

Shri Shivaji Science & Arts College, Chikhli, Dist. Buldhana

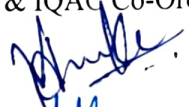
Internal Quality Assurance Cell (IQAC)

MINUTES OF IQAC MEETING No. 01/2025–26

Academic Session 2025–26

Date	05 July 2025
Time	4:30 p.m.
Venue	IQAC Room
Chairperson	Dr. Vanita U. Pochhi

The Following members are present in the meeting.

1. Dr. V. U. Pochhi	Principal & IQAC Co-Ordinator	
2. Dr. V. M. Hemke	Member	
3. Dr. S. N. Mendhe	Member	
4. Dr. A. B. Kadam	Member	
5. Dr. D. N. Bhoyar	Member	
6. Dr. G. M. Dongare	Member	
7. Dr. G. G. Malte	Member	
8. Dr. M. E. Jadhav	Member	

Agenda

1. Confirmation of the previous IQAC meeting minutes and review of pending matters.
2. Discussion on the Academic Calendar and departmental academic planning for 2025–26.
3. Planning for effective implementation of NEP 2020 and student-centred teaching-learning.
4. Review of Continuous Internal Assessment, mentoring and student support.
5. Discussion on certificate, value-added, skill-development and practical training activities.
6. Initial review of the PM-USHA Component 3 grant and its use for strengthening the college.
7. Planning for infrastructure improvement and procurement of academic/laboratory equipment under PM-USHA.

8. Planning of Soft Component activities such as workshops, seminars, training programmes and student-development activities.
9. Strengthening of NAAC/AQAR documentation and criterion-wise records.
10. Any other matter with the permission of the Chair.

Proceedings

The first IQAC meeting of the academic session 2025–26 was held under the chairmanship of the Principal. The IQAC Coordinator welcomed the Principal and the members and briefly placed the agenda before the committee.

The members reviewed the academic planning for the new session. It was agreed that each department should prepare its teaching plan in accordance with the university syllabus and the institutional academic calendar. Faculty members were also encouraged to use practical, participatory and ICT-supported methods wherever suitable.

The committee discussed the implementation of NEP 2020, particularly skill development, experiential learning, multidisciplinary exposure and activities that give students opportunities beyond routine classroom teaching. The importance of regular internal assessment and timely feedback to students was also discussed.

A substantial part of the discussion was related to the PM-USHA Component 3 grant received for strengthening the college. The members felt that the grant should be used carefully and in a manner that gives visible academic benefit to students. Infrastructure improvement, procurement of laboratory and academic equipment, ICT facilities and Soft Component activities were identified as important areas.

The committee decided that departments should submit their genuine requirements and specifications in advance so that procurement and related work could be planned properly. It was also agreed that records such as quotations, purchase documents, stock entries, installation details, photographs and utilization records should be maintained.

The IQAC further discussed Soft Component activities. Departments were encouraged to propose workshops, hands-on training, certificate courses, seminars, field visits and other student-oriented programmes that improve practical knowledge and employability.

The need for regular and orderly NAAC/AQAR documentation was also discussed. Criterion coordinators were requested to keep their files updated throughout the year rather than collecting documents only at the end of the session.

Resolutions

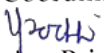
1. Departmental academic plans will be prepared and monitored.
2. NEP 2020-related student-centred and skill-oriented activities will be encouraged.
3. The PM-USHA grant will be utilized according to the approved institutional plan, with emphasis on infrastructure, equipment and Soft Component activities.
4. Departments will submit requirements for equipment and academic facilities to the concerned committee.
5. All IQAC and NAAC-related supporting documents will be maintained systematically.

Action Points

Sr. No.	Activity / Decision	Responsibility	Timeline / Status
1	Preparation of departmental academic plans	Heads of Departments	July 2025
2	Collection of equipment/infrastructure requirements	Departments / PM-USHA Committee	July–August 2025
3	Planning of Soft Component activities	IQAC / Departments	Throughout the year
4	Mentoring and internal assessment records	Mentors / Departments	Regularly
5	Criterion-wise documentation	Criterion Coordinators	Continuous

The meeting concluded with a vote of thanks to the Chairperson.

IQAC Coordinator/ Chairperson


Officiating Principal

PRINCIPAL
Shri Shivaji Science & Arts
College, Chikhli, Dist.Buldana