completing your tasks repeatedly or can't seem to finish anything on time.

perhaps you are not distributing your time accordingly.

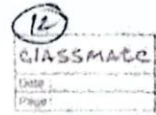
poor time management Anxiety can result from the pressure of bad time management habits. pending deadlines & unmet work quotes can make you anxious.

procrastination is the specific word for bad time management.





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- Some techniques are written given below for stop bad time management. ⇒

- ① start your tasks early.
- ② give yourself break.
- ③ prioritize your tasks.
- ④ learn your pattern.

### Effective time management

Time management means organizing your time intelligently so that you use it more effectively.

The benefits of good time management include: ~~Good~~ Greater productivity. less stress. more opportunities ---- etc.

know how you are spending your time it means effective time management.

tips

- 5<sup>^</sup> better your time management:

- ① set reminder for all your tasks.
- ② create a daily planner
- ③ give each task a time limit.
- ④ block out distraction.

Gen



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**Attendance Sheets**

Shri Shivaji Science & Arts College, Chikhli  
COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)  
CONDUCTED BY DEPARTMENT OF ENGLISH  
Attendance Sheet, Month : August, 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date				10/08/23	11/08/23	12/08/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)					<i>Gayatri Patil</i>	<i>Gayatri Patil</i>	<i>Gayatri Patil</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)					<i>Sakshi Lokhande</i>	<i>Sakshi Lokhande</i>	<i>Sakshi Lokhande</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)					<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>
4)	Tanveer Nawrang	B. Sc. I (M)					<i>Tanveer Nawrang</i>	<i>Tanveer Nawrang</i>	<i>Tanveer Nawrang</i>
5)	Pratiksha Ashok Sakhare	B. Com. I					<i>Pratiksha Sakhare</i>	<i>Pratiksha Sakhare</i>	<i>Pratiksha Sakhare</i>
6)	Pooja Ganesh Deshmane	B. Com. I					<i>Pooja Deshmane</i>	<i>Pooja Deshmane</i>	<i>Pooja Deshmane</i>
7)	Pallavi Raju Bhutekar	B. Com. I					<i>Pallavi Bhutekar</i>	<i>Pallavi Bhutekar</i>	<i>Pallavi Bhutekar</i>
8)	Gayatri Uddhav Ingle	B. Com. I					<i>Gayatri Ingle</i>	<i>Gayatri Ingle</i>	<i>Gayatri Ingle</i>
9)	Sakshi Vilas Deshmukh	B. Com. I					<i>Sakshi Deshmukh</i>	<i>Sakshi Deshmukh</i>	<i>Sakshi Deshmukh</i>
10)	Nikita Ghanshyam Shinde	B. Com. I					<i>Nikita Shinde</i>	<i>Nikita Shinde</i>	<i>Nikita Shinde</i>
11)	Renuka Dilip Sirsat	B. Com. I					<i>R. S. Sirsat</i>	<i>R. S. Sirsat</i>	<i>R. S. Sirsat</i>
12)	Divya Balaji Deshmane	B. Com. I					<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>
13)	Mayuri Madan Khente	B. Com. I					<i>Mayuri Khente</i>	<i>Mayuri Khente</i>	<i>Mayuri Khente</i>
14)	Dipali Kisan Katkar	B. Com. I					<i>Dipali Katkar</i>	<i>Dipali Katkar</i>	<i>Dipali Katkar</i>
15)	Gajanan R. Pande	B. Com. I					<i>G. R. Pande</i>	<i>G. R. Pande</i>	<i>G. R. Pande</i>
16)	Kunal D. Jadhao	B. Com. I					<i>Kunal Jadhao</i>	<i>Kunal Jadhao</i>	<i>Kunal Jadhao</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)					<i>Ashvini Yevale</i>	<i>Ashvini Yevale</i>	<i>Ashvini Yevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)					<i>Vaishnavi Atole</i>	<i>Vaishnavi Atole</i>	<i>Vaishnavi Atole</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)					<i>Komal Bhagat</i>	<i>Komal Bhagat</i>	<i>Komal Bhagat</i>
20)	Urmila Vijay Kale	B. Sc. I (M)					<i>Urmila Kale</i>	<i>Urmila Kale</i>	<i>Urmila Kale</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)					<i>Sakshi Hanwate</i>	<i>Sakshi Hanwate</i>	<i>Sakshi Hanwate</i>
22)	Dipali Dilip Wagh	B. Com. II					<i>Dipali Wagh</i>	<i>Dipali Wagh</i>	<i>Dipali Wagh</i>

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23)	Kajal Ravindra Jaiswal	B. Com. II					<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>
24)	Anuradha Atmaram Raut	B. Com. II					<i>Anuradha Raut</i>	<i>Anuradha Raut</i>	<i>Anuradha Raut</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II					<i>Vaishnavi Bhalerao</i>	<i>Vaishnavi Bhalerao</i>	<i>Vaishnavi Bhalerao</i>
26)	Pallavi Ramdas Ingle	B. Com. II					<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>
27)	Sakshi Dilip Keskar	B. Com. II					<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II					<i>V. R. Theng</i>	<i>V. R. Theng</i>	<i>V. R. Theng</i>
29)	Maya Gajanan Gore	B. Com. II					<i>Maya Gore</i>	<i>Maya Gore</i>	<i>Maya Gore</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II					<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>
31)	Payal Navalsing Jadhao	B. Com. II					<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>
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33)	Sakshi Panjabrao Parihar	B. Com. II					<i>Sakshi Parihar</i>	<i>Sakshi Parihar</i>	<i>Sakshi Parihar</i>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I					<i>V. Hoge</i>	<i>V. Hoge</i>	<i>V. Hoge</i>
35)	Arti Subash Dhandale	B. Com. I					<i>Arti Dhandale</i>	<i>Arti Dhandale</i>	<i>Arti Dhandale</i>
36)	Samrin Parvin Sk Anwar	B. A. I					<i>Samrin Anwar</i>	<i>Samrin Anwar</i>	<i>Samrin Anwar</i>
37)	Vaishnavi Somnath Bansode	B. Com. II					<i>V. Bansode</i>	<i>V. Bansode</i>	<i>V. Bansode</i>
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)					<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>
39)	Kanchan Kishor Salve	B. Com. I					<i>K. K. Salve</i>	<i>K. K. Salve</i>	<i>K. K. Salve</i>

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**Shri Shivaji Science & Arts College, Chikhli**  
**COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)**  
**CONDUCTED BY DEPARTMENT OF ENGLISH**  
**Attendance Sheet, Month : August, 2023**

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	14/08/23	15/08/23	16/08/23	17/08/23	18/08/23	19/08/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)		Patil			Patil	Patil	Patil
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		Sloke			Sloke	Sloke	Sloke
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		Sarosh			Sarosh	Sarosh	Sarosh
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10)	Nikita Ghanshyam Shinde	B. Com. I		Nikita			Nikita	Nikita	Nikita
11)	Renuka Dilip Sirsat	B. Com. I		R.D. Sirsat			R.D. Sirsat	R.D. Sirsat	R.D. Sirsat
12)	Divya Balaji Deshmane	B. Com. I		Divya			Divya	Divya	Divya
13)	Mayuri Madan Khente	B. Com. I		Mayuri			Mayuri	Mayuri	Mayuri
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18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		Vaishnavi			Vaishnavi	Vaishnavi	Vaishnavi
19)	Komal Ashok Bhagat	B. Sc. I (M)		Komal			Komal	Komal	Komal
20)	Urnika Vijay Kale	B. Sc. I (M)		Urnika			Urnika	Urnika	Urnika
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		Sakshi			Sakshi	Sakshi	Sakshi
22)	Dipali Dilip Wagh	B. Com. II		Dipali			Dipali	Dipali	Dipali

