



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	SHRI SHIVAJI SCIENCE AND ARTS COLLEGE CHIKHLI
Name of the head of the Institution	Dr. Nilkanth Baliram Bhusari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07264242088
Mobile no.	9421463410
Registered Email	shivajichk@rediffmail.com
Alternate Email	principalsscc@gmail.com
Address	Near BDCC Bank, Pandharinath Patil Square
City/Town	Chikhli, Dist. Buldana
State/UT	Maharashtra
Pincode	443201

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Semi-urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Anil Mahadeorao Garode																								
Phone no/Alternate Phone no.	07264242088																								
Mobile no.	9850363280																								
Registered Email	shivajichkhliiqac@rediffmail.com																								
Alternate Email	principalsscc@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://shivajichk.com/wp-content/uploads/2019/12/AOAR-2016-17-5.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://shivajichk.com/wp-content/uploads/2019/12/Academic-Calendar-2016-17.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.72</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.82</td> <td>2014</td> <td>24-Sep-2014</td> <td>23-Sep-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.72	2004	16-Feb-2004	15-Feb-2009	2	B	2.82	2014	24-Sep-2014	23-Sep-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.72	2004	16-Feb-2004	15-Feb-2009																				
2	B	2.82	2014	24-Sep-2014	23-Sep-2019																				
6. Date of Establishment of IQAC	01-Jul-2010																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

District Level Wild Vegetable Competition	02-Sep-2016 1	90
District Level Student Research Competition Avishkar	04-Oct-2016 1	113
Training workshop on Fish Farming	21-Jul-2016 1	60
Workshop on Women Violence and Prevention	03-Mar-2017 1	60
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• District level wild vegetable competition • "The wall of humanity" (Manuskicha Zara) to help the poor and homeless. • Awareness rally on cashless banking. • Awareness programme on cybercrime. • District level Avishkar competition in collaboration with S.G.B. Amravati University, Amravati.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Purchase of books in library	Books purchased for library
Organisation of sport events	Shivaji Olympiad tournament, Intercollegiate sport tournament and other sport events are organised.
Blood donation camp	Awareness about importance of blood donation and social responsibility was created among students.
Organisation of workshop on carrier guidance	A camp on "Job opportunities in Fishery Science and Aquarium Fish Culture" and a workshop on "Job Opportunities in Hotel Management was organised.
Participation of students in academic competition	Students participated in different academic competition
Organisation of district level wild vegetable competition	District level wild vegetable competition was organised
Organisation of field visit for students	Field visit for students organised
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Shri Shivaji Education Socitey's Amravati NAAC Supervision Committee SAAC	11-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

06-Jul-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The IQAC collects data every year from all the departments about the academic and extension activities conducted

throughout the academic year highlighting academic progress of the students, extension activities, research activities, seminars, remedial coaching, faculty development courses, annual reports and photographs of various activities. The collected data is stored on a common system in IQAC office. The collected data is analysed and used for official and academic purpose. The administrative data is collected through Campus ERP software on a common server about college account, details of admission process, enrolment of students in the university, issuance of bona fide certificate and transfer certificate etc. On demand from the statutory bodies, data is provided as and when needed.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to S. G. B. Amravati University, Amravati. The Curriculum is designed by the university and it is implemented by the college. The members of Board of Studies at the university are elected from the faculties working in different affiliated colleges. The designed curriculum is made available on the university website and the college website. As curriculum is designed by the university, the responsibility of the college is to implement the curriculum effectively. We have developed the mechanism for well-planned curriculum delivery: 1. In the beginning of each Academic Session, Academic Calendar is prepared by the IQAC, highlighting important events and availabilities of Teaching Days, Schedule of Unit Tests etc. 2. The IQAC organizes a meeting of all the faculty members to present the result analysis of each subject of all the three faculty viz. Science, Arts and Commerce. After evolution of the achievements and failures of the past year, fresh modalities are checked out for upcoming new academic year. 3. The IQAC prepares the Centralized Time Table for the implementation of teaching work as per the university norms of all the three faculties. Further the departments distribute the teaching work and prepare the Annual Teaching Plan as per the availability of number of lectures. The Annual Plan and Daily Teaching Work are noted down in the Academic Diary. 4. As a part of continuous evaluation, unit tests are conducted to evaluate the progress of the students. In addition to the Unit Tests, Assignments, Seminars, Project Assignments are allotted to the students as a part of internal assessment. Study Tours and Field Study are also organized to enrich the practical based knowledge. 5. In addition to the conventional method, some topics from the syllabus are demonstrated by using PPTs, Educational Videos and Virtual Lectures. Group Discussion is organized to motivate the students to share the ideas on some important topics from the syllabus and current issues and events. 6. The faculties participate in research activities such as Publication of Research Papers, participation and presentation of Research Papers in conferences and workshops and the faculty

members also participate in Faculty Development Programmes such as Orientation and Refresher Courses and Short-Term Courses organised by HRDC of different universities. 7. Guest Lectures/ Special Lectures are arranged by the departments. Experts of concerned subject deliver lectures to update the knowledge of students with recent developments. 8. Central Library plays a vital role in the teaching and learning process. Students as well as teachers can refer reference books, encyclopedias, e-books, journals and e-journals in the library. 9. In addition to academic development of student, physical development is also important. The Physical Education Department of the colleges arranges various sports events. Regular sport practice is also arranged. 10. Cultural programmes are also organised in the Annual Gathering every year. Students also participate in Youth Festival. Besides these regular activities, Staff Council Meetings are held to discuss the difficulties in the teaching learning process and other relevant matters of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communication skill in English	Nil	15/09/2016	90	This course helps the students to seek job opportunities	Interview presentation and group discussion

