



Shri Shivaji Education Society, Amravati's

SHRI SHIVAJI SCIENCE & ARTS COLLEGE

CHIKHLI, DIST. BULDANA (M.S.) 443 201

NAAC REACCREDITED 'B++' GRADE



DR. OMRAJ S. DESHMUKH
PRINCIPAL

SHRI.HARSHVARDHAN DESHMUKH
PRESIDENT

Mentor Mentee Scheme

2021-2022

The Shri.Shivaji Science & Arts College, Chikhli has started this scheme to have one to one interaction with students for a batch of about 20-30 students is assigned the role of Teacher-Guardian.

Teacher-Guardian works as friend, philosopher and guide for these students. Mentor keeps the track of every student day to day activities and record daily attendance, test result, internal assesment, various examination results and other related information of student in the specific designed teacher-guardian book.

Mentor encourages the students to participate in Co-curricular and extra-curricular activities. He/she gives academic feedback to the parents/guardians regularly. Mentor also counsels the students to solve difficulties encountered not only in college campus but in their personal lives too. Mentor offer them emotional, spiritual and academic support along with motivation. The teachers of the institution take up the responsibility of safeguarding and nuturing the newly admitted students. The mentor act as buffer for the first year students and help them to get adjusted to our college environment.

www.ssesa.org www.shivajichk.ac.in

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We Educate, Inspire and Empower...

This scheme, which is perhaps the only one of its kind, guarantees additional assurance to the newcomers and takes some burden off the parents and lessens their anxiety. Students are free to contact to the mentor with a wide range of worries, including personal, home and family relationship, depression, anxiety and loneliness.

Main objectives of Mentor-Mentee Scheme

- ❖ To acclimatize the new students to the college campus.
- ❖ To provide academic counselling.
- ❖ To enlighten the students on professional ethics and conduct.
- ❖ Providing emotional support to the students on individual basis.
- ❖ Helping students to overcome homesickness.
- ❖ Establishing rapport between teachers, students and parents.
- ❖ Monitoring academic and behavioural aspects of every student.
- ❖ To ensure that students perform academically and professionally upto their potential through mutual support and a congenial learning environment.

Duties and responsibilities of Mentor.

- The mentor shall meet the mentees regularly and record the outcome of meeting in the their copy .
- The details about each mentee will be recorded and periodically updated.
- The mentor shall indentify the students perfoming exceptionally well in curricular or co-curricular activities and should report to the head

of institution or department for providing further motivation to advanced/gifted learners.

- The mentor shall also identify the students whose performance/attendance is below average, guide students and also arrange for remedial teaching if required.
- The mentor shall interact with the students and try to find out the cause of the problem or an indifferent behaviour. If required the mentor will involve the parents, head of the department or counsellor for reforming the students.
- The mentor shall be a member in the disciplinary committee, if a student (mentee) violates the code of conduct.

Duties and responsibilities of Mentee.

- To attend meetings regularly.
- Fill the correct personal information in the form at the time of joining the mentor-mentee scheme.
- Provide details of attendance, academic assesment record, co-curricular and extra-curricular activities record to the mentor whenever asked for.
- Good faith, response confidence in the mentor and seek his/her advice whenever required.

Areas of Mentoring

- ❖ Attendance
- ❖ Teaching & Academics.
- ❖ Behavioural and discipline matters.
- ❖ Health and physical well being.
- ❖ Achievements, talents and co-curricular activities.

Mentor-Mentee Committee

Name	Department	Designation
Dr.O.S.Deshmukh	Principal	President
Dr.V.U. Pocchi	IQAC Co-ordinator	Co-ordinator
Prof.S.V.Dautpure	Chemistry	Incharge
Prof.R.P.Gawai	Commerce	Member
Prof.S.M.Kalakhe	Economics(Arts)	Member
Prof. S.N.Mendhe	Microbiology	Member
Prof.M.D. Kolte	Botany	Member
Prof.D.L.Gavande	Botany	Member
Prof.S.A.Salve	Mathematics	Member

Tentative Time-Table

Month	Activity	Mode
September-2021	Allotment of Mentees to Mentors	Offline
December-2021	First Mentor Mentee Interaction	Online/Offline
March-2022	Second Mentor-Mentee Interaction	Online/Offline
May-2022	Final Mentor-Mentee and Parents Interaction	Online/Offline



OS Deshmukh
Principal
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