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31)	Payal Navalsing Jadhao	B. Com. II		P.N. Jadhao			P.N. Jadhao	P.N. Jadhao	P.N. Jadhao
32)	Divya Balaji Deshmane	B. Com. II					Divya	Divya	Divya
33)	Sakshi Panjabrao Parihar	B. Com. II					Sakshi	Sakshi	Sakshi
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		Vrushali			Vrushali	Vrushali	Vrushali
35)	Arti Subash Dhandale	B. Com. I		Arti			Arti	Arti	Arti
36)	Samrin Parvin Sk Anwar	B. A. I		Samrin			Samrin	Samrin	Samrin
37)	Vaishnavi Somnath Bansode	B. Com. II		Vaishnavi			Vaishnavi	Vaishnavi	Vaishnavi
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)		S.V. Jadhao			S.V. Jadhao	S.V. Jadhao	S.V. Jadhao
39)	Kanchan Kishor Salve	B. Com. I		Kanchan			Kanchan	Kanchan	Kanchan

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

**Shri Shivaji Science & Arts College, Chikhli**  
**COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)**  
**CONDUCTED BY DEPARTMENT OF ENGLISH**  
**Attendance Sheet, Month : August 2023**

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	21/08/23	22/08/23	23/08/23	24/08/23	25/08/23	26/08/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>GPatil</i>	<i>GPatil</i>	<i>GPatil</i>	<i>GPatil</i>	<i>GPatil</i>	<i>GPatil</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>SLok</i>	<i>SLok</i>	<i>SLok</i>	<i>SLok</i>	<i>SLok</i>	<i>SLok</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>
4)	Tanveer Nawrani	B. Sc. I (M)		<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>
6)	Pooja Ganesh Deshmane	B. Com. I		<i>PDeshmane</i>	<i>PDeshmane</i>	<i>PDeshmane</i>	<i>PDeshmane</i>	<i>PDeshmane</i>	<i>PDeshmane</i>
7)	Pallavi Raju Bhutekar	B. Com. I		<i>PBhutekar</i>	<i>PBhutekar</i>	<i>PBhutekar</i>	<i>PBhutekar</i>	<i>PBhutekar</i>	<i>PBhutekar</i>
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gingle</i>	<i>Gingle</i>	<i>Gingle</i>	<i>Gingle</i>	<i>Gingle</i>	<i>Gingle</i>
9)	Sakshi Vilas Deshmukh	B. Com. I		<i>SDeshmukh</i>	<i>SDeshmukh</i>	<i>SDeshmukh</i>	<i>SDeshmukh</i>	<i>SDeshmukh</i>	<i>SDeshmukh</i>
10)	Nikita Ghanshyam Shinde	B. Com. I		<i>NShinde</i>	<i>NShinde</i>	<i>NShinde</i>	<i>NShinde</i>	<i>NShinde</i>	<i>NShinde</i>
11)	Renuka Dilip Sirsat	B. Com. I		<i>R.D.Sirsat</i>	<i>R.D.Sirsat</i>	<i>R.D.Sirsat</i>	<i>R.D.Sirsat</i>	<i>R.D.Sirsat</i>	<i>R.D.Sirsat</i>
12)	Divya Balaji Deshmane	B. Com. I		<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>
13)	Mayuri Madan Khente	B. Com. I		<i>MKhente</i>	<i>MKhente</i>	<i>MKhente</i>	<i>MKhente</i>	<i>MKhente</i>	<i>MKhente</i>
14)	Dipali Kisan Katkar	B. Com. I		<i>DKatkar</i>	<i>DKatkar</i>	<i>DKatkar</i>	<i>DKatkar</i>	<i>DKatkar</i>	<i>DKatkar</i>
15)	Gajanan R. Pande	B. Com. I		<i>GRPande</i>	<i>GRPande</i>	<i>GRPande</i>	<i>GRPande</i>	<i>GRPande</i>	<i>GRPande</i>
16)	Kunal D. Jadhao	B. Com. I		<i>KJadhao</i>	<i>KJadhao</i>	<i>KJadhao</i>	<i>KJadhao</i>	<i>KJadhao</i>	<i>KJadhao</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>AYevale</i>	<i>AYevale</i>	<i>AYevale</i>	<i>AYevale</i>	<i>AYevale</i>	<i>AYevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>VAtole</i>	<i>VAtole</i>	<i>VAtole</i>	<i>VAtole</i>	<i>VAtole</i>	<i>VAtole</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>KBhagat</i>	<i>KBhagat</i>	<i>KBhagat</i>	<i>KBhagat</i>	<i>KBhagat</i>	<i>KBhagat</i>
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>UKale</i>	<i>UKale</i>	<i>UKale</i>	<i>UKale</i>	<i>UKale</i>	<i>UKale</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>SHanwate</i>	<i>SHanwate</i>	<i>SHanwate</i>	<i>SHanwate</i>	<i>SHanwate</i>	<i>SHanwate</i>
22)	Dipali Dilip Wagh	B. Com. II		<i>DWagh</i>	<i>DWagh</i>	<i>DWagh</i>	<i>DWagh</i>	<i>DWagh</i>	<i>DWagh</i>

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	21/08/23	22/08/23	23/08/23	24/08/23	25/08/23	26/08/23
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>KJaiswal</i>	<i>KJaiswal</i>	<i>KJaiswal</i>	<i>KJaiswal</i>	<i>KJaiswal</i>	<i>KJaiswal</i>
24)	Anuradha Atmaram Raut	B. Com. II		<i>ARaut</i>	<i>ARaut</i>	<i>ARaut</i>	<i>ARaut</i>	<i>ARaut</i>	<i>ARaut</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>VBhalerao</i>	<i>VBhalerao</i>	<i>VBhalerao</i>	<i>VBhalerao</i>	<i>VBhalerao</i>	<i>VBhalerao</i>
26)	Pallavi Ramdas Ingle	B. Com. II		<i>PIngle</i>	<i>PIngle</i>	<i>PIngle</i>	<i>PIngle</i>	<i>PIngle</i>	<i>PIngle</i>
27)	Sakshi Dilip Keskar	B. Com. II		<i>SKeskar</i>	<i>SKeskar</i>	<i>SKeskar</i>	<i>SKeskar</i>	<i>SKeskar</i>	<i>SKeskar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>VTeng</i>	<i>VTeng</i>	<i>VTeng</i>	<i>VTeng</i>	<i>VTeng</i>	<i>VTeng</i>
29)	Maya Gajanan Gore	B. Com. II		<i>MGore</i>	<i>MGore</i>	<i>MGore</i>	<i>MGore</i>	<i>MGore</i>	<i>MGore</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>VPawar</i>	<i>VPawar</i>	<i>VPawar</i>	<i>VPawar</i>	<i>VPawar</i>	<i>VPawar</i>
31)	Payal Navalsing Jadhao	B. Com. II		<i>PJadhao</i>	<i>PJadhao</i>	<i>PJadhao</i>	<i>PJadhao</i>	<i>PJadhao</i>	<i>PJadhao</i>
32)	Divya Balaji Deshmane	B. Com. II		<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>	<i>DDeshmane</i>
33)	Sakshi Panjabrao Parihar	B. Com. II		<i>SParihar</i>	<i>SParihar</i>	<i>SParihar</i>	<i>SParihar</i>	<i>SParihar</i>	<i>SParihar</i>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		<i>VHoge</i>	<i>VHoge</i>	<i>VHoge</i>	<i>VHoge</i>	<i>VHoge</i>	<i>VHoge</i>
35)	Arti Subash Dhandale	B. Com. I		<i>ADhandale</i>	<i>ADhandale</i>	<i>ADhandale</i>	<i>ADhandale</i>	<i>ADhandale</i>	<i>ADhandale</i>
36)	Samrin Parvin SK Anwar	B. A. I		<i>SAнвар</i>	<i>SAнвар</i>	<i>SAнвар</i>	<i>SAнвар</i>	<i>SAнвар</i>	<i>SAнвар</i>
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>VBansode</i>	<i>VBansode</i>	<i>VBansode</i>	<i>VBansode</i>	<i>VBansode</i>	<i>VBansode</i>
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)		<i>SJadhao</i>	<i>SJadhao</i>	<i>SJadhao</i>	<i>SJadhao</i>	<i>SJadhao</i>	<i>SJadhao</i>
39)	Kanchan Kishor Salve	B. Com. I		<i>KSalve</i>	<i>KSalve</i>	<i>KSalve</i>	<i>KSalve</i>	<i>KSalve</i>	<i>KSalve</i>