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication skills in English	15/09/2016	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BSc	Zoology	33
BSc	Botany	62
BSc	Microbiology	40
BSc	Electronics	40
BA	Political Science	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>STUDENTS FEEDBACK ACTION TAKEN REPORT Feedback system is developed in the college to evaluate overall development of the institution regarding infrastructural development, Sport Activities, Discipline, Awareness about Moral And Ethical Values, Curricular Activities, Administration, Currier Oriented Programmes, Library Facility, Cultural Activities, Extracurricular Activities conducted by National Cadet Corps and National Service Scheme. Further feedback is also taken about Internet Facility, Canteen Facility, AntiRagging Cell, Remedial Coaching, Boys Hostel Facility, Curricula designed by university and its Skill Development Potentials, feedback regarding Teaching Methodology, Effective Communication and Counselling of Students by teachers. The feedback is taken in the Grade Form such as A Excellent, B Very Good, C Good, D Satisfactory, E Unsatisfactory. The analysis of the feedback shows satisfaction on overall functioning of the college. The college administration tried to take action on the demands of the stake holders. For the year 201617, feedback is taken from Students, Parents, Teachers and Alumni. The feedback is analyzed and discussed with the head of the institution and following decisions were taken to enhance curricular and cocurricular and extracurricular activities in the college for the further development of students: • Electric lamps and fans are installed in every classrooms • Arrangement of cement benches are made for students. • A camp on, "Job Opportunities in Fishery Science and Aquarium Fish Culture" was organized and workshop on, Job opportunities in Hotel Management" was also organized. • Students encouraged to participate in Pulse Polio immunization Campaign, Cleanliness Activities, Voters' Awareness Campaign, Plastic Pollution Awareness Rally. • Students are highly encouraged to participate in different intercollegiate academic competitions.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	First Year	220	300	264

BSc	Second Year	220	194	191
BSc	Third Year	220	142	141
BCom	First Year	220	114	114
BCom	Second Year	220	74	74
BCom	Third Year	220	65	65
BA	First Year	220	205	204
BA	Second Year	120	77	77
BA	Third Year	120	62	62
MA	History First Year	80	5	5
MA	History Second Year	80	9	9
MA	MLT First Year	80	12	12
MA	MLT Second Year	80	10	10
MA	Pol. Science. First Year	80	34	34
MA	Pol. Science. Second Year	80	7	7
MSc	Computer Science First Year	20	12	12
MSc	Computer Science Second Year	20	7	7
MSc	Microbiology First Year	16	18	18
MSc	Microbiology Second Year	16	12	12
MCom	First Year	80	40	40
MCom	Second Year	80	9	9
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1192	175	24	Nil	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	22	3	8	3	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system has been developed in the college by keeping in mind the educational development and carrier counseling of the students. As this college is surrounded by many villages, several students having economically and educationally weak background take admission, they need special attention. All the teachers are the members of mentoring committee. After the completion of admission process, the total numbers of students are divided faculty wise among the member of mentoring committee. Following steps are taken by every mentor to guide the students: • Each mentor guides the students for their carrier development and higher studies. • The students also guided about preparation for competitive examinations and how to seek job opportunities. • The mentors also solve common problems regarding their studies. • The mentors inform the mentees regarding government schemes to avail financial support in time. Further the students are guided about carrier options also. • Every year through placement cell a workshop on carrier guidance is organized. Mentees are motivated to participate in it. • Induction program is organized every year to clarify the basic concept of the students. • Research competitions organized at university and inter collegiate level in the concerned categories like 'Avishkar'. • The mentees are guided to participate in seminars competitions poster presentations. • To inculcate research abilities among the postgraduate students are motivated to prepare their projects. • Students are guided to prepare and appear for competitive examinations through Kalptaru Study Center.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1367	24	1:57

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	24	18	Nil	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Nilkanth B. Bhusari	Principal	Chatrapatti Vanashri Award for tree Plantation by Forest department Gov. of Maharashtra.
2016	Dr. V. R. Padwal	Assistant Professor	Ph. D.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.Com III	Annual	04/04/2017	14/06/2017
MCom	M.Com I	Semester I	01/12/2016	13/02/2017
MCom	M.Com I	Semester II	16/05/2017	15/07/2017
MCom	M.Com II	Semester III	02/12/2016	13/02/2017
MCom	M.Com II	Semester IV	12/05/2017	06/07/2017
MA	M. A. I Marathi	Semester I	21/04/2017	10/07/2017
MA	M. A. II Marathi	Semester II	22/04/2017	21/07/2017
MA	M. A. I Political Sci.	Semester I	21/04/2017	26/07/2017
MA	M.A.II Political Sci.	Semester II	22/04/2017	25/06/2017
MA	M. A. I History	Semester I	21/04/2017	30/06/2017
MA	M. A. II History	Semester II	22/04/2017	28/06/2017
MSc	M. Sc. I Computer Sci.	Semester I	01/12/2016	13/02/2017
MSc	M. Sc. I Computer Sci.	Semester II	17/05/2017	19/07/2017
MSc	M. Sc. II Computer Sci.	Semester III	02/12/2016	13/01/2017
MSc	M. Sc. II Computer Sci.	Semester IV	18/05/2017	07/07/2017
MSc	M. Sc. I Microbiology	Semester I	01/12/2016	23/01/2017
MSc	M. Sc. I Microbiology	Semester II	17/05/2017	19/07/2017
MSc	M. Sc. II Microbiology	Semester III	02/12/2016	13/01/2017
MSc	M. Sc. II Microbiology	Semester IV	18/05/2017	07/07/2017
BSc	B. Sc. I	Semester I	11/11/2016	06/03/2017
BSc	B. Sc. I	Semester II	02/05/2017	27/07/2017
BSc	B. Sc. II	Semester III	02/12/2016	10/02/2017
BSc	B. Sc. II	Semester IV	25/05/2017	26/07/2017
BSc	B. Sc. III	Semester V	01/12/2016	30/01/2017
BSc	B. Sc. III	Semester VI	24/05/2017	06/07/2017
BA	B. A. I	Annual	27/04/2017	15/07/2017
BA	B. A. II	Annual	18/05/2017	07/07/2017

BA	B. A. III	Annual	27/04/2017	10/06/2017
BCom	B.Com I	Annual	31/03/2017	06/07/2017
BCom	B.Com II	Annual	25/04/2017	13/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Teaching learning and evaluation are integrated and indissoluble components of education. The evaluation system serves as an aid in the process of learning.

