

Shri Shivaji Science & Arts College, Chikhli, Dist. Buldhana

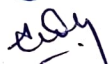
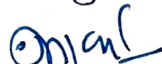
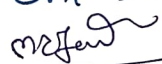
Internal Quality Assurance Cell (IQAC)

MINUTES OF IQAC MEETING No. 03/2025-26

Academic Session 2025-26

Date	15 December 2025
Time	11:30 a.m.
Venue	IQAC Room
Chairperson	Dr. P. R. Padole

The Following members are present in the meeting.

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|----------------------|---|
| 1. Dr. V. U. Pochhi | IQAC Co-Ordinator |
| 2. Dr. V. M. Hemke | Member  |
| 3. Dr. S. N. Mendhe | Member  |
| 4. Dr. A. B. Kadam | Member  |
| 5. Dr. D. N. Bhoyar | Member  |
| 6. Dr. G. M. Dongare | Member  |
| 7. Dr. G. G. Malte | Member  |
| 8. Dr. M. E. Jadhav | Member  |

Agenda

1. Review of IQAC activities during the first half of the academic year.
2. Review of PM-USHA Component 3 implementation.
3. Review of infrastructure development and equipment procurement.
4. Review and planning of Soft Component activities.
5. Final planning for Yuva Spandan / Annual Gathering from 23 to 30 December 2025.
6. Review of Auditorium renovation.

7. Discussion on preparation for implementation of BCA in Academic Session 2026–27.
8. Review of AQAR/NAAC documentation.
9. Any other matter.

Proceedings

The third meeting of the IQAC for 2025–26 was held under the chairmanship of Dr. P. R. Padole, Principal. The Coordinator welcomed the Principal and members and placed the agenda for discussion.

The committee first reviewed the academic and quality initiatives undertaken during the first half of the year. The members were satisfied with the progress but felt that documentation and follow-up needed to be more regular.

The PM-USHA Component 3 grant was discussed at length. The Principal reviewed the progress of infrastructure-related work and equipment procurement. Departments were asked to coordinate with the concerned committees regarding specifications, procurement, installation and subsequent utilization of the equipment.

The committee also reviewed the Soft Component. The members appreciated the efforts being made to organize training programmes, certificate courses, workshops and other activities that give students practical exposure. It was agreed that each programme should have a clear purpose and supporting record.

A detailed discussion was held regarding Yuva Spandan / Annual Gathering proposed from 23 December to 30 December 2025. The committee approved the plan in principle and asked the concerned committees to finalize the schedule, student participation, venue arrangements, discipline and documentation. It was felt that the gathering should be enjoyable but also provide opportunities for leadership, teamwork, communication and creativity.

The progress of Auditorium renovation was reviewed. The Principal observed that the renovated facility would be useful for academic seminars, workshops, cultural programmes and other institutional activities. The concerned authorities were requested to complete the work in a timely manner.

The members also discussed the proposed implementation of the BCA programme from Academic Session 2026–27. The committee felt that advance preparation was necessary, especially for

computer laboratories, ICT facilities, classrooms, faculty requirements, library resources and other infrastructure. The concerned authorities were requested to begin the preparatory process.

The meeting concluded with a reminder that all the above activities should be properly documented for institutional records, AQAR and future quality assessment.

Resolutions

1. PM-USHA infrastructure and equipment work will continue under regular monitoring.
2. Equipment received will be installed, entered in stock records and used for academic purposes.
3. Soft Component activities will be continued and documented properly.
4. Yuva Spandan will be organized from 23 to 30 December 2025 with suitable cultural, sports, literary and student-development activities.
5. Auditorium renovation will be monitored to ensure timely completion.
6. Preparatory work for BCA implementation in 2026–27 will be initiated.
7. Criterion-wise and activity-wise documentation will be kept updated.

Action Points

Sr. No.	Activity / Decision	Responsibility	Timeline / Status
1	PM-USHA infrastructure monitoring	PM-USHA Committee / Administration	Ongoing
2	Equipment procurement and installation	Purchase Committee / Departments	Ongoing
3	Soft Component activities	IQAC / Departments	Ongoing
4	Yuva Spandan, 23–30 Dec. 2025	Cultural / Sports / Student Committees	December 2025
5	Auditorium renovation	Administration	Ongoing
6	BCA preparation for 2026–27	Principal / Administration / Concerned Committee	Initiated
7	AQAR/NAAC documentation	IQAC / Criterion Coordinators	Continuous

The meeting concluded with a vote of thanks to the Chairperson.

IQAC Coordinator/Secretary
Dr. Vanita U. Pochhi




Chairperson
Dr. P. R. Padole
Principal
Shri Shivaji Science & Arts
College, Chikhli, Dist. Buldana