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

Shri Shivaji Science & Arts College, Chikhli  
 COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)  
 CONDUCTED BY DEPARTMENT OF ENGLISH

Attendance Sheet, Month : August 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	28/08/23	29/08/23	30/08/23	31/08/23		
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>Gayatri</i>	<i>Gayatri</i>		<i>Gayatri</i>		
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>		
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>	<i>Sarosh</i>		<i>Sarosh</i>		
4)	Tanveer Nawrang	B. Sc. I (M)		<i>Tanveer</i>	<i>Tanveer</i>		<i>Tanveer</i>		
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>	<i>Pratiksha</i>		<i>Pratiksha</i>		
6)	Pooja Ganesh Deshmane	B. Com. I		<i>Pooja</i>	<i>Pooja</i>		<i>Pooja</i>		
7)	Pallavi Raju Bhutekar	B. Com. I		<i>Pallavi</i>	<i>Pallavi</i>		<i>Pallavi</i>		
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gayatri</i>	<i>Gayatri</i>		<i>Gayatri</i>		
9)	Sakshi Vilas Deshmukh	B. Com. I		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>		
10)	Nikita Ghanshyam Shinde	B. Com. I		<i>Nikita</i>	<i>Nikita</i>		<i>Nikita</i>		
11)	Renuka Dilip Sirsat	B. Com. I		<i>R.D. Sirsat</i>	<i>R.D. Sirsat</i>		<i>R.D. Sirsat</i>		
12)	Divya Balaji Deshmane	B. Com. I		<i>Divya</i>	<i>Divya</i>		<i>Divya</i>		
13)	Mayuri Madan Khente	B. Com. I		<i>Mayuri</i>	<i>Mayuri</i>		<i>Mayuri</i>		
14)	Dipali Kisan Katkar	B. Com. I		<i>Dipali</i>	<i>Dipali</i>		<i>Dipali</i>		
15)	Gajanan R. Pande	B. Com. I		<i>G.R. Pande</i>	<i>G.R. Pande</i>		<i>G.R. Pande</i>		
16)	Kunal D. Jadhao	B. Com. I		<i>Kunal</i>	<i>Kunal</i>		<i>Kunal</i>		
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>A.V. Yevale</i>	<i>A.V. Yevale</i>		<i>A.V. Yevale</i>		
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>Vaishnavi</i>	<i>Vaishnavi</i>		<i>Vaishnavi</i>		
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>Komal</i>	<i>Komal</i>		<i>Komal</i>		
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>Urmila</i>	<i>Urmila</i>		<i>Urmila</i>		
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>		
22)	Dipali Dilip Wagh	B. Com. II		<i>Dipali</i>	<i>Dipali</i>		<i>Dipali</i>		

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	28/08/23	29/08/23	30/08/23	31/08/23		
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>Kajal</i>	<i>Kajal</i>		<i>Kajal</i>		
24)	Anuradha Atmaram Raut	B. Com. II		<i>Anuradha</i>	<i>Anuradha</i>		<i>Anuradha</i>		
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>Vaishnavi</i>	<i>Vaishnavi</i>		<i>Vaishnavi</i>		
26)	Pallavi Ramdas Ingle	B. Com. II		<i>P.R. Ingle</i>	<i>P.R. Ingle</i>		<i>P.R. Ingle</i>		
27)	Sakshi Dilip Keskar	B. Com. II		<i>S.D. Keskar</i>	<i>S.D. Keskar</i>		<i>S.D. Keskar</i>		
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>Vrushali</i>	<i>Vrushali</i>		<i>Vrushali</i>		
29)	Maya Gajanan Gore	B. Com. II		<i>Maya</i>	<i>Maya</i>		<i>Maya</i>		
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>V.N. Pawar</i>	<i>V.N. Pawar</i>		<i>V.N. Pawar</i>		
31)	Payal Navalsing Jadhav	B. Com. II		<i>P.N. Jadhav</i>	<i>P.N. Jadhav</i>		<i>P.N. Jadhav</i>		
32)	Divya Balaji Deshmane	B. Com. II		<i>Divya</i>	<i>Divya</i>		<i>Divya</i>		
33)	Sakshi Panjabao Parihar	B. Com. II		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>		
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		<i>Vrushali</i>	<i>Vrushali</i>		<i>Vrushali</i>		
35)	Arti Subash Dhandale	B. Com. I		<i>Arti</i>	<i>Arti</i>		<i>Arti</i>		
36)	Samrin Parvin Sk Anwar	B. A. I		<i>Samrin</i>	<i>Samrin</i>		<i>Samrin</i>		
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>Vaishnavi</i>	<i>Vaishnavi</i>		<i>Vaishnavi</i>		
38)	Sakshi Vishnu Jadhav	B. Sc. I (B)		<i>S.V. Jadhav</i>	<i>S.V. Jadhav</i>		<i>S.V. Jadhav</i>		
39)	Kanchan Kishor Salve	B. Com. I		<i>Kanchan</i>	<i>Kanchan</i>		<i>Kanchan</i>		

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
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**COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)**  
**CONDUCTED BY DEPARTMENT OF ENGLISH**

Attendance Sheet, Month : Sept 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date						
1)	Gayatri Vishnu Patil	B. Sc. I (M)						01/09/23	02/09/23
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)						G.Patil	G.Patil
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)						S.Roke	S.Roke
4)	Tanveer Nawrang	B. Sc. I (M)						S.Roke	S.Roke
5)	Pratiksha Ashok Sakhare	B. Com. I						P.Ramona	P.Ramona
6)	Pooja Ganesh Deshmane	B. Com. I						P.Ramona	P.Ramona
7)	Pallavi Raju Bhutekar	B. Com. I						P.Ramona	P.Ramona
8)	Gayatri Uddhav Ingle	B. Com. I						G.Ingle	G.Ingle
9)	Sakshi Vilas Deshmukh	B. Com. I						S.Keshi	S.Keshi
10)	Nikita Ghanshyam Shinde	B. Com. I						N.Shinde	N.Shinde
11)	Renuka Dilip Sirsat	B. Com. I						R.D. Sirsat	R.D. Sirsat
12)	Divya Balaji Deshmane	B. Com. I						D.Deshmane	D.Deshmane
13)	Mayuri Madan Khente	B. Com. I						M.Khente	M.Khente
14)	Dipali Kisan Katkar	B. Com. I						D.Katkar	D.Katkar
15)	Gajanan R. Pande	B. Com. I						G.R. Pande	G.R. Pande
16)	Kunal D. Jadhao	B. Com. I						K.Jadhao	K.Jadhao
17)	Ashvini Vinayak Yevale	B. Sc. I (M)						A.Yevale	A.Yevale
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)						V.Atole	V.Atole
19)	Komal Ashok Bhagat	B. Sc. I (M)						K.Bhagat	K.Bhagat
20)	Urmila Vijay Kale	B. Sc. I (M)						U.Kale	U.Kale
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)						S.Hanwate	S.Hanwate
22)	Dipali Dilip Wagh	B. Com. II						D.Wagh	D.Wagh

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date						
23)	Kajal Ravindra Jaiswal	B. Com. II						01/09/23	02/09/23
24)	Anuradha Atmaram Raut	B. Com. II						A.Raut	A.Raut
25)	Vaishnavi Gulab Bhalerao	B. Com. II						V.Bhalerao	V.Bhalerao
26)	Pallavi Ramdas Ingle	B. Com. II						P.Ingle	P.Ingle
27)	Sakshi Dilip Keskar	B. Com. II						S.Keskar	S.Keskar
28)	Vrushali Ramkrushna Theng	B. Com. II						V.Theng	V.Theng
29)	Maya Gajanan Gore	B. Com. II						M.Gore	M.Gore
30)	Vaishnavi Nandkishor Pawar	B. Com. II						V.Pawar	V.Pawar
31)	Payal Navalsing Jadhao	B. Com. II						P.Jadhao	P.Jadhao
32)	Divya Balaji Deshmane	B. Com. II						D.Deshmane	D.Deshmane
33)	Salshi Panjabrao Parihar	B. Com. II						S.Parihar	S.Parihar
34)	Vrushali Dnyaneshwer Hoge	B. Com. I						V.Hoge	V.Hoge
35)	Arti Subash Dhandale	B. Com. I						A.Dhandale	A.Dhandale
36)	Samrin Parvin Sk Anwar	B. A. I						S.Anwar	S.Anwar
37)	Vaishnavi Somnath Bansode	B. Com. II						V.Bansode	V.Bansode
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)						S.Jadhao	S.Jadhao
39)	Kanchan Kishor Salve	B. Com. I						K.Salve	K.Salve