As per the guidelines of SGB Amravati University, Amravati, the evaluation system has two components viz. The Continuous Internal Evaluation (CIE) and the End Semester/Annual Examination (ESE/EAE). The ratio of weightage is 20 in CIE and 80 in ESE/EAE in UG. CIE component includes test, assignment, project assignment, seminar/excursion tour and group discussion. College Examination Committee has been formed for the smooth conduction of Continuous Internal Evaluation. All the HODs and respective teachers are informed to follow the guidelines of the university regarding the internal evaluation. To ensure the progress and transparency in CIE following steps are taken by the faculty: 1. The (CIE) Marks are shown to students. Its exercise ensures: a) Providing Feedback to students on mistakes committed. b) Providing opportunity to learn subject more accurately and adequately. 2. Instant Exam: If any student fails in first test, instantly second test is taken to provide opportunity to improve his/her performance. 3. Comprehensive internal Evaluation system: The question papers of the unit tests are framed on the basis of university question paper pattern including Multiple Choice Questions, Answer in One Sentence Questions, Short And Long Answer type Questions to have a comprehensive understanding of University Semester Question Paper Pattern. 4. Transparency in Evaluation: Internal evaluation is entirely the responsibility of the teacher, teaching the course. To ensure the creditability of the system students are allowed to interact with his/her teacher and seek clarification about the marks awarded in a particular test, seminar or project if necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The Institution ensures effective time management and timelines academic calendar is public at the beginning of the session.
- The college carries out effective planning to stick to academic calendar this allows the teacher and students to space out their teaching learning and regular assessment of the same
- Academic calendar is prepared by IQAC at the commencement of each academic year.
- The details submitted by each department in respect of curricular, cocurricular, evaluation and extraction activities.
- Our academic calendar provides important information about teaching dates, examination dates, day celebration, birth and death anniversary of eminent personalities.
- On the basis of this the rutting time table prepared of the entire session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://shivajichk.com/wp-content/uploads/2019/12/Program-Outcomes-2.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

B Sc Sem VI	BSc	Physics	78	65	83.33
B Sc Sem VI	BSc	Electronics	35	32	91.43
B Sc Sem VI	BSc	Computer Science	25	24	96.00
B Sc Sem VI	BSc	Mathematics	74	68	91.89
B Sc Sem VI	BSc	CPA	3	3	100
B Sc Sem VI	BSc	Botany	34	31	91.18
B Sc Sem VI	BSc	Microbiology	24	22	91.37
B Sc Sem VI	BSc	Zoology	52	50	96.50
B.A. Annual	BA	English	57	27	47.37
B.A. Annual	BA	Political Science	55	37	67.27
B.A. Annual	BA	Economics	42	34	80.95
B.A. Annual	BA	History	54	44	81.48
B.A. Annual	BA	Marathi	57	48	84.21
B.A. Annual	BA	Home Economics	4	4	100
B.A. Annual	BA	MLT	12	6	50.00
B.Com Annual	BCom	CMA	65	38	58.46
B.Com Annual	BCom	BFC	65	45	69.20
B.Com Annual	BCom	EOE	65	43	66.15
B.Com Annual	BCom	BM	65	37	56.92
B.Com Annual	BCom	IWWW	65	41	63.08
M. Sc. Sem IV	MSc	Computer Science	7	5	71.43
M. Sc. Sem IV	MSc	Microbiology	12	10	83.33
M. A Sem IV	MA	History	8	4	50.00
M. A Sem IV	MA	Political Science	8	4	50.00

M. Com Sem IV	MCom	Commerce	8	6	75.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://shivajichk.com/wp-content/uploads/2019/12/Feedback-of-students-2016-17.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2016	UGC	4.9	0.8

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Microbiological examination of tooth paste and evolution of antibacterial properties of toothpaste	Ku. P. R. Agrawal Ku. K. S. Mapari	District level Avishkar, S. G. B. A. U. Buldana	04/10/2016	Student
Bacteriological Examination of drinking water with reference to enteric bacteria caliform	Mr. G. A. Pimprikar Mr. V. D. Korde	District level Avishkar, S. G. B. A. U. Buldana	04/10/2016	Student
Studies on hand hygiene of food handlers based on the bacteriological examination	Mr. K. P. Misal Mr. N. M. Junare	District level Avishkar, S. G. B. A. U. Buldana	04/10/2016	Student
Gandhi Vichar Sanskar	Mr. S. P. Chatarkar Mr.	Gandhi Research	12/01/2017	Student

