

Shri Shivaji Science & Arts College, Chikhli, Dist. Buldhana

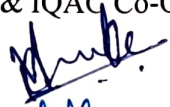
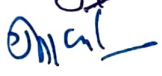
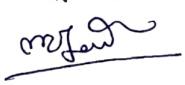
Internal Quality Assurance Cell (IQAC)

MINUTES OF IQAC MEETING No. 04/2025-26

Academic Session 2025-26

Date	16 February 2026
Time	4.00 p. m.
Venue	IQAC Room
Chairperson	Dr. P. R. Padole

The Following members are present in the meeting.

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|----------------------|-------------------------------|--|
| 1. Dr. V. U. Pochhi | Principal & IQAC Co-Ordinator | |
| 2. Dr. V. M. Hemke | Member |  |
| 3. Dr. S. N. Mendhe | Member |  |
| 4. Dr. A. B. Kadam | Member |  |
| 5. Dr. D. N. Bhoyar | Member |  |
| 6. Dr. G. M. Dongare | Member |  |
| 7. Dr. G. G. Malte | Member |  |
| 8. Dr. M. E. Jadhav | Member |  |

Agenda:

1. Review of the decisions taken in the third IQAC meeting.
2. Review of PM-USHA infrastructure development.
3. Review of equipment purchased, installed and put to use.
4. Review of Soft Component activities organized during the session.
5. Review of Yuva Spandan conducted from 23 to 30 December 2025.
6. Review of Auditorium renovation.
7. Review of preparation for BCA implementation from 2026-27.
8. Review of academic progress, career guidance and student support.

9. Review of AQAR/NAAC documentation.

10. Any other matter.

Proceedings:

The fourth IQAC meeting was held under the chairmanship of Dr. P. R. Padole, Principal. The Action Taken Report of the previous meeting was placed before the members and the progress of major activities was reviewed.

The committee reviewed the PM-USHA infrastructure work and equipment procurement. Departments were requested to ensure that equipment received under the grant was properly installed, entered in the relevant registers and actually used for teaching, practical work and student training. The importance of keeping photographs and utilization records was also discussed.

The Soft Component activities organized during the year were reviewed. The members felt that such programmes were useful in giving students practical exposure and improving their confidence and skills. Departments were encouraged to continue this approach and to submit short reports after every activity.

The committee reviewed Yuva Spandan conducted from 23 to 30 December 2025. The members noted the participation of students in cultural, sports and other activities and felt that the programme provided a useful platform for teamwork, leadership and personality development.

The progress of the Auditorium renovation was also reviewed. The Principal directed the concerned persons to complete pending work and ensure that the facility is ready for regular academic and institutional use.

A separate discussion was held on BCA implementation for Academic Session 2026–27. The committee reviewed the need for computer laboratory facilities, classrooms, ICT resources, teaching staff, library support and other arrangements. It was decided that the preparation should be completed well before the beginning of the new academic session.

The meeting also covered student progression, career guidance and academic support. The IQAC felt that quality improvement should ultimately be visible in student learning, skills and progression and not only in the number of activities conducted.

Resolutions:

1. PM-USHA infrastructure and equipment utilization will be reviewed periodically.
2. All equipment purchased under PM-USHA will have proper stock, installation and utilization records.
3. Soft Component activities will be continued with emphasis on student benefit.
4. The outcomes and documentation of Yuva Spandan will be preserved in the IQAC file.

5. Auditorium renovation will be completed and the facility brought into regular use.
6. Preparations for BCA 2026–27 will be completed in advance.
7. AQAR and NAAC evidence files will be updated before the end of the session.

Action Points:

Sr. No.	Activity / Decision	Responsibility	Timeline / Status
1	Equipment installation/utilization records	Departments / Store / PM-USHA Committee	Immediate
2	Soft Component activity reports	Concerned Departments	After each programme
3	Yuva Spandan report and evidence	Cultural / Sports Committees	Completed / File update
4	Auditorium renovation	Administration	Completion as per work schedule
5	BCA academic and infrastructure preparation	Principal / Administration	Before 2026–27
6	AQAR/NAAC evidence compilation	IQAC / Criterion Coordinators	Before session end

The meeting concluded with thanks to the Chairperson.

IQAC Coordinator/Secretary
Dr. Vanita U. Pochhi




Chairperson
Dr. P. R. Padole
PRINCIPAL
Shri Shivaji Science & Arts
College, Chikhli, Dist. Buldana