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
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**CONDUCTED BY DEPARTMENT OF ENGLISH**

Attendance Sheet, Month : Sept. 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	4/9/23	5/9/23	6/9/23	7/9/23	8/9/23	9/9/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>
4)	Tanveer Nawrani	B. Sc. I (M)		<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>
6)	Pooja Ganesh Deshmane	B. Com. I		<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>
7)	Pallavi Raju Bhutekar	B. Com. I		<i>Pallavi</i>	<i>Pallavi</i>	<i>Pallavi</i>	<i>Pallavi</i>	<i>Pallavi</i>	<i>Pallavi</i>
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>
9)	Sakshi Vilas Deshmukh	B. Com. I		<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>
10)	Nikita Ghanshyam Shinde	B. Com. I		<i>Nikita</i>	<i>Nikita</i>	<i>Nikita</i>	<i>Nikita</i>	<i>Nikita</i>	<i>Nikita</i>
11)	Renuka Dilip Sirsat	B. Com. I		<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>
12)	Divya Balaji Deshmane	B. Com. I		<i>Divya</i>	<i>Divya</i>	<i>Divya</i>	<i>Divya</i>	<i>Divya</i>	<i>Divya</i>
13)	Mayuri Madan Khente	B. Com. I		<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>
14)	Dipali Kisan Katkar	B. Com. I		<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>
15)	Gajanan R. Pande	B. Com. I		<i>G. R. Pande</i>	<i>G. R. Pande</i>	<i>G. R. Pande</i>	<i>G. R. Pande</i>	<i>G. R. Pande</i>	<i>G. R. Pande</i>
16)	Kunal D. Jadhao	B. Com. I		<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>V. P. Atole</i>	<i>V. P. Atole</i>	<i>V. P. Atole</i>	<i>V. P. Atole</i>	<i>V. P. Atole</i>	<i>V. P. Atole</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>U. V. Kale</i>	<i>U. V. Kale</i>	<i>U. V. Kale</i>	<i>U. V. Kale</i>	<i>U. V. Kale</i>	<i>U. V. Kale</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>
22)	Dipali Dilip Wagh	B. Com. II		<i>D. D. Wagh</i>	<i>D. D. Wagh</i>	<i>D. D. Wagh</i>	<i>D. D. Wagh</i>	<i>D. D. Wagh</i>	<i>D. D. Wagh</i>

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	4/9/23	5/9/23	6/9/23	7/9/23	8/9/23	9/9/23
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>
24)	Anurekha Atmaram Raut	B. Com. II		<i>A. R. Raut</i>	<i>A. R. Raut</i>	<i>A. R. Raut</i>	<i>A. R. Raut</i>	<i>A. R. Raut</i>	<i>A. R. Raut</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>V. G. Bhalerao</i>	<i>V. G. Bhalerao</i>	<i>V. G. Bhalerao</i>	<i>V. G. Bhalerao</i>	<i>V. G. Bhalerao</i>	<i>V. G. Bhalerao</i>
26)	Pallavi Ramdas Ingle	B. Com. II		<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>
27)	Sakshi Dilip Keskar	B. Com. II		<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>V. R. Theng</i>	<i>V. R. Theng</i>	<i>V. R. Theng</i>	<i>V. R. Theng</i>	<i>V. R. Theng</i>	<i>V. R. Theng</i>
29)	Maya Gajanan Gore	B. Com. II		<i>M. G. Gore</i>	<i>M. G. Gore</i>	<i>M. G. Gore</i>	<i>M. G. Gore</i>	<i>M. G. Gore</i>	<i>M. G. Gore</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>
31)	Payal Navalising Jadhao	B. Com. II		<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>
32)	Divya Balaji Deshmane	B. Com. II		<i>D. B. Deshmane</i>	<i>D. B. Deshmane</i>	<i>D. B. Deshmane</i>	<i>D. B. Deshmane</i>	<i>D. B. Deshmane</i>	<i>D. B. Deshmane</i>
33)	Sakshi Panjabrao Parihar	B. Com. II		<i>S. P. Parihar</i>	<i>S. P. Parihar</i>	<i>S. P. Parihar</i>	<i>S. P. Parihar</i>	<i>S. P. Parihar</i>	<i>S. P. Parihar</i>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		<i>V. D. Hoge</i>	<i>V. D. Hoge</i>	<i>V. D. Hoge</i>	<i>V. D. Hoge</i>	<i>V. D. Hoge</i>	<i>V. D. Hoge</i>
35)	Arti Subash Dhandale	B. Com. I		<i>A. S. Dhandale</i>	<i>A. S. Dhandale</i>	<i>A. S. Dhandale</i>	<i>A. S. Dhandale</i>	<i>A. S. Dhandale</i>	<i>A. S. Dhandale</i>
36)	Samrin Parvin Sk Anwar	B. A. I		<i>S. P. Anwar</i>	<i>S. P. Anwar</i>	<i>S. P. Anwar</i>	<i>S. P. Anwar</i>	<i>S. P. Anwar</i>	<i>S. P. Anwar</i>
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)		<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>
39)	Kanchan Kishor Salve	B. Com. I		<i>K. K. Salve</i>	<i>K. K. Salve</i>	<i>K. K. Salve</i>	<i>K. K. Salve</i>	<i>K. K. Salve</i>	<i>K. K. Salve</i>

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

Shri Shivaji Science & Arts College, Chikhli  
 COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)  
 CONDUCTED BY DEPARTMENT OF ENGLISH

Attendance Sheet, Month : Sept 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	11/9/23	12/9/23	13/9/23	14/9/23	15/9/23	16/9/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>Patil</i>	<i>Patil</i>	<i>Patil</i>	<i>Patil</i>	<i>Patil</i>	<i>Patil</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>Stole</i>	<i>Stole</i>	<i>Stole</i>	<i>Stole</i>	<i>Stole</i>	<i>Stole</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>
4)	Tanveer Nawrang	B. Sc. I (M)		<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>
6)	Pooja Ganesh Deshmane	B. Com. I		<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>
7)	Pallavi Raju Bhutekar	B. Com. I		<i>Bhutekar</i>	<i>Bhutekar</i>	<i>Bhutekar</i>	<i>Bhutekar</i>	<i>Bhutekar</i>	<i>Bhutekar</i>
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gingale</i>	<i>Gingale</i>	<i>Gingale</i>	<i>Gingale</i>	<i>Gingale</i>	<i>Gingale</i>
9)	Sakshi Vilas Deshmukh	B. Com. I		<i>Gurav</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>
10)	Nikita Ghanshyam Shinde	B. Com. I		<i>Nikita</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Shinde</i>	<i>Shinde</i>
11)	Renuka Dilip Sirsat	B. Com. I		<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>
12)	Divya Balaji Deshmane	B. Com. I		<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>
13)	Mayuri Madan Khente	B. Com. I		<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>
14)	Dipali Kisan Katkar	B. Com. I		<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>
15)	Gajanan R. Pande	B. Com. I		<i>Gajanan</i>	<i>Gajanan</i>	<i>Gajanan</i>	<i>Gajanan</i>	<i>Gajanan</i>	<i>Gajanan</i>
16)	Kunal D. Jadhav	B. Com. I		<i>Kunal</i>	<i>Jadhav</i>	<i>Jadhav</i>	<i>Jadhav</i>	<i>Jadhav</i>	<i>Jadhav</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>Vaishnavi</i>	<i>Atole</i>	<i>Atole</i>	<i>Atole</i>	<i>Atole</i>	<i>Atole</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>Komal</i>	<i>Bhagat</i>	<i>Bhagat</i>	<i>Bhagat</i>	<i>Bhagat</i>	<i>Bhagat</i>
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>Urmila</i>	<i>Kale</i>	<i>Kale</i>	<i>Kale</i>	<i>Kale</i>	<i>Kale</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>Sakshi</i>	<i>Hanwate</i>	<i>Hanwate</i>	<i>Hanwate</i>	<i>Hanwate</i>	<i>Hanwate</i>
22)	Dipali Dilip Wagh	B. Com. II		<i>Dipali</i>	<i>Wagh</i>	<i>Wagh</i>	<i>Wagh</i>	<i>Wagh</i>	<i>Wagh</i>