Pariksha	O. P. Gunjkar	Foundation, Jalgaon		
Tree Plantation and Water Conservation	Dr. N. B. Bhusari	Forest Department, Government of Maharashtra.	28/07/2016	Principal
Types of Folk Drama	Ku. S.S. Sanap	District level Avishkar, S. G. B. A. U. Buldana	04/10/2016	Student
Types of Folk Drama	Ku. D. R.Warudkar	District level Avishkar, of SGBAU.Amravati	04/10/2016	Student
Types of Folk Drama	Ku. S.S. Sanap	University level Avishkar, Amravati	16/12/2016	Student
Humanities Languages and Fine Arts	Ku. S.S. Sanap	State level Avishkar, Swami Ramanand Tirth University, Nanded	29/01/2017	Student
Humanities Languages and Fine Arts	Ku. D. R.Warudkar	Universityt level Avishkar, Amravati	16/12/2016	Student
Biodiversity	Mr. Rushikesh Kelkar	MSP Arts, Science Commerce Manora, DistWashim	28/02/2017	Student
Nutritional value of Wild vegetable	Ku.Pallavi Kharat Ku. Sujata Lokhande	District level Avishkar of S.G.B.A.U. Amravati	04/10/2016	Student
Save Water Save Earth	Mr. Ajinkya Deshmukh	Shri. Vyankatesh Mahavidyalaya Deulgaon Raja	20/02/2017	Student
Bacteriological examination of beauty soap	Ku. K. R. Jaiswal Ku. S. O.Wakode	District level Avishkar, S. G. B. A. U. Buldana	04/10/2016	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1
Botany	2
Commerce	1
Microbiology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	3.01
National	Economics	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	2
Botany	3
Political Science	1
History	1
Economics	1
Electronics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	Nil	21	6	5
Presented papers	1	8	Nil	1
Resource persons	Nil	1	1	14
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NCC	5	108
Kargil Vijay Diwas	NCC	5	120
Road Safety Week	NCC	2	100
Save Girl Child	NCC	4	110
Pulse Polio Drive	NCC	2	135
Cleanliness Campaign	NCC	2	90
Tree Plantation Program	NCC	3	100
Congress Grass Eradication Program	NCC	2	135
International Yoga Day	NSS	2	95
August Kranti Din	NSS	4	190
Tree Plantation Camp	NSS	4	180
Rally on Mahatma Gandhi Lal Bahadur Shastri jayanti	NSS	22	116
Congress Grass Eradication	NSS	2	156
Village level Camp	NSS	2	100
Sant Gadge Baba Smruti Din	NSS	2	110
Youth Day	NSS	2	115
Social Harmony Day	NSS	2	105
Hutatma Day	NSS	2	120
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best ANO	Best ANO Award	Amravati Group, NCC	1
Thal Sainik Camp	Selection For Thal Sainik Camp, Amravati	NCC	8
Republic Day Parade	First Prize	Amravati Group, NCC	6
Army Attachment Camp	Best Cadet Award	Pune Group NCC	2
Annual Training Camp	First Prize	13 Mah Bn NCC, Khamgaon	4
Narmada Trek Gujrat	First Prize	Gujrat NCC Directorate	4
National Integration Camp	Participation	Gujrat NCC Directorate	3
Avhan2017	Participation	Shivaji University, Kolhapur Govt. of Maharashtra	2
Youth Personality Development Workshop	Participation	SGBAU, Amravati	2

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation	HDFC Bank	Blood Donation	2	40
International Yoga Day	13 Mah Bn NCC, Khamgaon	Yoga Day	2	80
Pulse Polio Drive	Rural Hospital, Chikhli	Pulse Polio	2	120
Road Safety Week	Police Station, Chikhli, NCC NSS	Road Safety	4	120
Save Girl Child	Rural Hospital, Chikhli	Save Girl	2	131
Kargil Vijay Diwas	13 Mah Bn NCC, Khamgaon	Kargil Vijay Diwas	5	120
Tree Plantation	Social Forestry	Tree Plantation	2	131

Program				
Vruksha Dindi	NSS (College SGBAU)	Environmental Awareness	2	130
Social Harmony Week	NSS (College SGBAU)	Social Harmony	2	115
Blood Donation Camp	Govt. Hospital , Buldana	Blood Donation	2	90
Literacy Week	SGBAU Amravati	Literacy	2	110
Personality Development Camp	NSS	Personality Development	2	110
AIDS Awareness Program	Rural Hospital, Chikhli NSS	AIDS Awareness	2	85
Swach Bharat Abhiyan	NSS (College SGBAU)	Cleanliness Campaign	2	130
Workshop on Women Violence and Prevention	NSS (College SGBAU)	Women protection	2	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Study of Accountancy	Ambika Urban Credit Society, Chikhli.	02/01/2017	09/01/2017	22
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
S. V. Aquafarm Consultants,	03/09/2016	Guidance of fish farming for	67

Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill
e-Books	97000	Nill	Nill	Nill	97000	Nill
CD & Video	227	Nill	Nill	Nill	227	Nill
Library Automation	25639	Nill	Nill	Nill	25639	Nill
Weeding (hard & soft)	11337	Nill	Nill	Nill	11337	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	65	2	5	1	3	1	11	10	0
Added	6	0	0	0	0	0	0	0	0
Total	71	2	5	1	3	1	11	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.84	5	4.65

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

We follow the following procedure and policy for the maintenance and utilization of Physical, Academic and Support facilities: i. Class Rooms: The College runs in two sessions i.e. the Junior College classes are conducted in the morning and the Senior College classes are engaged in the noon session. All the classrooms are utilized for the teaching work. The maintenance of the class rooms is done regularly. All the classrooms are provided with electricity facility and equipped with lamps and ceiling fans. A private sweeper is appointed on daily wages to maintain cleanliness. ii. Laboratory: All the laboratories are well equipped. The practical's of not only the UG and PG students but also Junior College students are conducted in the laboratories. As three laboratories viz. Botany, Zoology and Microbiology are recognized research laboratories, research work is carried out in these laboratories. The Lab Attendants have technical knowledge of the equipment's used in the laboratories. They maintain the equipment's. Sometimes services are hired from private technicians. Equipment's are purchased as per the requirement. iii. Library: The library is open for the students from 8.00 am to 5.00 pm. A separate reading room for students is available. The research students can refer journals and other ebooks made available through NList. PCs with internet facility are available for browsing. Students and teachers utilize the library facility for their academic development. Regular sweeping and dusting is done in the library. Vacuum Cleaner is used to keep the library dust free. To keep the books safe from pests and other insects service from private Pest Control Agency is hired. iv. ICT Facility: In addition to the library which provides internet browsing facility, the Laboratory of Computer Science Department, Laboratory of Commerce Department and the Language Laboratory also work as computer centres for students. Internet facility is also available in all the laboratories for the use of students. All the computers in the college are protected by antivirus software. The members of the department of Computer Science extend their service to all the departments to maintain the computers. Some of the staff members who have technical knowledge cooperate to maintain the computers. As per need service is hired from private technicians. v. Sports Facility: The college possesses a large playground. All the outdoor games are played on the ground. The nearby dwellers use it for morning and evening walk also. A well-equipped gymnasium is also available for students. Many students practice the outdoor games in the supervision of the Physical Director in the morning and evening time. The gymnasium and open sports ground is maintained regularly by taking services privately.