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	11/9/23	12/9/23	13/9/23	14/9/23	15/9/23	16/9/23
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>Kajal</i>	<i>Jaiswal</i>	<i>Jaiswal</i>	<i>Jaiswal</i>	<i>Jaiswal</i>	<i>Jaiswal</i>
24)	Anuradha Atmaram Raut	B. Com. II		<i>Anuradha</i>	<i>Raut</i>	<i>Raut</i>	<i>Raut</i>	<i>Raut</i>	<i>Raut</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>Vaishnavi</i>	<i>Bhalerao</i>	<i>Bhalerao</i>	<i>Bhalerao</i>	<i>Bhalerao</i>	<i>Bhalerao</i>
26)	Pallavi Ramdas Ingle	B. Com. II		<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>
27)	Sakshi Dilip Keskar	B. Com. II		<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>Vrushali</i>	<i>Theng</i>	<i>Theng</i>	<i>Theng</i>	<i>Theng</i>	<i>Theng</i>
29)	Maya Gajanan Gore	B. Com. II		<i>Maya</i>	<i>Gore</i>	<i>Gore</i>	<i>Gore</i>	<i>Gore</i>	<i>Gore</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>
31)	Payal Navalsing Jadhav	B. Com. II		<i>Payal</i>	<i>Jadhav</i>	<i>Jadhav</i>	<i>Jadhav</i>	<i>Jadhav</i>	<i>Jadhav</i>
32)	Divya Balaji Deshmane	B. Com. II		<i>Divya</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>	<i>Deshmane</i>
33)	Sakshi Panjabrao Parihar	B. Com. II		<i>Sakshi</i>	<i>Parihar</i>	<i>Parihar</i>	<i>Parihar</i>	<i>Parihar</i>	<i>Parihar</i>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		<i>Vrushali</i>	<i>Hoge</i>	<i>Hoge</i>	<i>Hoge</i>	<i>Hoge</i>	<i>Hoge</i>
35)	Arti Subash Dhandale	B. Com. I		<i>Arti</i>	<i>Dhandale</i>	<i>Dhandale</i>	<i>Dhandale</i>	<i>Dhandale</i>	<i>Dhandale</i>
36)	Samrin Parvin Sk Anwar	B. A. I		<i>Samrin</i>	<i>Anwar</i>	<i>Anwar</i>	<i>Anwar</i>	<i>Anwar</i>	<i>Anwar</i>
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>Vaishnavi</i>	<i>Bansode</i>	<i>Bansode</i>	<i>Bansode</i>	<i>Bansode</i>	<i>Bansode</i>
38)	Sakshi Vishnu Jadhav	B. Sc. I (B)		<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>
39)	Kanchan Kishor Salve	B. Com. I		<i>Kanchan</i>	<i>Salve</i>	<i>Salve</i>	<i>Salve</i>	<i>Salve</i>	<i>Salve</i>

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Attendance Sheet, Month : Sept 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	18/9/23	19/9/23	20/9/23	21/9/23	22/9/23	23/9/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>GP</i>		<i>GP</i>	<i>GP</i>		<i>GP</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>Stoke</i>		<i>Stoke</i>	<i>Stoke</i>		<i>Stoke</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>		<i>Sarosh</i>	<i>Sarosh</i>		<i>Sarosh</i>
4)	Tanveer Nawrang	B. Sc. I (M)		<i>Tanveer</i>		<i>Tanveer</i>	<i>Tanveer</i>		<i>Tanveer</i>
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>		<i>Pratiksha</i>	<i>Pratiksha</i>		<i>Pratiksha</i>
6)	Pooja Ganesh Deshmane	B. Com. I		<i>Pooja</i>		<i>Pooja</i>	<i>Pooja</i>		<i>Pooja</i>
7)	Pallavi Raju Bhutekar	B. Com. I		<i>Pallavi</i>		<i>Pallavi</i>	<i>Pallavi</i>		<i>Pallavi</i>
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gingale</i>		<i>Gingale</i>	<i>Gingale</i>		<i>Gingale</i>
9)	Sakshi Vijay Deshmukh	B. Com. I		<i>Sakshi</i>		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>
10)	Nikita Ghanashyam Shinde	B. Com. I		<i>Nikita</i>		<i>Nikita</i>	<i>Nikita</i>		<i>Nikita</i>
11)	Renuka Dilip Sirsat	B. Com. I		<i>R.D. Sirsat</i>		<i>R.D. Sirsat</i>	<i>R.D. Sirsat</i>		<i>R.D. Sirsat</i>
12)	Divya Balaji Deshmane	B. Com. I		<i>Divya</i>		<i>Divya</i>	<i>Divya</i>		<i>Divya</i>
13)	Mayuri Madan Khente	B. Com. I		<i>Mayuri</i>		<i>Mayuri</i>	<i>Mayuri</i>		<i>Mayuri</i>
14)	Dipali Kisan Katkar	B. Com. I		<i>Dipali</i>		<i>Dipali</i>	<i>Dipali</i>		<i>Dipali</i>
15)	Gajanan R. Pande	B. Com. I		<i>G.R. Pande</i>		<i>G.R. Pande</i>	<i>G.R. Pande</i>		<i>G.R. Pande</i>
16)	Kunal D. Jadhao	B. Com. I		<i>K.D. Jadhao</i>		<i>K.D. Jadhao</i>	<i>K.D. Jadhao</i>		<i>K.D. Jadhao</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>A.V. Yevale</i>		<i>A.V. Yevale</i>	<i>A.V. Yevale</i>		<i>A.V. Yevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>Vaishnavi</i>		<i>Vaishnavi</i>	<i>Vaishnavi</i>		<i>Vaishnavi</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>Komal</i>		<i>Komal</i>	<i>Komal</i>		<i>Komal</i>
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>Urmila</i>		<i>Urmila</i>	<i>Urmila</i>		<i>Urmila</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>Sakshi</i>		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>
22)	Dipali Dilip Wagh	B. Com. II		<i>Dipali</i>		<i>Dipali</i>	<i>Dipali</i>		<i>Dipali</i>

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	18/9/23	19/9/23	20/9/23	21/9/23	22/9/23	23/9/23
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>K.R. Jaiswal</i>		<i>K.R. Jaiswal</i>	<i>K.R. Jaiswal</i>		<i>K.R. Jaiswal</i>
24)	Anuradha Atmaram Raut	B. Com. II		<i>Anuradha</i>		<i>Anuradha</i>	<i>Anuradha</i>		<i>Anuradha</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>Vaishnavi</i>		<i>Vaishnavi</i>	<i>Vaishnavi</i>		<i>Vaishnavi</i>
26)	Pallavi Ramdas Ingle	B. Com. II		<i>P.R. Ingle</i>		<i>P.R. Ingle</i>	<i>P.R. Ingle</i>		<i>P.R. Ingle</i>
27)	Sakshi Dilip Kesar	B. Com. II		<i>S.O. Keskar</i>		<i>S.O. Keskar</i>	<i>S.O. Keskar</i>		<i>S.O. Keskar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>Vrushali</i>		<i>Vrushali</i>	<i>Vrushali</i>		<i>Vrushali</i>
29)	Maya Gajanan Gore	B. Com. II		<i>Maya</i>		<i>Maya</i>	<i>Maya</i>		<i>Maya</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>V.N. Pawar</i>		<i>V.N. Pawar</i>	<i>V.N. Pawar</i>		<i>V.N. Pawar</i>
31)	Payal Navalsing Jadhav	B. Com. II		<i>P.N. Jadhav</i>		<i>P.N. Jadhav</i>	<i>P.N. Jadhav</i>		<i>P.N. Jadhav</i>
32)	Divya Balaji Deshmane	B. Com. II		<i>Divya</i>		<i>Divya</i>	<i>Divya</i>		<i>Divya</i>
33)	Sakshi Panjabrao Parihar	B. Com. II		<i>Sakshi</i>		<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>
34)	Vrushali Dnyaneshwar Hoge	B. Com. I		<i>Vrushali</i>		<i>Vrushali</i>	<i>Vrushali</i>		<i>Vrushali</i>
35)	Arti Subash Ghandale	B. Com. I		<i>Arti</i>		<i>Arti</i>	<i>Arti</i>		<i>Arti</i>
36)	Samrin Parvin Sk Anwar	B. A. I		<i>Samrin</i>		<i>Samrin</i>	<i>Samrin</i>		<i>Samrin</i>
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>V.Bansode</i>		<i>V.Bansode</i>	<i>V.Bansode</i>		<i>V.Bansode</i>
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)		<i>S.V. Jadhav</i>		<i>S.V. Jadhav</i>	<i>S.V. Jadhav</i>		<i>S.V. Jadhav</i>
39)	Kanchan Kishor Salve	B. Com. I		<i>K.K. Salve</i>		<i>K.K. Salve</i>	<i>K.K. Salve</i>		<i>K.K. Salve</i>

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

**Shri Shivaji Science & Arts College, Chikhli**  
**COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)**  
**CONDUCTED BY DEPARTMENT OF ENGLISH**

Attendance Sheet, Month : Sept. 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	25/9/23	26/9/23	27/9/23	28/9/23	29/9/23	30/9/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>		<i>Gayatri</i>	<i>Gayatri</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>	<i>Sakshi</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>		<i>Sarosh</i>	<i>Sarosh</i>
4)	Tanveer Nawrang	B. Sc. I (M)		<i>Tanveer</i>	<i>Tanveer</i>	<i>Tanveer</i>		<i>Tanveer</i>	<i>Tanveer</i>
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>	<i>Pratiksha</i>	<i>Pratiksha</i>		<i>Pratiksha</i>	<i>Pratiksha</i>
6)	Pooja Ganesh Deshmene	B. Com. I		<i>Pooja</i>	<i>Pooja</i>	<i>Pooja</i>		<i>Pooja</i>	<i>Pooja</i>
7)	Pallavi Raju Bhutekar	B. Com. I		<i>Pallavi</i>	<i>Pallavi</i>	<i>Pallavi</i>		<i>Pallavi</i>	<i>Pallavi</i>
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gayatri</i>	<i>Gayatri</i>	<i>Gayatri</i>		<i>Gayatri</i>	<i>Gayatri</i>
9)	Sakshi Vilas Deshmukh	B. Com. I		<i>Sakshi</i>	<i>Sakshi</i>	<i>Sakshi</i>		<i>Sakshi</i>	<i>Sakshi</i>
10)	Nikita Ghanshyam Shinde	B. Com. I		<i>Nikita</i>	<i>Nikita</i>	<i>Nikita</i>		<i>Nikita</i>	<i>Nikita</i>
11)	Renuka Dilip Sirsat	B. Com. I		<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>		<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>
12)	Divya Balaji Deshmene	B. Com. I		<i>Divya</i>	<i>Divya</i>	<i>Divya</i>		<i>Divya</i>	<i>Divya</i>
13)	Mayuri Madan Khente	B. Com. I		<i>Mayuri</i>	<i>Mayuri</i>	<i>Mayuri</i>		<i>Mayuri</i>	<i>Mayuri</i>
14)	Dipali Kisan Katkar	B. Com. I		<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>		<i>Dipali</i>	<i>Dipali</i>
15)	Gajanan R. Pande	B. Com. I		<i>G. R. Pande</i>	<i>G. R. Pande</i>	<i>G. R. Pande</i>		<i>G. R. Pande</i>	<i>G. R. Pande</i>
16)	Kunal D. Jadhao	B. Com. I		<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>		<i>K. D. Jadhao</i>	<i>K. D. Jadhao</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>		<i>A. V. Yevale</i>	<i>A. V. Yevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>V. Atole</i>	<i>V. Atole</i>	<i>V. Atole</i>		<i>V. Atole</i>	<i>V. Atole</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>		<i>K. A. Bhagat</i>	<i>K. A. Bhagat</i>
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>U. V. Kale</i>	<i>U. V. Kale</i>	<i>U. V. Kale</i>		<i>U. V. Kale</i>	<i>U. V. Kale</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>		<i>S. K. Hanwate</i>	<i>S. K. Hanwate</i>
22)	Dipali Dilip Wagh	B. Com. II		<i>D. D. Wagh</i>	<i>D. D. Wagh</i>	<i>D. D. Wagh</i>		<i>D. D. Wagh</i>	<i>D. D. Wagh</i>

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	25/9/23	26/9/23	27/9/23	28/9/23	29/9/23	30/9/23
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>		<i>K. R. Jaiswal</i>	<i>K. R. Jaiswal</i>
24)	Anuradha Atmaram Raut	B. Com. II		<i>A. Raut</i>	<i>A. Raut</i>	<i>A. Raut</i>		<i>A. Raut</i>	<i>A. Raut</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>V. Bhalerao</i>	<i>V. Bhalerao</i>	<i>V. Bhalerao</i>		<i>V. Bhalerao</i>	<i>V. Bhalerao</i>
26)	Pallavi Ramdas Ingle	B. Com. II		<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>		<i>P. R. Ingle</i>	<i>P. R. Ingle</i>
27)	Sakshi Dilip Keskhar	B. Com. II		<i>S. D. Keskhar</i>	<i>S. D. Keskhar</i>	<i>S. D. Keskhar</i>		<i>S. D. Keskhar</i>	<i>S. D. Keskhar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>V. Theng</i>	<i>V. Theng</i>	<i>V. Theng</i>		<i>V. Theng</i>	<i>V. Theng</i>
29)	Maya Gajanan Gore	B. Com. II		<i>M. Gore</i>	<i>M. Gore</i>	<i>M. Gore</i>		<i>M. Gore</i>	<i>M. Gore</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>		<i>V. N. Pawar</i>	<i>V. N. Pawar</i>
31)	Payal Navalsing Jadhao	B. Com. II		<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>		<i>P. N. Jadhao</i>	<i>P. N. Jadhao</i>
32)	Divya Balaji Deshmene	B. Com. II		<i>D. B. Deshmene</i>	<i>D. B. Deshmene</i>	<i>D. B. Deshmene</i>		<i>D. B. Deshmene</i>	<i>D. B. Deshmene</i>
33)	Sakshi Panjabrao Parihar	B. Com. II		<i>S. P. Parihar</i>	<i>S. P. Parihar</i>	<i>S. P. Parihar</i>		<i>S. P. Parihar</i>	<i>S. P. Parihar</i>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		<i>V. Hoge</i>	<i>V. Hoge</i>	<i>V. Hoge</i>		<i>V. Hoge</i>	<i>V. Hoge</i>
35)	Arti Subash Dhandale	B. Com. I		<i>A. Dhandale</i>	<i>A. Dhandale</i>	<i>A. Dhandale</i>		<i>A. Dhandale</i>	<i>A. Dhandale</i>
36)	Samrin Parvin Sk Anwar	B. A. I		<i>S. Anwar</i>	<i>S. Anwar</i>	<i>S. Anwar</i>		<i>S. Anwar</i>	<i>S. Anwar</i>
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>V. Bansode</i>	<i>V. Bansode</i>	<i>V. Bansode</i>		<i>V. Bansode</i>	<i>V. Bansode</i>
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)		<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>		<i>S. V. Jadhao</i>	<i>S. V. Jadhao</i>
39)	Kanchan Kishor Salve	B. Com. I		<i>K. K. Salve</i>	<i>K. K. Salve</i>	<i>K. K. Salve</i>		<i>K. K. Salve</i>	<i>K. K. Salve</i>