<http://shivajichk.com/wp-content/uploads/2019/12/Maintance-of-Institute-2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious Students Scholarship by Salary earner's Society	40	14500
Financial Support from Other Sources			
a) National	Govt. of India (GOI)	588	957672
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill development, Communication in English including language Lab.	15/09/2016	15	Self
Yoga Meditation	28/06/2016	45	Shri Ramchandra Mission Chennai Center Chikhli
Kalpataru Study Center for Competative Examination	16/07/2016	45	Self
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Kalpataru Study Centre	45	45	8	8
2016	Training workshop on Fish Farming (Zoology Dept.)	70	70	Nil	Nil
2016	Workshop for Banking examination and competitive examinations (Eco. Dept.)	70	70	Nil	Nil
2016	Guidance for Competitive examination by NSS	110	110	Nil	Nil
2016	Skill-Will Club - 20 Days workshop for communication, job, soft skill in corporate	15	15	Nil	Nil

	world (Eng.-Dept.)				
2016	New technology in IT and Ethical Hacking (Training Programme)	50	50	Nil	Nil
2017	General Aptitude test of Chemistry	35	35	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	Shri Shivaji College, Chikhli	Botany	Badnapur College, Badnapur (Jalna)	M.Sc. (Botany)
2016	4	Shri Shivaji College, Chikhli	Physics	GVISH, Amravati, University Dept. Shivaji College, Akola	M.Sc. (Physics)
2016	5	Shri Shivaji College, Chikhli	Chemistry	GVISH, Amravati, University Dept., Jijamata Mahavidyalay, Buldana,	M.Sc. (Chemistry)

				Shivaji College, Akola	
2016	5	Shri Shivaji College, Chikhli	Mathematics	GVISH, Amravati, University Dept. Shivaji College, Akola	M.Sc. (Math)
2016	2	Shri Shivaji College, Chikhli	Microbiology	Shri Shivaji College, Chikhli	M.Sc. (Microbiology)
2016	18	Shri Shivaji College, Chikhli	Computer Science	SGB Amravati University, Shri Shivaji College, Chikhli	M.Sc. (Computer Science)
2016	3	Shri Shivaji College, Chikhli	History	Shri Shivaji College, Chikhli	M.A. (History)
2016	8	Shri Shivaji College, Chikhli	Political Science	Shri Shivaji College, Chikhli	M.A. (Political Science)
2016	17	Shri Shivaji College, Chikhli	Commerce	Shri Shivaji College, Chikhli	M.Com.
2016	1	Shri Shivaji College, Chikhli	Zoology	SGB Amravati University, Amravati	M.Sc. (Zoology)
2016	1	Shri Shivaji College, Chikhli	Marathi	Shri Shivaji College, Chikhli	M.A. (Marathi)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil

TOFEL	Nil
Civil Services	Nil
Any Other	13
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket, Athletics, KhoKho, Kabaddi,	University	54
Folk dance, Mime, Solo song/Dance/One act play, Mimicry, Debates	College	115
Beti Bachav/Beti Padhav Essey Competition	College	22
Gandhain thought enculturation exam (Gandhi Vichar Sanskar Pariksha)	College	52
Poster Competition on Science Day	College	56
Best Photography Competition	College	30
Student Aptitude Test of Economics	College	80
Wild Vegetable Competition	College	90
District level Avishkar competition	University	113
Annual Sport week	College	335
Computer CSkill Programing(Complex 2017)	College	61
Marathi Proverbs, Marathi Idioms Phrases, Ukhane (Rhymed Couplets in Marathi) Collection Competition	College	40
Slogan competition	College	36
Rangoli competition	College	23
Poster presentation	College	17
Handcraft competition	College	11
Mehandi competition	College	17
Flower arrangement and dish decoration	College	15
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Colour coat Holder	National	1	Nil	9179	Mr. S.K. Lahane
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1) As per lawful provisions of the SGB Amravati University, Student representative council representation of students on academic administrative bodies are to be formed for deliberations of student rights and their participation in educational mechanism like associations of the departments, Cultural program in Annual Gathering, Sports events etc. 2) Institution has constituted student council committee to look after all the students welfare activities. 3) As per Scheduled programme Class representative of various classes are nominated on the merit basis. Also representation from N.S.S., N.C.C., Cultural Sports is invited on merit basis. 4) Meetings of the SRC are being arranged to observe various events like Welcome programme, Guest lectures, Sport, Cultural, Blood donation camp, Plantation, Birth death anniversary of great social reformers thinkers, farewell programmes etc. 5) All these activities are assisted by financially by the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1) Yes, the institution has registered Alumni association. In every academic year two meetings of alumni are arranged to discuss problems related to student's Facility. Association organised tree plantation, Help to needy and poor students, books distributed to needy students and help for the development of college. 2) The activities run and major contribution made by our Pride Alumni are Health awareness Programme, Sociopolitical Help, Legal and finance advice, Academic infrastructural development, Media and consultancy services, Education services, Social, Management Governance, business houses, Nature conservation, Research programme, Government department, NGOs, Cultural events etc.

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

In academic year, two meetings of alumni are Organised to discuss problems related to student's facility, Institutional infrastructure, Different activities such as blood donation, Tree Plantation, Help to needy and poor students for development of college, Health Checkup Physical efficiency Test are taken by our Alumni and renowned Medical Practitioner. Alumni are always in touch through individual relations, telephone, media, social sites like Facebook, Twitter etc. During the meetings Student's problems, expertise sharing is done.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The academic administration is decentralized by forming various committees. Management plays a vital role to offer operational autonomy at different levels. The committees like IQAC, Purchasing Committee, Academic Monitoring Committee, Admission Committee, Library Advisory Committee and work under the supervision of the principle of the college. The heads of the departments are empowered for perfect decentralized governing system. The committees are provided freedom to design the schedule of activities, time tables, workshops, guest lectures, etc. Head of the departments supervise the departmental activities, development plans and research. They are also given freedom to enrich the departments and laboratories through budgetary provision.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The institution has well equipped library building along with the numerous text books, references books, periodicals of faculties like Arts, Commerce, and Science. The total number of books in the library are 39521. Text Book: 38660 Reference Books: 861 Journals: 51 ebooks: 97000 ejournal: 6000 227 CDs and videos are available in the library. For the advance study of the faculty members, INFLIBNET facility is also provided to the students and teachers. Separate reading room is allotted to the students. The departments of Botany and Microbiology have MoU with. The college has made available separate reading hall 'Kalpataru' for the students who study for competitive examinations. As an outcome of it, some of the students cleared SET exams.
Human Resource Management	The college perennially work for the overall development of its staff members and students to ensure a healthy atmosphere. Many students take the benefit of gym of the college for their physical fitness cultural programmes are conducted to develop the personality of students and made aware of the social responsibility to build the strong nation. In such league programmes special days like Yoga Day, Women's Day, Forest Conservation Day and Ozone Day are organized. Duty leaves are sanctioned by the principal

to the teachers who participate and give their contribution in national and international conferences, Short Term Courses, seminars, etc.

Industry Interaction / Collaboration

Keeping in view today's corporate scenario, the students and staff members, industrial study tours are organized. It encourages and inspires the students about their future and motivate them regarding the employability. The college also arranges placement drive in the campus. Department of Botany has collaboration with Anuradaha Pharmacy college, Chikhli, Dist. Buldana. Dr. V. U. Pochhi madam guided the students in identifying the plants for their projects. The department of Zoology has MoU with Cultivate Fish Mantra for Krish, Ratnagiri. The department has taken initiative for organization of the training programme. The students were given authentication certificates

Admission of Students

The college undertakes online admission process. Every data of the students is saved and kept secret. It has formed admission committee which takes care of the filling up the admission and assists to the students in this regard. Their forms are also scrutinized and verified by the members of the admission committee. Students are also guided by the teachers so that they take proper decision and select their branches like Arts, Commerce and Science.

Curriculum Development

The institution implements all the undergraduate and post graduate courses run by Sant Gadge Baba Amravati University, Amravati. For certificate course like Communication Skills in English Language, staff members of the English department have added some basic grammatical and practical heads for the development of the students. There are some faculties working as members on Board of Studies (B.O.S.). Now and then they suggest certain addition I curriculum at university level to enhance the quality of the syllabus so that students should get knowledge that could be helpful for them in their future career.

Teaching and Learning

The institution focuses on following measures for effective teaching learning process: i) Recruitment of

highly qualified and skilled nonteaching staff. ii) Library, laboratory and ICT facilities are provided to the students. iii) Reference books, journals, periodicals and other learning sources are easily made available for both teachers and students. iv) Teachers are permitted to participate in Refresher Courses, Orientation Courses, conferences, seminars, Short Term Courses, Faculty Development Programmes, etc. for knowledge updation. The prizes and awards are given to the teachers to encourage them regarding their performances.

Examination and Evaluation

For the smooth functioning of the examinations like unit tests, semester pattern examinations and its evaluation, principal, officer incharge of examination and related staff conduct meetings oftenly. Staff members of the college are intimated timely regarding the modified rules of the examinations. Internal evaluations such as assignments, written tests, oral tests, project reports are conducted. Throughout the year, as per the schedule of the evaluation process is followed for the betterment of student's performance

Research and Development

To enhance the research among the staff members Research Promotion Committee is formed. It has got definite outcome such as i) Teachers are made aware about the various research schemes so that they invite proposals for MRPs. ii) Faculties participate in research activities like Orientation Courses, Refresher Courses, seminars, workshops, conferences, etc. iii) Emphasis is given on publication of research papers, articles, books, etc. iv) For advance research, infrastructural facilities are provided. v) Study leave is granted for those who desire to work under FIP. As an output of such encouragement, till now thirteen teachers have been awarded the highest academic degree like Ph. D. and five are pursuing for it.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has software Campus ERP preserves and provides complete data of academic and official under one system

	of online information.
Administration	The college adopted the policy of paperless work. Minimum use of papers and maximum work is done online such as notices, admission, reading e journals, etc. it has become so useful and helpful for smooth functioning administration. It is one of the transparent ways of administration to share the views with saving time.
Finance and Accounts	With the help of computerization, data of finance and accounts is being preserved very safe. The related documents are scanned properly efilling and budget transactions are done systematically by the software. The management has a bird's eye view over the finance and account of the college for smooth functioning of the grants in collaboration with the principal of the institute. Oftenly the guidance of the management is sought. To fulfill the mission of the institution, it takes the help of the financial sources such as fees collected from the students, nonsalary grant from the state government UGC grant, etc.
Student Admission and Support	Online tools are used for the students' admissions so that the students can be kept easily in contact with the teaching and nonteaching staff. Through the messages they are informed now and then regarding their attendance, the dates of examination, filling up the scholarship forms, etc. they are also conveyed frequently academic and official activities. Like students' groups, for teaching and nonteaching faculties, What's app groups are created to post updates and notices apropos of meetings, academic and official purposes.
Examination	The college conducts examinations like unit tests, semester wise Winter and Summer exams with the help of teaching and nonteaching members. It is being conducted as per the instructions of the rules and regulations of Sant Gadge Baba Amravati University, Amravati. For the sake of students and smooth administration of exams, notices and roll numbers are flashed on the notice to avoid the chaos of the students. The principal, officerincharge and coofficer of exam. carry major responsibility of

examinations. Apart from that the marks of internal assessment are sent to the examination department of the university. Before sending the marks to the university, marks of unit tests and assignments are displayed on the notice board. If the students have any query, it is rectified legally and afterwards marks are sent to the concerned department of the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Laboratory safety programme for laboratory attendant	15/09/2016	15/09/2016	Nil	20
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	07/11/2016	03/12/2016	27
Refresher Course	1	04/07/2016	24/07/2016	21
Refresher Course	1	01/08/2016	19/08/2016	19
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	35	35