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**COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)**  
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Attendance Sheet, Month : October 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	2/10/23	3/10/23	4/10/23	5/10/23	6/10/23	7/10/23
1)	Gayatri Vishnu Patil	B. Sc. I (M)			<i>Gayatri Patil</i>	<i>Gayatri Patil</i>	<i>Gayatri Patil</i>	<i>Gayatri Patil</i>	<i>Gayatri Patil</i>
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)			<i>Sakshi Lokhande</i>	<i>Sakshi Lokhande</i>	<i>Sakshi Lokhande</i>	<i>Sakshi Lokhande</i>	<i>Sakshi Lokhande</i>
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)			<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>	<i>Sarosh</i>
4)	Tanveer Nawrani	B. Sc. I (M)			<i>Tanveer Nawrani</i>	<i>Tanveer Nawrani</i>	<i>Tanveer Nawrani</i>	<i>Tanveer Nawrani</i>	<i>Tanveer Nawrani</i>
5)	Pratiksha Ashok Sakhare	B. Com. I			<i>Pratiksha Sakhare</i>	<i>Pratiksha Sakhare</i>	<i>Pratiksha Sakhare</i>	<i>Pratiksha Sakhare</i>	<i>Pratiksha Sakhare</i>
6)	Pooja Ganesh Deshmane	B. Com. I			<i>Pooja Deshmane</i>	<i>Pooja Deshmane</i>	<i>Pooja Deshmane</i>	<i>Pooja Deshmane</i>	<i>Pooja Deshmane</i>
7)	Pallavi Raju Bhutekar	B. Com. I			<i>Pallavi Bhutekar</i>	<i>Pallavi Bhutekar</i>	<i>Pallavi Bhutekar</i>	<i>Pallavi Bhutekar</i>	<i>Pallavi Bhutekar</i>
8)	Gayatri Uddhav Ingle	B. Com. I			<i>Gayatri Ingle</i>	<i>Gayatri Ingle</i>	<i>Gayatri Ingle</i>	<i>Gayatri Ingle</i>	<i>Gayatri Ingle</i>
9)	Sakshi Vilas Deshmukh	B. Com. I			<i>Sakshi Deshmukh</i>	<i>Sakshi Deshmukh</i>	<i>Sakshi Deshmukh</i>	<i>Sakshi Deshmukh</i>	<i>Sakshi Deshmukh</i>
10)	Nikita Ghanashyam Shinde	B. Com. I			<i>Nikita Shinde</i>	<i>Nikita Shinde</i>	<i>Nikita Shinde</i>	<i>Nikita Shinde</i>	<i>Nikita Shinde</i>
11)	Renuka Dilip Sirsat	B. Com. I			<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>
12)	Divya Balaji Deshmane	B. Com. I			<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>
13)	Mayuri Madan Khente	B. Com. I			<i>Mayuri Khente</i>	<i>Mayuri Khente</i>	<i>Mayuri Khente</i>	<i>Mayuri Khente</i>	<i>Mayuri Khente</i>
14)	Dipali Kisan Katkar	B. Com. I			<i>Dipali Katkar</i>	<i>Dipali Katkar</i>	<i>Dipali Katkar</i>	<i>Dipali Katkar</i>	<i>Dipali Katkar</i>
15)	Gajanan R. Pande	B. Com. I			<i>Gajanan Pande</i>	<i>Gajanan Pande</i>	<i>Gajanan Pande</i>	<i>Gajanan Pande</i>	<i>Gajanan Pande</i>
16)	Kunal D. Jadhav	B. Com. I			<i>Kunal Jadhav</i>	<i>Kunal Jadhav</i>	<i>Kunal Jadhav</i>	<i>Kunal Jadhav</i>	<i>Kunal Jadhav</i>
17)	Ashvini Vinayak Yevale	B. Sc. I (M)			<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>	<i>A. V. Yevale</i>
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)			<i>Vaishnavi Atole</i>	<i>Vaishnavi Atole</i>	<i>Vaishnavi Atole</i>	<i>Vaishnavi Atole</i>	<i>Vaishnavi Atole</i>
19)	Komal Ashok Bhagat	B. Sc. I (M)			<i>Komal Bhagat</i>	<i>Komal Bhagat</i>	<i>Komal Bhagat</i>	<i>Komal Bhagat</i>	<i>Komal Bhagat</i>
20)	Urmila Vijay Kale	B. Sc. I (M)			<i>Urmila Kale</i>	<i>Urmila Kale</i>	<i>Urmila Kale</i>	<i>Urmila Kale</i>	<i>Urmila Kale</i>
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)			<i>Sakshi Hanwate</i>	<i>Sakshi Hanwate</i>	<i>Sakshi Hanwate</i>	<i>Sakshi Hanwate</i>	<i>Sakshi Hanwate</i>
22)	Dipali Dilip Wagh	B. Com. II			<i>Dipali Wagh</i>	<i>Dipali Wagh</i>	<i>Dipali Wagh</i>	<i>Dipali Wagh</i>	<i>Dipali Wagh</i>

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	2/10/23	3/10/23	4/10/23	5/10/23	6/10/23	7/10/23
23)	Kejal Ravindra Jaiswal	B. Com. II			<i>Kejal Jaiswal</i>	<i>Kejal Jaiswal</i>	<i>Kejal Jaiswal</i>	<i>Kejal Jaiswal</i>	<i>Kejal Jaiswal</i>
24)	Anuradha Atmaram Raut	B. Com. II			<i>Anuradha Raut</i>	<i>Anuradha Raut</i>	<i>Anuradha Raut</i>	<i>Anuradha Raut</i>	<i>Anuradha Raut</i>
25)	Vaishnavi Gulab Bhalerao	B. Com. II			<i>Vaishnavi Bhalerao</i>	<i>Vaishnavi Bhalerao</i>	<i>Vaishnavi Bhalerao</i>	<i>Vaishnavi Bhalerao</i>	<i>Vaishnavi Bhalerao</i>
26)	Pallavi Ramdas Ingle	B. Com. II			<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>	<i>P. R. Ingle</i>
27)	Sakshi Dilip Keskar	B. Com. II			<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>	<i>S. D. Keskar</i>
28)	Vrushali Ramkrushna Theng	B. Com. II			<i>Vrushali Theng</i>	<i>Vrushali Theng</i>	<i>Vrushali Theng</i>	<i>Vrushali Theng</i>	<i>Vrushali Theng</i>
29)	Maya Gajanan Gore	B. Com. II			<i>Maya Gore</i>	<i>Maya Gore</i>	<i>Maya Gore</i>	<i>Maya Gore</i>	<i>Maya Gore</i>
30)	Vaishnavi Nandkishor Pawar	B. Com. II			<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>	<i>V. N. Pawar</i>
31)	Payal Navalsing Jadhav	B. Com. II			<i>P. N. Jadhav</i>	<i>P. N. Jadhav</i>	<i>P. N. Jadhav</i>	<i>P. N. Jadhav</i>	<i>P. N. Jadhav</i>
32)	Divya Balaji Deshmane	B. Com. II			<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>	<i>Divya Deshmane</i>
33)	Sakshi Panjabrao Parihar	B. Com. II			<i>Sakshi Parihar</i>	<i>Sakshi Parihar</i>	<i>Sakshi Parihar</i>	<i>Sakshi Parihar</i>	<i>Sakshi Parihar</i>
34)	Vrushali Dnyaneshwer Hoge	B. Com. I			<i>Vrushali Hoge</i>	<i>Vrushali Hoge</i>	<i>Vrushali Hoge</i>	<i>Vrushali Hoge</i>	<i>Vrushali Hoge</i>
35)	Arti Subash Dhandale	B. Com. I			<i>Arti Dhandale</i>	<i>Arti Dhandale</i>	<i>Arti Dhandale</i>	<i>Arti Dhandale</i>	<i>Arti Dhandale</i>
36)	Samrin Parvin Sk Anwar	B. A. I			<i>Samrin Anwar</i>	<i>Samrin Anwar</i>	<i>Samrin Anwar</i>	<i>Samrin Anwar</i>	<i>Samrin Anwar</i>
37)	Vaishnavi Somnath Bansode	B. Com. II			<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>	<i>V. S. Bansode</i>
38)	Sakshi Vishnu Jadhav	B. Sc. I (B)			<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>	<i>S. V. Jadhav</i>
39)	Kanchan Kishor Salve	B. Com. I			<i>Kanchan Salve</i>	<i>Kanchan Salve</i>	<i>Kanchan Salve</i>	<i>Kanchan Salve</i>	<i>Kanchan Salve</i>