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Shri Shivaji Employees Credit Society, Chikhli , Dist. Buldana	Shri Shivaji Employees Credit Society, Chikhli , Dist. Buldana	• Students Scholarship Awards

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute carries out every year the internal and external academic audit. Internal audit is conducted by the auditor Bhagwan Nagwani and Co. appointed by the management. The external audit is conducted by the government senior auditor of Amravati division and finally from the auditor, Nagpur. Before the College Development Committee the audited reports are discussed keeping in view the overall development of the college. If there are any queries, that are solved satisfactorily in the interest of college development.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1.Corporus fund generated by faculty members of college, 2.Shri Shivaji College Earners Credit Society	58300	1.College Development, 2.For honour of merit students
View File		

6.4.3 – Total corpus fund generated

58300

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Audit Committee at college level.
Administrative	Yes	Senior Auditor, Amravati.	Yes	Bhagwan Nagwani and Co.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

•Parent Teacher Meet was organized. (10/092015) •Easy cooking show •Tree plantation programme •Wall of humanity for underprivileged people

6.5.3 – Development programmes for support staff (at least three)

•Laboratory Safety Awareness Programme •Energy Resource Saving Workshop •Water Management •Green Army

6.5.4 – Post Accreditation initiative(s) (mention at least three)

•District level Avishkar competition for students in association with S.G.B. Amravati University Amravati. •Voter awareness programme •Awareness rally on cashless banking

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Awareness programme on cyber crime	17/11/2016	17/11/2016	17/11/2016	57
2016	Police and military training workshop by Physical Education Department	14/12/2016	14/12/2016	15/01/2017	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BetiBachav Beti -Padhav (Save Girl Educate Girls) Essay competition	17/09/2016	17/09/2016	22	Nil
Pre-Marriage Counseling for Collegiate Girl Students	05/04/2016	05/04/2016	70	Nil
Care during young age and legal information by Women's	18/01/2017	18/01/2017	28	Nil

Grievance Cell				
Programme on sexual harassment at work place by Women's Grievance Cell	03/04/2017	03/04/2017	54	Nil
Celebration of world women day	03/04/2017	03/04/2017	54	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Tree plantation Green drive by NCC – 1st July 2016 ? Suggestion stickers in each department and rooms about energy saving ? Classroom and laboratories with efficient natural lightening to save electricity to minimize use of lights and fans (Specially Botany, Zoology, Microbiology and Electronics departments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	20/12/2016	1	Workshop on Internet banking by Dept. of Economics	Internet banking	85
2016	1	1	25/12/2016	1	Awareness	Cashless	26

					Rally on Cashless Banking By Dept. of Economics.	Banking	
2016	1	1	02/09/2016	1	District level wild vegetable competition	Importance of wild vegetable	90
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teachers diary and Prospectus of college	01/07/2016	The mission of our institution is "TamasoMaaJyotirgamaya" i.e. To Lead Me From Darkness To Light. By keeping in mind the mission, we encourage the students to develop educationally, professionally, socially and spiritually to meet the challenges of life. To seek the above mission and goal we follow, the code of conduct designed by UGC and S.G.B. Amravati University, Amravati and our parent body, Shri Shivaji Education Society, Amravati. We also incorporated the required expectations in code of conduct for all the stakeholders and published it in prospectus and teachers diary. We also displayed it on the notice board.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2016	21/06/2016	42
Shahu Maharaj Birth Anniversary (Social Justice Day)	26/06/2016	26/06/2016	50

Celebration of Independence Day	15/08/2016	15/08/2016	345
Pandharinath Patil Birth Death Anniversary	21/09/2016	02/10/2016	117
District level Exanimation on Gandhain thoughts by Marathi Department	01/10/2016	30/10/2016	42
Universal Human Right Day	10/12/2016	10/12/2016	47
Dr. Panjabrao Deshmukh Birth Anniversary	23/12/2016	27/12/2016	334
National Voters Day	25/01/2017	25/01/2017	72
Celebration of Republic Day	26/01/2017	26/01/2017	320
Shivaji Maharaj Birth Anniversary	19/02/2017	19/02/2017	48
Dr. Babasaheb Ambedkar Birth Anniversary	14/04/2017	14/04/2017	42
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

•Tree plantation programme by NCC •Celebration of forest conservation day by Dept. of Botany •Ecofriendly Rakhi Competition by Dept. of Botany •Ozone day By Dept. of Zoology •Wild life conservation day by Zoology Dept.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1) Title of the Practice: Conservation and collection of wild vegetables. 2) Goal: To study and document the traditional wild vegetable plants in Buldana district. 3) The Context: Nature has lots of miracles. It is knitted with different shades of colours and variety of medicinal plants. Plants blossom in the beginning of rainy season. Without bowing seeds different types of wild vegetables grown on mountains and in forest. Wild vegetables are nature's gift for us. In tribal region people eat wild vegetables as their food. These vegetables are good in taste and have their own medicinal values. It has been observed that the traditional knowledge on wild vegetable plants is sharply declining. Unless special efforts are made to educate the younger generation about the importance, the medicinal plants may get lost in near future. The study of the medicine al plant can contribute significantly not only to the developed society but also improve food security in tribal areas as these plants are good sources of required nutrition for health 4) The Practice: The collection of wild vegetable plants is the main task of this practice. To collect the medicinal plants and their medicinal value, a District level competition by the Department of Botany was organised. The information regarding the competition was spread through students in the nearby area. For the publicity pamphlets were distributed, the competition details were published in the District newspaper. To get maximum participation local cable

network was also used. It was open for all age groups with good knowledge of wild vegetables. As a result 90 contestant including 50 women and 25 students participated in the competition with their recipes of the wild vegetables. The contestants give detail information about the medicinal value of the plants also. After the examination of the plants and their recipes winners were declared. Winner participants were given certificates with cash prizes 700, 500 and 300 respectively to First, Second and the Third winner.