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**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

Shri Shivaji Science & Arts College, Chikhli  
 COMMUNICATION AND SOFT SKILL DEVELOPMENT (2023-24)  
 CONDUCTED BY DEPARTMENT OF ENGLISH

Attendance Sheet, Month : October, 2023

Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	9/10/23	10/10/23				
1)	Gayatri Vishnu Patil	B. Sc. I (M)		<i>Gayatri</i>	<i>Gayatri</i>				
2)	Sakshi Sanjay Lokhande	B. Sc. I (M)		<i>Sakshi</i>	<i>Sakshi</i>				
3)	Mohammad Sarosh Abdul Salam	B. Sc. I (M)		<i>Sarosh</i>	<i>Sarosh</i>				
4)	Tanveer Nawrang	B. Sc. I (M)		<i>Tanveer</i>	<i>Tanveer</i>				
5)	Pratiksha Ashok Sakhare	B. Com. I		<i>Pratiksha</i>	<i>Pratiksha</i>				
6)	Pooja Ganesh Deshmane	B. Com. I		<i>Pooja</i>	<i>Pooja</i>				
7)	Pallavi Raju Bhutekar	B. Com. I		<i>Pallavi</i>	<i>Pallavi</i>				
8)	Gayatri Uddhav Ingle	B. Com. I		<i>Gayatri</i>	<i>Gayatri</i>				
9)	Sakshi Vilas Deshmukh	B. Com. I		<i>Sakshi</i>	<i>Sakshi</i>				
10)	Nikita Ghanshyam Shinde	B. Com. I		<i>Nikita</i>	<i>Nikita</i>				
11)	Renuka Dilip Sirsat	B. Com. I		<i>R. D. Sirsat</i>	<i>R. D. Sirsat</i>				
12)	Divya Balaji Deshmane	B. Com. I		<i>Divya</i>	<i>Divya</i>				
13)	Mayuri Madan Khente	B. Com. I		<i>Mayuri</i>	<i>Mayuri</i>				
14)	Dipali Kisan Katkar	B. Com. I		<i>Dipali</i>	<i>Dipali</i>				
15)	Gajanan R. Pande	B. Com. I		<i>G.R. Pande</i>	<i>G.R. Pande</i>				
16)	Kunal D. Jadhao	B. Com. I		<i>Kunal</i>	<i>Kunal</i>				
17)	Ashvini Vinayak Yevale	B. Sc. I (M)		<i>A.V. Yevale</i>	<i>A.V. Yevale</i>				
18)	Vaishnavi Pandharinath Atole	B. Sc. I (M)		<i>Vaishnavi</i>	<i>Vaishnavi</i>				
19)	Komal Ashok Bhagat	B. Sc. I (M)		<i>Komal</i>	<i>Komal</i>				
20)	Urmila Vijay Kale	B. Sc. I (M)		<i>Urmila</i>	<i>Urmila</i>				
21)	Sakshi Kantilal Hanwate	B. Sc. I (M)		<i>Sakshi</i>	<i>Sakshi</i>				
22)	Dipali Dilip Wagh	B. Com. II		<i>Dipali</i>	<i>Dipali</i>				

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Sr. No.	Name of the Student	Class	Signature of the Students						
			Day	MON	TUE	WED	THU	FRI	SAT
			Date	9/10/23	10/10/23				
23)	Kajal Ravindra Jaiswal	B. Com. II		<i>K.R. Jaiswal</i>	<i>K.R. Jaiswal</i>				
24)	Anuradha Atmaram Raut	B. Com. II		<i>Anuradha</i>	<i>Anuradha</i>				
25)	Vaishnavi Gulab Bhalerao	B. Com. II		<i>Vaishnavi</i>	<i>Vaishnavi</i>				
26)	Pallavi Ramdas Ingle	B. Com. II		<i>P.R. Ingle</i>	<i>P.R. Ingle</i>				
27)	Sakshi Dilip Keskar	B. Com. II		<i>S.D. Keskar</i>	<i>S.D. Keskar</i>				
28)	Vrushali Ramkrushna Theng	B. Com. II		<i>Vrushali</i>	<i>Vrushali</i>				
29)	Maya Gajanan Gore	B. Com. II		<i>Maya</i>	<i>Maya</i>				
30)	Vaishnavi Nandkishor Pawar	B. Com. II		<i>V.N. Pawar</i>	<i>V.N. Pawar</i>				
31)	Payal Navalsing Jadhao	B. Com. II		<i>P.N. Jadhao</i>	<i>P.N. Jadhao</i>				
32)	Divya Balaji Deshmane	B. Com. II		<i>D.V. Deshmane</i>	<i>D.V. Deshmane</i>				
33)	Sakshi Panjabrao Parihar	B. Com. II		<i>Sakshi</i>	<i>Sakshi</i>				
34)	Vrushali Dnyaneshwer Hoge	B. Com. I		<i>Vrushali</i>	<i>Vrushali</i>				
35)	Arti Subash Dhandale	B. Com. I		<i>Arti</i>	<i>Arti</i>				
36)	Samrin Parvin Sk Anwar	B. A. I		<i>Samrin</i>	<i>Samrin</i>				
37)	Vaishnavi Somnath Bansode	B. Com. II		<i>Vaishnavi</i>	<i>Vaishnavi</i>				
38)	Sakshi Vishnu Jadhao	B. Sc. I (B)		<i>S.V. Jadhao</i>	<i>S.V. Jadhao</i>				
39)	Kanchan Kishor Salve	B. Com. I		<i>Kanchan</i>	<i>Kanchan</i>				

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Certificate Course in Communication And Soft Skill Development (2023-24)  
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Samples of Certificates Awarded to Students



Shri Shivaji Education Society, Amravati's  
**Shri Shivaji Science & Arts College**  
Chikhli, Dist- Buldhana



**Certificate**

This is Certify that Mr./Miss Mayuri Madan Khente  
of B.Com. I has Participated in the following  
activities conducted by Department of English in the Academic Session 2023-24

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Principal IQAC Coordinator Head of the Dept. Coordinator



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**Shri Shivaji Science & Arts College**  
Chikhli, Dist- Buldhana



**Certificate**

This is Certify that Mr./Miss Gayatri Vishnu Patil  
of B.Sc. I has Participated in the following  
activities conducted by Department of English in the Academic Session 2023-24

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Principal IQAC Coordinator Head of the Dept. Coordinator



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Chikhli, Dist- Buldhana

  
**Certificate**

This is Certify that Mr./Miss Sakshi Sanjay Lokhande  
of B.Sc. I has Participated in the following  
activities conducted by Department of English in the Academic Session 2023-24

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J. D. D. Principal      Y. P. W. IQAC Coordinator      S. D. Head of the Dept.      S. D. Coordinator

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Chikhli, Dist- Buldhana

  
**Certificate**

This is Certify that Mr./Miss Pallavi Raju Bhutekar  
of B.Com. I has Participated in the following  
activities conducted by Department of English in the Academic Session 2023-24

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J. D. D. Principal      Y. P. W. IQAC Coordinator      S. D. Head of the Dept.      S. D. Coordinator





**Certificate Course in Communication And Soft Skill Development (2023-24)**  
**Organised by Department of English**

**Glimpses of Activities**



**Students listening to lessons from Language Learning Software**



**Students listening to lessons from Language Learning Software**



**Certificate Course in Communication And Soft Skill Development (2023-24)**  
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**Students engrossed in reading study material.**



**Certificates distributed to the students who successfully completed the Course**