5) Evidence of Success: In this District level competition 90 contestants participated with 40 different varieties of Wild vegetables. Participants explained its medicinal and nutritional values. Traditional knowledge about these wild vegetables was collected and documented.

6) Problems occurred and resources required: The main challenge is to find and identify the wild vegetables. It is very tedious work to found and collect the wild vegetables in stipulated period because most of the wild vegetables are available in monsoon season. As an attempt, first we visited the local people who have good knowledge of wild vegetables. Students from different villages also collected these plants and its information from villagers.

Best PracticeII

1) Title of the Practice: Extending help to poor and needy

2) Goal: Creating platform "The wall of humanity" (Manuskicha Zara) to help the poor and homeless.

3) The Context: Initiative has been taken to help the underprivileged people. In society there are many rich people who are ready to extend their help. There are certain NGOs who are already working for this cause. This practice doesn't expect any donations from anyone but to give useful material which is generally thrown out. In other words the message given through this practice is clear, 'leave what you don't need, and take what you need'.

4) The Practice: The campaign "Wall of Humanity" was initiated by the college in collaboration with Doctors Association, Chikhli Tehsil Newspaper Association and Senior Citizen Association. A platform constructed for Wall of Humanity was inaugurated by Adv. Arun Shelke, the President of Shri Shivaji Education Society, Amravati under which the college runs. At the inaugural function Priyatai Bondre, the president of Chikhli municipality was present as chief guest. In our country we find on one hand the richest people and on the other hand very poor people who are leading their life below poverty line. The practice bridges the gap between the two extreme sections of society. With the help of the students and the responsible citizens and the NGOs rallies were organised in the town to convince the people to donate unused things such as old clothes, T shirts, woollen warmers and old books.

5) Evidence of Success: As a result lots of useful material has been collected at the platform (Wall of Humanity). It has been observed that the needy people took the material for their use. Lots of books on State level Medical Entrance Test (CET) and competitive examinations were collected and donated to the needy students.

6) Problems Encountered and resources required: A platform is constructed by taking donations from the above mentioned NGOs. Some volunteer students were selected from NSS unit of the college to maintain the platform and sort out the collected material. Sometimes people donate unnecessary and useless material. The platform sometimes used as a parking place.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://shivajichk.com/wp-content/uploads/2019/12/Best-Practices-2016-17.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is established in 1967 to serve the educational needs of rural area students. Dr. Punjabrao Deshmukh, the first agriculture minister of independent India and Dalitmitra Pandarinathji Patil worked under the banner of Shri Shivaji Education Society, Amravati. Some other Social activists and some

farmers from nearby area contributed for the development of this educational institution. The sole aim behind the establishment of this institution is to provide higher education to the students from downtrodden society. In 1967 this was the only rural area educational institution in the Buldana district which imparted science education to the students. Since then all the administration including the faculty have been striving for the educational upliftment of the needy student's. The college runs in three faculties' viz. science, arts, and commerce. As a result of the distinctive efforts of the institution to provide education to the students of socioeconomically backward society, the enrolment of girls at under graduation level increased considerably. To cope up with the development in science, subjects like Computer Science, Microbiology and Electronics have been introduced in the science stream. The vision of the institution is "Excellence and Service", to lead me from "Darkness to Light". In accordance to the vision, to equip the students with knowledge and skill, in addition to the regular teaching we conduct the following activities: 1. Career counselling centre has been established to guide the students. 2. Woman's Grievance cell has been established. 3. Workshop for the development of English communication skill is conducted in the institution. 4. Environmental awareness cell is established. 5. Remedial classes are conducted. 6. To motivate students to present their views on different topics, college magazine is published every year. 7. The NCC unit of the college is working for inculcating patriotism devotion to the nation among students. After acquiring certificate, many students join army to serve the nation. 8. The NSS unit of the college provides opportunities' to the students to observe the society and to acquaint themselves with social problems, such as farmer's suicide, superstitions. They also get opportunity to serve the people. 9. Different sports activities are conducted from the college for the allround personality development of the students. 10. Different programs are organized to inculcate human values such as celebration of constitution day, birth and death anniversaries of social and political leaders, and voter's awareness program. Yoga day is also observed. 11. Feedback system has been implemented in the college for valuable suggestions from all the stakeholders. 12. Alumni association has been established. 13. Student's research competitions are organized and students are motivated to participate in different science competitions. 14. Rain water harvesting project has been implemented in college campus to make students aware about water conservation. This resulted in the rise of water level in the college campus as well as in the surrounding area. 15. Awareness programmes like "gender equality" and "save girl child" are organized. 16. Students are motivated to participate in cultural activities such as youth festival and annual gathering.

Provide the weblink of the institution

<http://shivajichk.com/wp-content/uploads/2019/12/Institutional-distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- Awareness programme against Dowry System
- Awareness programme against family violence for women's
- Energy saving awareness programme
- Blood donation camp
- Awareness programme on Cyber Crime
- Road safety awareness programme for local citizens students
- Participation of students in Pulse Polio Immunisation
- State level Wild Vegetable Competition
- State level IPR workshop